



LOOE TOWN COUNCIL
KONSEL TRE LOGH

Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF
Telephone: 01503 262255
Clerk to the Council Mel Colton-Dyer
VAT Reg: 381 5093 50

Please note that this meeting is open to members of the public by Zoom. This can be by computer, mobile phone, laptop or home phone. If you would like to attend please email enquiries@looetowncouncil.gov.uk or ring 01503 262255.

24th August 2020

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Looe Town Council, convened by the Mayor on **Monday 7th September 2020 at 6.00pm** by Zoom.

OPEN FORUM - The Council allows time at the beginning of each Council Meeting for members of the Public to ask questions or make statements at the discretion of the Chairman, with each statement or question taking no longer than five minutes. There will be no right to ask supplementary questions or debate any answer received. Prior notice is not mandatory, but persons wishing to ask questions are encouraged to submit them in writing prior to the meeting to enable any investigations to be made.

Yours faithfully

Mel Colton-Dyer
Commercial Strategy Director and Town Clerk

	AGENDA	Timings
1.	Welcome	5 minutes
2.	To Receive Apologies	
3.	To Receive Declaration of Interest	
4.	To Receive Questions from members of the public	15 minutes
5.	To Resolve to Approve the Minutes of the Meeting held on 3 rd August 2020	5 minutes
6.	Questions on Clerk's Zoom report on matters arising from the Minutes of the Meeting held on 3 rd August 2020	10 minutes
7.	Reports from Cornwall Councillors <ul style="list-style-type: none"> • Cllr Hannaford West Looe • Cllr Toms East Looe 	15 minutes
8.	Finance – report from Chair of Policy, Strategy and Finance Committee SB Pay Award 2020/21 - new pay scales and hourly rates	10 minutes
9.	Matters arising from other Committees/discussion: <ul style="list-style-type: none"> • Update on Town Covid-19 meeting MG • Update on Multi-Agency meeting MG/EH • Vacancy for representative for the Looe Valley Line • Street Marshalls – end date 13th September Policy, Strategy and Finance: <ul style="list-style-type: none"> • Committee Co-ordination meetings (for information only), EH • Proposed re-organisation of Policy, Strategy and Finance meetings in to two separate committees • Proposal that delegation to approve invoices be given to the Finance Committee 	20 minutes
10.	Policies for approval/comment <ul style="list-style-type: none"> • Councillor Co-option Policy 	10 minutes
11.	To discuss request from Looe Royal British Legion regarding the War Memorial and remembrance service	20 minutes
12.	Liskeard and Looe Highways Scheme Expression of Interest Year 4	15 minutes
13.	Littering	10 minutes
14.	Other urgent business as determined by the Chairman (information only)	
15.	Exclusion of members of the press and public To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information	
16.	Date of the next meeting: Monday 5th October 2020	