

**MINUTES OF THE NEIGHBOURHOOD PLAN
STEERING GROUP MEETING**

Held in the Tourist Information Centre, Fore Street, East Looe
On Monday 18th November 2019 at 7.00pm

REPORT TO COUNCIL

PRESENT

Chairs - Cllr Mrs Hannaford (Minute Taker) and Cllr J Lundy
Mr S Besford-Foster – Planning Support
Dr L Harrison
Mr J Spreckley

		ACTIONS
148.	<u>APOLOGIES</u> None.	
149.	<u>TO APPROVE THE MINUTES OF THE MEETING OF 17TH SEPTEMBER 2019</u> Cllr Hannaford proposed that the Minutes of the Neighbourhood Plan Steering Group meeting held on 17 th September 2019 be approved, seconded by Cllr Lundy it was: <u>RESOLVED</u> Unanimously to approve the Minutes of the Neighbourhood Plan Steering Group Meeting held on 17 th September 2019.	
150.	<u>MATTERS ARISING FROM THE MINUTES OF THE MEETING OF 17TH SEPTEMBER 2019</u> .1 <u>Ref Min No: 137.1 – Looe Marine Conservation Group</u> Councillor Hannaford to contact Looe Marine Conservation Group to arrange a meeting. .2 <u>Ref Min No: 137.2 – Consultation Responses</u> Mr Besford-Foster still assessing requirements from request regarding heritage assessment. .3 <u>Ref Min No: 143 – Polean Master Plan Update</u> We still need to meet with Polean Master Plan consultants and subsequently Sue Ryder. Steve Besford-Foster would draft outline Polvellan policy position. Councillor Hannaford to ask for planning history of Polvellan site	EH SBF SBF SBF EH
151.	<u>TO APPROVE NEIGHBOURHOOD DEVELOPMENT PLAN REGULATION 14 RESPONSES REPORT AND TO DISCUSS AND APPROVE FIRST DRAFT OF PROPOSED AMENDMENTS TO LOOE NEIGHBOURHOOD DEVELOPMENT PLAN TO GO INTO SUBMISSION DRAFT VERSION</u> Further regulation 14 responses were considered including coastal change management area wording, trees required on all new homes and replacement trees on 3:1 basis, net gain of hedge and canopy cover required and other conditions. Add Cornish hedge in jargon buster section, include land at end of Hannafore	

	<p>in green space and land at Klymiarven. Withdraw Barbican Road employment site.</p> <p>Remove Prime hotel area and replace with 'protect sufficient hotel and guest house bed spaces' Retain principle residency policy.</p>	
152.	<p><u>TO DISCUSS AND APPROVE STRATEGIC ENVIRONMENTAL ASSESSMENT SCOPING REPORT</u></p> <p>EIA scoping report was agreed for submission.</p>	
153.	<p><u>TO CONSIDER INITIAL DRAFTS OF INITIAL SUBMISSION DOCUMENTS (CONSULTATION REPORTS, BASIC CONDITIONS STATEMENT, EQUALITY IMPACT ASSESSMENT)</u></p> <p>The submission documents were amended to better reflect Climate Change Emergency motion and highlight climate change policies and energy in a 'at a glance' table.</p> <p>SBF change harbour plans map to better reflect plans, meeting with CEO.</p>	SBF
154.	<p><u>TO DISCUSS AND APPROVE TENDER PROPOSAL FOR TOURISM STUDY</u></p> <p>Councillor Lundy agreed to chase Tourism Accommodation Study Tender</p>	JL
155.	<p><u>TO DISCUSS POLEAN MASTER PLAN</u></p> <p>Polean Master Plan now urgent in order to expedite submitting of plan to Cornwall Council for approval.</p>	
156.	<p><u>TO DISCUSS COMMUNICATION OF KEY MESSAGES</u></p> <p>Tourism Accommodation Study commissioned.</p> <p>Submitted Environmental Impact Assessment scoping document.</p>	
157.	<p><u>TO DISCUSS A FORWARD PROGRAMME</u></p> <p>The forward programme was discussed. The Polean Master Plan, Tourism Report and Polvellan Policy are considered priorities.</p>	
158.	<p><u>MATTERS FOR FURTHER DISCUSSION</u></p> <p>None.</p>	

Signed

Date