

LOOE DEVELOPMENT TRUST

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Please address all correspondence to The Secretary, Millpool Centre, Millpool, West Looe, PL13 2AF

Moor to Sea Steering Group  
(For onward dissemination)

13 August 2020

Dear Sir / Madam,

**INVITATION TO TENDER:**  
**MOOR TO SEA (LOOE VALLEY HERITAGE PROJECT)**

References:

- A. Our Looe Valley Heritage Covid briefs amended (003); attached.
- B. Our NLHF Project Plan template Covid revised FINAL; attached.

Looe Development Trust are seeking to let a contract to manage a new project Moor to Sea – Looe Valley Heritage. Invitations to tender for the project management and financial administrative assistant roles as one or just the management role are requested by 27 August 2020.

The project has been delayed by the COVID-19 pandemic but is now planning on re-scheduling to start this Autumn as per the attached project brief, at Reference A. The Management and financial administrative assistant duties are contained within this brief, as well as the tender requirements.

The Moor to Sea project Plan template at Reference B, is attached. Project timescales are subject to final confirmation and a margin has been built into the plan.

Yours sincerely

A dark, irregularly shaped redacted area covering the signature of Justin G Spreckley.

JUSTIN G SPRECKLEY  
Chairman