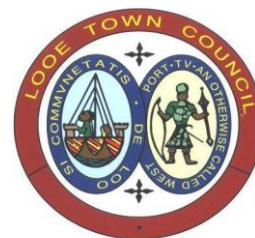


**LOOE TOWN COUNCIL
KONSEL TRE LOGH**



MINUTES OF THE FULL COUNCIL MEETING

Held on Zoom

On Monday 6th July 2020 at 6.00pm

REPORT TO COUNCIL

PRESENT: Chairman: Councillor M Gregory
Councillors: E Hannaford, J Holmes, C Rose, A Toms,
B Richardson, J Dingle, J Newman, S Barker, J Mills, V Sullivan,
C Jones, L Harrison and M Powell

OFFICERS: Mel Colton-Dyer – Commercial Strategy Director and Town Clerk (CSD),
Andrew Jones and Fiona Wilkes-Jones - Joint Responsible Finance Officers (RFO's), Laura
Kellaway – Environment and Devolved Services Manager and Deputy Town Clerk (EDM)

28	Apologies Cllr Newman apologised that he would need to leave the meeting at 7.00pm Cllr Sullivan apologised that she would need to leave the meeting at 7.30 pm Cllr Lundy apologised as he had no internet	ACTIONS
29	Declarations of Interest relating to matters on the Agenda Cllr A Toms declared an interest in Looe Development Trust, Looe Harbour Commission and Cornwall Council. Cllr Hannaford declared an interest in Cornwall Council. Cllr Dingle declared an interest in West Looe Town Trust. Cllr Newman declared an interest in Looe Rotary Club.	
30	Questions from Members of the public There were no members of the public present	
31	Minutes of the previous meeting It was resolved (proposed by Cllr Gregory and seconded by Cllr Newman) that the minutes of the meeting, held on Monday 1 st June May 2020 are taken as read, confirmed and signed by the Chairman (Cllr Gregory).	

32	<p>Matters arising:</p> <p>All matters were actioned</p>	
33	<p>Finance</p> <p>The Profit and Loss was presented. In future the full detail will be presented to the Policy, Strategy and Finance meeting with a discussion on what needs to be presented. With a summary presented to Full Council. Item to be added to the meeting next week.</p> <p>The issue of Millpool car parking income of £18,000 was discussed which needs clarification. This will be taken to the next PSF meeting.</p> <p>Purchase of salt bin at Eastcliffe – Cllr Toms It was resolved to provide a salt bin at Eastcliffe. The cost is approximately £170. Cllr Gregory proposed Cllr Toms seconded – all in favour.</p> <p>Neighbourhood Development Plan – Cllr’s Lundy and Hannaford – The NDP budget needs to be reviewed as soon as possible as there seems to be discrepancies. The CSD does not have electronic copies EH and JL to email information.</p> <p>It was resolved that Steve Beresford Foster should be instructed to apply for additional funding for the Neighbourhood Development Plan - EH proposed, MG seconded, all in favour.</p> <p>It was resolved that the NDP budget information to be investigated – EH proposed MG seconded – all in favour.</p> <p>It was resolved to approve payment for the Lavine Lonsdale quote regarding additional work. EH proposed CR seconded. All in favour</p>	<p>RFO to contact Committee Chair to discuss</p> <p>SB/EH</p> <p>EDS to action.</p> <p>EH and JL</p> <p>CSD to inform SBF</p> <p>EH/JL/CSD/RFO</p> <p>CSD to action</p>
34	<p>Matters arising from Committees/discussion:</p> <ul style="list-style-type: none"> Formal approval of actions taken as listed from the Covid-19 briefing on the 29th June 2020: <p>Hardship fund – It was proposed that the Rusty Bucket had delegated authority up to £100 to allocate funds. If over £100 then approval needs to come from either EH/AT/MCD/VS/SB for approval. Cllr Gregory proposed, Cllr Hannaford seconded – all in favour.</p>	<p>CSD to inform the Rusty Bucket</p>

	<p>The date of the road safety consultation to be extended to the 6th. 2 x part time Marshalls to be recruited on living wage. Advert to go out asap and advertised via Facebook. Cllr Toms proposed, Cllr Rose seconded – all in favour.</p> <p>A member of the public was posting to Facebook implying that Looe Town Council had already made decisions regarding the road consultation. It was resolved that Cllr Lundy email evidence to CSD, Cllr Gregory and Powell. Once received CSD to write to the member of public to make it clear that members of the public should not speak as if they are acting on behalf of Looe Town Council. Cllr Lundy proposed, Cllr Dingle seconded. All in favour (Cllr Powell abstained)</p> <ul style="list-style-type: none"> • Planning Committee - proposed government changes <p>It was resolved that the information be circulated to full council and a collective view be agreed by email to feed into any consultations. EH proposed, seconded by MG. All in favour</p> <p>It was resolved to adopt the Terms of Reference proposed by the planning committee – Cllr Rose proposed, Cllr Dingle seconded. All in favour.</p> <ul style="list-style-type: none"> • Lift Maintenance – Community Hub Moved to part 2 as involved commercially sensitive financial information regarding suppliers • EDG1615 - Looe Traffic Regulation Order The costs for the current TRO were discussed. The current cost quoted by Cornwall Council is £25- £26 k. The previous approval was on 8th July 2019 which was £9,5k. It was resolved that Cllrs Toms, Powell and Hannafore together with the CSD would challenge Cornwall Council on costs. Cllr Gregory proposed, Cllr Dingle seconded – all in favour. 	<p>CSD to action</p> <p>JL/MG/MP/CSD</p> <p>EH/JL – all</p> <p>EH to circulate</p> <p>CSD to add to standing orders</p> <p>AT, EH, MP, CSD</p>
35	<p>A387 (Polperro Road) verges – Cllr Powell</p> <p>A concern was raised that the verges were overgrown and that it was dangerous, forcing people to walk into the road rather than taking the walking route. It was proposed that a sign at Ten creek pointing down West Looe Hill would be useful. Proposed that additional signage be requested via Highways – Cllr Hannafore proposed, Cllr Powell seconded all in favour.</p>	<p>EDS to action.</p>

36	<p>Looe Town Council Website</p> <p>Moved to part 2 as involved commercially sensitive financial information regarding suppliers.</p>	
37	<p>Devolution proposal</p> <p>The prioritised list for devolution was circulated which includes the land beside the Veterinary centre. It was resolved that the Council would move this forward as soon as possible and ask our Cornwall Council link officer to organise a meeting.</p> <p>Cllr Gregory proposed, Cllr Hannaford seconded – all in favour</p>	CDS to action asap including officer meeting.
38	<p>Approval of the meeting schedule for full Council and committees</p> <p>Cllr Gregory proposed, Cllr Hannaford seconded all in favour</p>	Planning, Admin and Civic officer to schedule
39	<p>Requests for funding</p> <p>Requests for funding – moved to next week’s Policy, Strategy and Finance meeting. Cllr Gregory proposed, Cllr Dingle seconded – all in favour.</p> <p>Applications received from:</p> <p>The Rusty Bucket</p> <p>Christmas lights</p> <p>The benefice of Looe and Morval</p> <p>Application for educational financial grant</p>	CSD to add to Agenda
40	<p>Other business as determined by the Chairman</p> <p>None</p>	
41	<p>To Move the Meeting to Part Two (Confidential) to discuss Finance.</p> <p>Cllr Gregory proposed, Cllr Hannaford seconded. All in Favour.</p> <p>The Council discussed the provision of a new website for the Town Council and a provider was selected.</p> <p>The Council discussed the provision of a lift maintenance contractor and a provider was appointed.</p>	

Date of Next meeting Monday 3 rd August 2020.	
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The Meeting closed at 21.01pm.

Signed

Date.....