

**LOOE TOWN COUNCIL**  
**KONSEL TRE LOGH**

Looe Library and Community Hub,  
The Millpool, West Looe PL13 2AF  
Telephone: 01503 262255  
Clerk to the Council Mel Colton-Dyer  
VAT Reg: 381 5093 50



Please note that this meeting is open to members of the public by Zoom. This can be by computer, mobile phone, laptop or home phone. If you would like to attend please email [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk) or ring 01503 262255.

28<sup>th</sup> July 2020

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Looe Town Council, convened by the Mayor on **Monday 3<sup>rd</sup> August 2020 at 6.00pm** by Zoom.

OPEN FORUM - The Council allows time at the beginning of each Council Meeting for members of the Public to ask questions or make statements at the discretion of the Chairman, with each statement or question taking no longer than five minutes. There will be no right to ask supplementary questions or debate any answer received. Prior notice is not mandatory, but persons wishing to ask questions are encouraged to submit them in writing prior to the meeting to enable any investigations to be made.

Yours faithfully

A handwritten signature in black ink, appearing to be "MCD", written over a horizontal line.

**Mel Colton-Dyer**  
**Commercial Strategy Director and Town Clerk**

## AGENDA

		<b>Timings</b>
<b>1.</b>	Welcome	5 minutes
<b>2.</b>	To Receive Apologies	
<b>3.</b>	To Receive Declaration of Interest	
<b>4.</b>	To Receive Questions from members of the public	15 minutes
<b>5.</b>	To Resolve to Approve the Minutes of the Meeting held on 6 <sup>th</sup> July 2020	5 minutes
<b>6.</b>	Matters arising from the Minutes of the Meeting held on 6 <sup>th</sup> July 2020	10 minutes
<b>7.</b>	Reports from Cornwall Councillors <ul style="list-style-type: none"> <li>• Cllr Hannaford West Looe</li> <li>• Cllr Toms East Looe</li> </ul>	10 minutes
<b>8.</b>	Finance – report from Chair of Policy, Strategy and Finance Committee	10 minutes
<b>9.</b>	Matters arising from other Committees/discussion: <ul style="list-style-type: none"> <li>• Formal approval of actions taken as listed (Community Hub re-structure)</li> <li>• Representation of LTC on Looe Marine Conservation Group</li> <li>• Pavement Licencing Policy – delegated authority</li> <li>• Planning – proposed changes to the national framework (JL)</li> </ul>	20 minutes
<b>10.</b>	Policies for approval/comment <ul style="list-style-type: none"> <li>• Social Media Policy</li> <li>• Donations Policy</li> </ul>	10 minutes
<b>11.</b>	To discuss and adopt the Terms of reference for the following committees: <ul style="list-style-type: none"> <li>• Staffing Committee</li> <li>• Policy, Strategy and Finance Committee</li> <li>• Environment and Devolution Committee</li> <li>• Library and Community Hub Committee</li> </ul>	20 minutes
<b>12.</b>	Hannaford road and West Looe square Bonson Close – residents parking scheme (EH)	15 minutes
<b>13.</b>	Other urgent business as determined by the Chairman (information only)	
<b>14.</b>	Exclusion of members of the press and public To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information	
<b>15.</b>	<b>Date of the next meeting: Monday 7<sup>th</sup> September 2020</b>	

email: [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk) Website: [www.looetowncouncil.gov.uk](http://www.looetowncouncil.gov.uk)