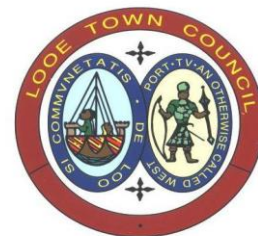


**LOOE TOWN COUNCIL
KONSEL TRE LOGH**



MINUTES OF THE PLANNING COMMITTEE

Held by Zoom

On Tuesday 19th May 2020 at 4.00pm

REPORT TO COUNCIL

PRESENT: Chairman: Councillor J Lundy
Councillors: J Holmes, E Hannaford, A Toms and C Rose

OFFICERS: Annette Keen – Planning Clerk - Looe Town Council

		ACTIONS
	The Chairman welcomed Councillor Holmes onto Looe Town Council Planning Committee.	
1.	<p><u>TO ELECT A VICE-CHAIR</u> The Chairman nominated Councillor Rose to stand as Vice-Chair on the Planning Committee for 2020/2021, seconded by Councillor Hannaford, this was</p> <p><u>RESOLVED</u> Unanimously for Councillor Rose to stand as Vice-Chair on the Planning Committee for 2020/2021.</p>	
2.	<p><u>TO RECEIVE APOLOGIES</u> None.</p> <p><u>ABSENT</u> Councillor Richardson.</p>	
3.	<p><u>TO RECEIVE DECLARATIONS OF INTEREST</u> Councillor Toms declared an interest in Cornwall Council, Looe Harbour Commission and Looe Development Trust. Councillor Holmes declared an interest in PA20/03207- Polgray, Shutta Road, East Looe.</p>	
4.	<p><u>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u> None.</p>	

5.	<p><u>TO RESOLVE TO APPROVE THE MINUTES OF THE PLANNING MEETING HELD ON 28th APRIL 2020</u></p> <p>The Chairman proposed to approve the Minutes of the Planning Meeting held on 28th April 2020, seconded by Councillor Toms, it was: <u>RESOLVED</u></p> <p>Unanimously to approve the Minutes of the Planning Meeting held on 28th April 2020.</p>	
6.	<p><u>MATTERS ARISING FROM THE MINUTES OF THE PLANNING MEETING HELD ON 28th APRIL 2020</u></p> <p><u>Minute No 155 – Climate Change tab on LTC website</u> The Planning Clerk informed the Committee that the Town Clerk is currently investigating the possibility of a new Looe Town Council website. This matter was deferred.</p> <p><u>Minute No 155 - Planning Appeals Policy</u> The Chairman informed that the Planning Appeals Policy will be discussed under Agenda item no 11.</p> <p><u>Minute No 155 – May Lane, Millendreath</u> The Planning Clerk apologised for the delay but would write the letter to Cornwall Council highways as soon as possible.</p> <p><u>Minute No 163 – Polean Masterplan Presentation</u> The Chairman asked the Planning Clerk to circulate the Lavigne Lonsdale Presentation to all Councillors.</p>	<p>Planning Clerk to write letter to CC Highways dept</p> <p>The Planning Clerk to circulate to all Cllrs</p>
7.	<p><u>CORRESPONDENCE</u></p> <p>None received.</p>	
8.	<p><u>TO REPORT AND NOTE DECISION NOTICES</u></p> <p>The Committee read through Decision Notices as attached appendix 'A'. The Chairman informed the Committee that for Council year 2020/2021, 13 Planning Committee meetings had been held. Final percentage was 94% in line with Cornwall Council planning decisions. 83 planning applications had been received (not all yet determined) which included 8 tree applications, 8 applications were withdrawn and 3 applications Looe Town Council disagreed with Cornwall Council, but were approved by Cornwall Council.</p>	
9.	<p><u>TO REPORT AND NOTE SITE MEETINGS AND PLANNING APPEALS</u></p> <p><u>APP/D0840/W/20/3248305 – Land west of Anthony's Cottage, West Looe Hill, West Looe, Cornwall PL13 2HU</u></p> <p>The above Appeals Notice had been circulated to the Committee previous to the meeting. The Committee discussed the planning application and the reasons for refusal by Looe Town Council and Cornwall Council, planning policies and the need for Looe Town Council to appoint an independent planning agent. After much discussion, the Committee decided that no independent involvement would be required as the case put forward by Cornwall Council was strong enough. The Chairman asked the Committee that if they wished to submit further comment on the Appeal case, please make</p>	

	either himself or Planning Clerk aware by Wednesday 29 th May 2020.	
10.	<u>TO REPORT AND NOTE 5 DAY PROTOCOLS RECEIVED</u> None.	
11.	<u>TO DISCUSS DRAFT POLICY ON PROTOCOL IN APPOINTING A PLANNING CONSULTANT FOR PLANNING APPEALS AND MAKE RECOMMENDATION TO THE POLICY, STRATEGY AND FINANCE COMMITTEE</u> The Chairman had drafted the policy with assistance from the Vice-Chair. All Committee members were in support of the policy. Councillor Hannaford proposed that the policy be recommended to the Policy, Strategy and Finance Committee for approval, seconded by the Chairman, it was <u>RESOLVED</u> Unanimously to approve the recommendation of the Planning Appeals Policy to the Policy, Strategy and Finance Committee for approval.	
12.	<u>TO CONSIDER PLANNING APPLICATIONS AS LISTED AND MAKE RECOMMENDATIONS DIRECT TO CORNWALL COUNCIL</u> As Appendix 'B'. Councillor Holmes was muted from the meeting whilst discussions and recommendations were made for PA20/03207 – Polgray, Shutta Road.	
13.	<u>TO RECEIVE AN UPDATE ON THE PROGRESS OF THE NEIGHBOURHOOD DEVELOPMENT PLAN</u> The Chairman informed the Committee that the Neighbourhood Plan should be ready for submission to Cornwall Council by 1 st August 2020. The Neighbourhood Plan will gain considerable weight as soon as it is submitted.	
14.	<u>TO DISCUSS COMMUNICATION OF KEY MESSAGES</u> The Chairman informed the Committee that the Planning Clerk had compiled an up-to-date Looe Town Council planning process information sheet during the current Covid-19 situation. This was circulated to the Committee for information and will be available to view on Looe Town Council face book page and website.	
15.	<u>MATTERS FOR URGENT OR FURTHER DISCUSSION AS DETERMINED BY THE CHAIRMAN (FOR INFORMATION ONLY)</u> .1 <u>Next Planning Meeting Date</u> The Planning Clerk suggested the next meeting date of Tuesday 9 th June 2020 at 4.00pm. The Committee were in full agreement with this date. The Planning Clerk would circulate an invitation via Zoom.	Planning Clerk to circulate Zoom invitation to meeting

	<p><u>.2 Planning Training</u> Councillor Hannaford asked the Planning Clerk to investigate any planning training available for Councillor Holmes.</p> <p>The Meeting closed at 4.45pm.</p>	<p>Planning Clerk to investigate any available planning training</p>
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Signed

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