

**LOOE TOWN COUNCIL**  
**KONSEL TRE LOGH**

Looe Library and Community Hub,  
The Millpool, West Looe PL13 2AF  
Telephone: 01503 262255  
Clerk to the Council Mel Colton-Dyer  
VAT Reg: 381 5093 50



Please note that this meeting is open to members of the public by Zoom. This can be by computer, mobile phone, laptop or home phone. If you would like to attend please email the Town Clerk [mel@looetowncouncil.gov.uk](mailto:mel@looetowncouncil.gov.uk) or ring 01503 262255.

28th April 2020

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Looe Town Council, convened by the Mayor on **Monday 4<sup>th</sup> May 2020 at 5.00pm** by Zoom.

OPEN FORUM - The Council allows time at the beginning of each Council Meeting for members of the Public to ask questions or make statements at the discretion of the Chairman, with each statement or question taking no longer than five minutes. There will be no right to ask supplementary questions or debate any answer received. Prior notice is not mandatory, but persons wishing to ask questions are encouraged to submit them in writing prior to the meeting to enable any investigations to be made.

Yours faithfully

A handwritten signature in black ink, appearing to be "MCD", written over a horizontal line.

**Mel Colton-Dyer**  
**Commercial Strategy Director and Town Clerk**

## AGENDA

1. Welcome
2. Apologies
3. Declaration of Interest
4. Minutes of the previous meeting 06.04.20
5. Matters arising from the minutes
6. Committees and Deputy Mayor
  - To approve nominations for Deputy Mayor
  - To Approve Nominations to Committees 2020/2021
  - To Approve Representatives on Outside Bodies 2020/2021
7. Finance including frequency of Policy, Strategy and Finance meetings
8. Matters arising from Committees/discussion:
  - Recycling bins
  - Patients Car Park
9. Requests for funding
10. Town Council Website
11. Covid-19 actions, organisation, co-ordination and response
12. Other business as determined by the Chairman

Please ensure all Confidential and Pink Papers are returned to the Clerk immediately after this meeting, thank you.

**email: [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk)**

**Website: [www.looetowncouncil.gov.uk](http://www.looetowncouncil.gov.uk)**