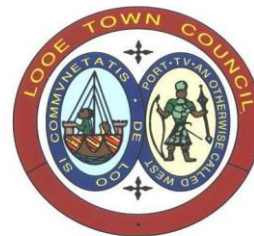


**LOOE TOWN COUNCIL
KONSEL TRE LOGH**



MINUTES OF THE FULL COUNCIL MEETING

Held on Zoom

On Monday 6th April 2020 at 5.00pm

REPORT TO COUNCIL

PRESENT: Chairman: Councillor M Gregory
Councillors: S Barker, E Hannaford, J Lundy,
C Rose, A Toms, J Holmes, B Richardson and M Powell

IN ATTENDANCE: Mel Colton-Dyer – Commercial Strategy Director and Town Clerk (CSD),
Mrs Viv Sullivan, member of the public

124.	Apologies for absence None	ACTIONS
125.	Declarations of Interest relating to matters on the Agenda Cllr A Toms declared an interest in Looe Development Trust, Looe Harbour Commission and Cornwall Council. Cllr Hannaford declared an interest in Cornwall Council.	
126.	Standing Orders The Mayor thanked Cllr Chris Rose for working on the new Looe Standing Orders to reflect the new legislation on 'virtual' Council meetings. It was resolved that they would be adopted. Proposed by Cllr Rose seconded by Cllr Toms. All in favour. It was also resolved that Full Council Agenda's (first Monday of the month), would be published on the Town Council website and weekly Pandemic co-ordination group updates for the Council would be open to the public via electronic means.	Chairs of committees (SB, EH, MP, JL), to add remit of their committees - CSD to organise CSD to implement
127.	Minutes of the previous meeting It was resolved (proposed by Cllr Gregory and seconded by Cllr Barker) that the minutes of the meeting, held on Monday 2 nd March 2020 are taken as read, confirmed and signed by the Chairman (Cllr Gregory). Cllr's Rose, Holmes and Richardson abstained as they were not present at the previous meeting.	

128.	<p>Matters arising from the minutes of the meeting held on Monday 2nd March 2020.</p> <p>It was resolved that, following the staffing committee recommendation of a temporary post to develop the new website, the CSD should start the recruitment process. Cllr Gregory proposed, Cllr Lundy seconded. All in favour.</p>	CSD to implement
129.	<p>Finance</p> <p>The profit and loss and balance sheet were reviewed. There was a minor query on the balance sheet total which the RFO will investigate.</p>	RFO
130.	<p>Matters arising from Committees/discussion:</p> <p>Staff and Pensions – the CSD gave an update on staffing and Cornwall Pension fund. It was resolved that the underpayment of pension for one member of staff would be rectified and that the Library and Community Hub manager would discuss with the member of staff the employee payment deficit which would be collected over the next 12 months.</p> <p>Youth4Looe – Paul Penhalligan from the Rusty Bucket Charity asked if they were able to use the Youth4Looe name to provide consistency for those young people previously engaged in the Town Council’s initiative. It was resolved, Cllr Gregory proposed, Cllr Lundy seconded, that the name Youth4Looe be transferred to the Rusty Bucket. All in Favour</p> <p>Hardship fund</p> <p>Cllrs Hannaford and Toms have put forward a multi-organisational proposal using their Community chest funds to bid into the Cornwall Council ‘pot’ for a hardship fund for Looe and the surrounding area. It was resolved that Looe Town Council would be supportive of this action and would participate but not lead or hold funds. Cllr Gregory proposed Cllr Barker seconded. Cllr Toms agreed to approach Looe Development Trust to take the lead on the bid.</p>	<p>Library and Community Hub Manager</p> <p>CSD to contact Mr Penhalligan to confirm</p> <p>Cllr Toms to discuss and report back to Councillors.</p>
131.	<p>Requests for funding</p> <p>A request for funding was received for Macmillan nurses. The Council policy on donations is to fund local charitable organisations as per its policy therefore the request was not taken forward.</p>	

132.	<p>Covid-19 actions, organisation, co-ordination and response</p> <p>Volunteering: The Town Council have a whole series of dedicated volunteer groups who are doing different things. Call handlers’ group – daily calls. 150 people registered with us for help. Befriending line – 25 out of 28 slots filled. Escalation group of 5 volunteers. New system for collecting prescriptions – collection twice a day.</p> <p>Communication The message is spreading. The Town Council now have dedicated Facebook groups for messaging.</p> <p>Looe Town Council is actively sharing information with other organisations</p> <p>Looe Town Council has now registered on the Volunteer Cornwall community links website.</p>	
133.	<p>Other business as determined by the Chairman</p> <p>Community Cupboard. It was resolved that the Council would create a community cupboard next to the Library where individuals could leave and collect items for individuals who need them. Cllr Hannaford proposed, Cllr Gregory seconded. All in favour</p> <p>A recovery plan for the Town was discussed logging issues that should not be overlooked. It was resolved that Cllr Rose undertake scoping work on behalf of the Town. Cllr Hannaford proposed, Cllr Gregory seconded. All in favour.</p>	<p>EH</p> <p>CR</p>
134.	Date of Next meeting Monday 4 th May 2020.	

The Meeting closed at 7.15pm.

Signed

Date.....