

**LOOE TOWN COUNCIL**  
**KONSEL TRE LOGH**

Looe Library and Community Hub,  
The Millpool, West Looe PL13 2AF  
Telephone: 01503 262255  
Clerk to the Council Mel Colton-Dyer  
VAT Reg: 381 5093 50



Please note that members of the public were not notified of this meeting as new Standing Orders reflecting the legality of holding meetings by virtual methods had not been approved. Future meetings will be open to members of the public.

31<sup>st</sup> March 2020

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Looe Town Council, convened by the Mayor on **Monday 7<sup>th</sup> April 2020 at 5.00pm** by Zoom.

OPEN FORUM - The Council allows time at the beginning of each Council Meeting for members of the Public to ask questions or make statements at the discretion of the Chairman, with each statement or question taking no longer than five minutes. There will be no right to ask supplementary questions or debate any answer received. Prior notice is not mandatory, but persons wishing to ask questions are encouraged to submit them in writing prior to the meeting to enable any investigations to be made.

Yours faithfully

A handwritten signature in black ink, appearing to be "MCD", written over a horizontal line.

**Mel Colton-Dyer**  
**Commercial Strategy Director and Town Clerk**

## **AGENDA**

1. Welcome
2. Apologies
3. Declaration of Interest
4. Standing Orders (CR/MCD)
5. Minutes of the previous meeting 02.03.20
6. Matters arising from the minutes
7. Finance
8. Matters arising from Committees/discussion:
  - Staff and Pensions
  - Youth4Looe
  - Hardship fund
9. Requests for funding
10. Covid-19 actions, organisation, co-ordination and response
11. Other business as determined by the Chairman

Please ensure all Confidential and Pink Papers are returned to the Clerk immediately after this meeting, thank you.

**email: [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk)**

**Website: [www.looetowncouncil.gov.uk](http://www.looetowncouncil.gov.uk)**