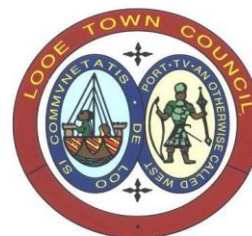


**LOOE TOWN COUNCIL
KONSEL TRE LOGH**



MINUTES OF THE FULL COUNCIL MEETING

Held in the Council Chamber, Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF
Telephone: 01503 262255

On Monday 2nd March 2020 at 7.00pm

REPORT TO COUNCIL

PRESENT: Chairman: Councillor M Gregory
Councillors S Barker, E Hannaford, J Lundy,
J Newman, A Toms, M Powell and M Yarwood

IN ATTENDANCE: Mel Colton-Dyer – Commercial Strategy Director and Town Clerk (CSD)

Open Forum

There were no members of the public present.

Prayers: The Reverend Phillip Sharp.

108	Apologies for absence Apologies for absence were submitted on behalf of the Councillors D Bryan, C Rose, P Penhalligan, B Richardson and J Dingle	ACTIONS
109	Declarations of Interest relating to matters on the Agenda Cllr A Toms declared an interest in Looe Development Trust, Looe Harbour Commission and Cornwall Council. Cllr Newman declared an interest in Looe Rotary Club Cllr Hannaford declared an interest in Cornwall Council.	
110	Cornwall Council reports. a) East Looe – Cllr A Toms: The report was read and is appended to these minutes b) West Looe– Cllr E Hannaford: The report was read and is appended to these minutes	

111	<p>Police Report No report was received.</p>	CSD to send letter to C&D Police to ask for a regular report or update of website.
112	<p>Report from Looe Community Academy Edward Brown, Chair of the School Council sent apologies – the report was read and is appended to these minutes.</p>	
113	<p>Minutes of the previous meeting It was resolved (proposed by Cllr Gregory and seconded by Cllr Hannaford) that the minutes of the meeting, held on Monday 13th January 2020 are taken as read, confirmed and signed by the Chairman (Cllr Gregory).</p>	
114	<p>Matters arising from the minutes of the meeting held on Monday 13th January 2020</p> <p>94 – actioned 98 – actioned 100 : - JN and CSD presented their recommendation for the new Tourism Information website for Looe at a cost of £25k. It was resolved that authorisation be given to continue. Cllr Gregory proposed seconded by Cllr Hannaford. All in favour. - Pop up TIC maintenance ongoing as is HR requirements.</p> <p>101 – actioned. 104 - actioned 111 – actioned link 114/80 – actioned</p>	CDS/Environment and Devolution Officer
115	<p>Mayor and Deputy Mayor’s communications The Town Mayor’s report was circulated to members prior to the meeting and appended to these minutes.</p> <p>The Deputy Mayor did not have a report to make.</p>	
116	<p>Question of which notice is given or notice of motion No questions were received.</p>	
117	<p>Matters referred from other Committees</p> <p>Investment policy – Cllr Gregory proposed adoption Cllr Newman seconded. All in favour (with renewal date of March 2021).</p> <p>Enforcement officer – It was resolved that the Council will amend the</p>	CSD

	<p>original proposal and create a six-month tender and advertise. Proposed by Cllr Gregory and seconded by Cllr Powell. All in favour</p> <p>Bonson Close – an email was read from a resident of Bonson Close. The Council resolved to write to Cornwall Housing and Highways to organise a meeting to help resolve the issues. Cllr Hannaford proposed, and Cllr Gregory seconded. All in favour.</p> <p>Looe Town Council pre-application policy and commercially sensitive checklist – it was resolved to adopt this policy. Cllr Lundy proposed, Cllr Hannaford seconded, all in favour.</p>	CSD to write to the head of Highways, Mr Blackler from Cornwall Council and Mr Cross from Cornwall Housing.
118	Accounts for approval and management accounts	
	P&L approved.	
119	Discussion and Approval of accounting software recommendations	
	A proposal paper was circulated. The Council resolved to adopt the Xero accounting system from the start of the new financial year. Cllr Gregory proposed, Cllr Powell seconded all in favour.	RFO/CSD
120	Operation London Bridge	
	A protocol from Falmouth Town Council regarding the death of a senior Royal was circulated. It was resolved that the policy be slightly amended and adopted. Cllr Gregory proposed, Cllr Powell seconded, all in favour.	CSD to amend.
121	Rotary Club signage	
	It was resolved to arrange a meeting to discuss the signage – Cllr Lundy and Cllr Gregory volunteered to meet with Looe Rotary Club. Cllr Gregory proposed, Cllr Lundy seconded. 7 for, one against (Cllr Toms).	CSD to action.
122	Reports	
	Neighbourhood Development Plan – an update was given and progress has been made. The next step is to arrange for the steering group to meet.	
123	Date of Next meeting Monday 6 th April 2020.	

The Meeting closed at 9. 50 pm.

Signed

Date.....