

**LOOE TOWN COUNCIL  
KONSEL TRE LOGH**



**MINUTES OF THE ENVIRONMENT AND DEVOLUTION COMMITTEE**

Held in the Looe Library and Community Hub,  
The Millpool, West Looe PL13 2AF

On Wednesday 12<sup>th</sup> February 2020 at 7.00pm

**REPORT TO COUNCIL**

**PRESENT:** Councillors S Barker, M Gregory (ex officio), E Hannaford, J Lundy,  
M Powell, C Rose and A Toms,

**IN ATTENDANCE:** Environment and Devolved Services Manager – Mrs Laura Kellaway

		<b>ACTIONS</b>
<b>80.</b>	<p><b><u>APOLOGIES</u></b> Apologies were received from Cllrs Penhaligan and Richardson. Cllr Barker proposed that Cllr Hannaford and Toms be co-opted onto the Committee for the duration of this meeting, seconded by Cllr Powell, it was: <b><u>RESOLVED</u></b> Unanimously to co-opt Cllrs Hannaford and Toms onto the Committee for the duration of the meeting.</p>	
<b>81.</b>	<p><b><u>TO ELECT A CHAIR PERSON</u></b> Cllr Gregory proposed Cllr Powell as chairperson, seconded by Cllr Rose, it was: <b><u>RESOLVED</u></b> Unanimously to elect Cllr Powell as Chairperson.</p> <p>Cllr Barker raised concerns that, as newly elected Chair of Policy, Strategy and Finance Committee, he would be unable to commit to continuing as Vice Chair of this Committee. This was discussed in some details and Cllr Barker agreed to continue as Vice Chair.</p>	
<b>82.</b>	<p><b><u>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u></b> There were no members of the public present.</p>	

83.	<p><b><u>TO RECEIVE DECLARATIONS OF INTEREST</u></b>  Cllrs Toms and Hannaford both declared an interest in any matter concerning Cornwall Council.</p>	
84.	<p><b><u>TO RESOLVE TO APPROVE THE MINUTES OF THE MEETING OF THE ENVIRONMENT AND DEVOLUTION COMMITTEE MEETING OF 11<sup>th</sup> DECEMBER 2019</u></b>  Cllr Powell proposed that the Minutes of the Meeting of the Environment and Devolution Committee of 11<sup>th</sup> December 2019 be approved, subject to the minutes amended to state that Cllr Barker was present at the last meeting, seconded by Cllr Gregory, it was:  <b><u>RESOLVED</u></b>  6:1 (abstention due to absence from the previous meeting) in favour to approve the Minutes of the Meeting of the Environment and Devolution Committee Meeting of 11<sup>th</sup> December 2019.</p>	
85.	<p><b><u>MATTERS ARISING FROM THE ENVIRONMENT AND DEVOLUTION COMMITTEE MEETING HELD ON 11<sup>th</sup> DECEMBER 2019</u></b>  <u>.1 Ref Min No 62 Speeding concerns along Sandplace Road</u>  Cllr Toms advised that Cornwall Council Highways will not alter the current parking restrictions along Sandplace Road. He also advised that the speed visor will be in situ within the next 6-8 weeks and that residents have been advised of this.  Further discussion took place and Cllr Gregory proposed that a review of parking restriction in undertaken in 5 years' time with a view to potentially undertaking a new Traffic Regulation Order (TRO).  Cllr Lundy volunteered to investigate past speeding incidents along Sandplace Road.  <u>.2 Ref Min No 67 Millpool Car Park Levy</u>  The Committee discussed the proposed levy and the requirement to undertake public consultations at a later date as Cornwall Council had already commenced its public consultations via the Off-Street Parking Order. Cllr Hannaford advised that she will be sending out her own list of priorities for Committee members to consider and add to as appropriate in readiness for the next Committee meeting on 8<sup>th</sup> April.</p>	<p>JL   EH  All Committee  For next meeting agenda</p>
86.	<p><b><u>CORRESPONDENCE</u></b>  <u>.1 Crimebeat Fund invites for community road safety initiative</u>  Cllr Toms updated the Committee on this funding initiative and suggested that Bonson Close might benefit from funding should it be available. There was no further discussion on this matter.</p>	
87.	<p><b><u>TO DISCUSS CREATION AND FORMALISATION OF CLIMATE CHANGE WORKING GROUP</u></b>  The Committee discussed the creation of a Climate Change working group to aid promotion of Cornwall Council's Climate Change initiative. Cllr Hannaford suggested that Looe Town Council should be</p>	

	<p>seen to be leading the initiative by ensuring that all possible efforts to identify and undertake climate change solutions within its own remit are considered. The Council could then take the lead to champion and educate throughout the town.</p> <p>Cllr Rose suggested that this would better be sat within the Environment and Devolution Committee rather than as a separate working group. There was some agreement by Councillors and Cllr Gregory advised that he would like to see involvement from other organisations such as Looe Harbour Commission and East Looe Town Trust.</p> <p>It was proposed that this Committee take the lead initiative and work with the Looe Environment Group to devise an action plan.</p> <p>Cllr Rose proposed, that, with the departure of Cllr Sullivan as the previously elected LTC representative on the Looe Environmental Facebook group, that Cllr Powell, as newly elected Chair of this Committee, be elected as the new Looe Town Council representative on Looe Environmental Facebook group, seconded by Cllr Hannaford, it was:</p> <p><b><u>RESOLVED</u></b></p> <p>Unanimously to nominate Cllr Powell as the Looe Town Council representative on the Looe Environmental Facebook group.</p>	
88.	<p><b><u>TO DISCUSS AND UPDATE ON FOREST FOR CORNWALL INITIATIVE</u></b></p> <p>Cllr Hannaford updated the Committee regarding the Tree Warden scheme and advised that she was planning an event during the week commencing 17<sup>th</sup> February to recruit local tree wardens from local organisations groups including Friends of Kilminorth Woods and Looe Environmental Facebook group. Tree wardens could assist with seed identification and replanting and identify gaps where new trees could be planted. There is also the opportunity to register and apply for trees under the Woodlands Trust scheme.</p> <p>Cllr Rose was very concerned that there was no LTC staff capacity to undertake admin work for this. Cllr Hannaford confirmed that there would be no requirement for staff involvement other than the use of the Chambers for meetings.</p> <p>The Committee resolved that LTC should apply to the Woodlands Trust scheme for trees and this was unanimously agreed.</p>	LK/CSD
89.	<p><b><u>TO DISCUSS ALTERNATIVE VEHICLE FOR COUNCIL USE</u></b></p> <p>Mrs Kellaway advised that she had been in contact with the treasurer of Looe in Bloom who had advised that, whilst they would be amenable to the occasional use of their vehicles, they are only 1300cc capacity, do not have tow bars and are quite old. Therefore, Looe in Bloom would not wish for them to be used to tow the VIC trailer. In addition, between April and October, all 3 vehicles would be in daily use and so would not be available.</p> <p>Cllr Gregory advised that Looe Rowing Club would possibly be</p>	

	<p>amenable to assist when the VIC trailer was required to be moved and the Committee discussed the exploration of possible cooperation agreements with East Looe Town Trust and Looe Harbour Commission over use of their vehicles and staff when signage for events was required to be moved.</p>	<p>CSD within cooperation mtg discussions</p>
90.	<p><b><u>TO DISCUSS BONSON CLOSE PARKING ISSUES</u></b></p> <p>Cllr Hannaford updated the Committee regarding the ongoing parking issues at Bonson Close and that, despite the Council installing bollards, the problem of non-residents parking in Bonson Close is still a problem. She advised that Cornwall Housing are not amenable to taking on the responsibility of the car park area which a Stopping Up Order would require and so the situation is at a standstill.</p> <p>Cllr Hannaford proposed that LTC invite Cornwall Housing, CC Highways, David Read and a CC legal representative to a meeting facilitated by LTC in order to discuss solutions to the parking issues faced by vulnerable people residing at Cornwall Housing owned properties at Bonson Close, seconded by Cllr Powell, it was:</p> <p><b><u>RESOLVED</u></b></p> <p>Unanimously to invite Cornwall Housing, CC Highways, David Read and a CC legal representative to a meeting facilitated by LTC in order to discuss solutions to the parking issues faced by vulnerable people residing at Cornwall Housing owned properties at Bonson Close.</p>	<p>CSD/LK to arrange mtg</p>
91.	<p><b><u>TO REVIEW LIST OF DEVOLUTION SITES AS PROVIDED BY CC COMMUNITY LINK OFFICER</u></b></p> <p>The Committee discussed those areas within Looe that are available for devolution from Cornwall Council. Those considered key would be subject to costings.</p> <p>The Committee agreed to draw up on a map those areas that LTC would be interested in in order to obtain costings from David Read. Cllrs Hannaford, Rose, Powell, Lundy and Gregory volunteered to meet on a mutually convenient date within the next 2 weeks to map out potential areas.</p> <p>Cllr Hannaford suggested that the Committee undertake its own informal consultations in order to collate what the Council's project would be. Cllr Powell proposed that an initial meeting be arranged to study Cllr Hannaford's proposal in more detail, seconded by Cllr Hannaford, it was:</p> <p><b><u>RESOLVED</u></b></p> <p>Unanimously to arrange an initial meeting be arranged to study Cllr Hannaford's proposal in more detail.</p>	<p>CSD/LK</p>
92.	<p><b><u>TO REVIEW THE REPORT FROM THE ENVIRONMENT AND DEVOLVED SERVICES MANAGER</u></b></p> <p>Mrs Kellaway updated the Committee with regards to her report. Cllr Toms updated regarding the proposed Enforcement Officer role</p>	

	and that final discussions regarding the 6-month trial approved by Full Council. The Committee agreed to investigate the possibility of employing the Enforcement Officer directly rather than through PCC. It was also agreed to write to Cornwall Council, jointly with Cornwall Councillors for East and West Looe, to petition for CC Dog Warden patrols on a more frequent basis.	CSD/LK
<b>93.</b>	<b><u>TO DISCUSS COMMUNICATION OF KEY MESSAGES</u></b> The Committee discussed key messages: - LTC Councillors working with Cornwall Housing to resolve Bonson Close parking issues - LTC supports the setting up of Looe Tree Warden scheme - LTC to set up a Climate Change working group - LTC to lobby Cornwall Council for more dog warden patrols These will be publicised via Looe Community News, noticeboards and Council website/Facebook pages.	
<b>94.</b>	<b><u>TO DISCUSS MATTERS REFERRED FROM OTHER COMMITTEES</u></b> <b><u>- BIFFA BINS IN THE CONSERVATION AREA</u></b> There were no matters referred.	
<b>95.</b>	<b><u>MATTERS FOR FURTHER DISCUSSION AS DETERMINED URGENT BY THE CHAIRMAN</u></b> <b><u>.1 Cornwall Council's Off-Street Parking Order Consultation</u></b> This matter was discussed in more detail under item no 85.2.	
	<b>Next meeting: Wednesday 15<sup>th</sup> April 2020 at 7pm in the new Council Chambers, Looe Library, The Millpool, West Looe</b>	

**The Meeting closed at 9.15pm.**

Signed .....

Date.....