

**LOOE TOWN COUNCIL
KONSEL TRE LOGH
MINUTES OF THE FULL COUNCIL MEETING**



Held in Council Chamber, Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF
Telephone: 01503 262255

On Monday 25th November 2019 at 7.00pm

PRESENT: Chairman: Councillor M Gregory
Councillors S Barker, D Bryan, T Crane, J Dingle, E Hannaford, J Lundy,
J Newman, P Penhaligan, C Rose, A Toms and M Yarwood

IN ATTENDANCE: Mel Colton Dyer – Commercial Strategy Director and Town Clerk
Chris Harris – Interim Responsible Financial Officer and Town Clerk
Master Edward Brown – Looe Community Academy

Open Forum

There were no questions from members of the public.

Prayers: The Reverend Phillip Sharp led the meeting in prayers.

Welcome: Mel Colton-Dyer was welcomed as the new Commercial Strategy Director and Town Clerk (CSD/TC).

		ACTIONS
74.	Apologies for absence Apologies for absence were submitted on behalf of the Councillors V Sullivan, M Powell and B Richardson.	
75.	Declarations of Interest relating to matters on the Agenda Cllr Toms declared an interest in Looe Development Trust, Looe Harbour Commission and Cornwall Council.	
76.	Cornwall Council reports a) East Looe – Cllr A Toms: Cllr Toms presented the report that was noted and is appended to these minutes, he then raised health, staffing, GP, and dentistry issues as his role at Cornwall Council. He explained the issues and reported on working across borders between Cornwall Council and Devon County Council. All were very pleased to assist work on resolution.	

	<p>b) West Looe– Cllr E Hannaford: Cllr Hannaford presented the report that was noted and is appended to these minutes. Cllr Hannaford spoke on the Neighbourhood Development Plan and a meeting with consultants to create a route map which will then be presented to full Council.</p>	EH and JL to meet with CSD/TC
77.	<p>Police Report In the absence of a representative the report (as circulated) was noted and appended to these minutes. It was requested that the CSD/TC contact the police and ask for a report which details of types of crimes and investigation rates. Concern was also raised over staffing levels.</p>	CSD/TC
78.	<p>Report from Looe Community Academy Edward Brown, Chair of the School Council presented the report that was noted and is appended to these minutes. Questions were asked and answered on the eco award programme and working from best practice. Master Brown detailed tree planting, litter picking, eco lights were actioned but it was at an early stage. Cllr Hannaford raised whether the School Council was aware of Looe Environmental group. Master Brown was not aware so Cllr Hannaford will meet with the School Council. Cllr Penhaligan has been supporting the School with interview practice and will email the CSD/TC with information for circulation.</p>	EH/Master Brown CSD/TC PP
79.	<p>Minutes of the previous meeting It was resolved (proposed by Cllr Gregory and seconded by Cllr Rose) that the minutes of the meeting, held on Monday 14th October 2019 are taken as read, confirmed and signed by the Chairman (Cllr Gregory). There was an appointment of new members to serve on Committees: Cllr S Barker – Policy, Strategy and Finance and Environment and Devolution. Cllr M Yarwood – Library and Community and Planning and Public Consultation. Cllr J Newman – Policy, Strategy and Finance and Library and Community. Cllr P Penhaligan – Library and Community and Environment and Devolution. The above appointments were proposed by Cllr Gregory, seconded by Cllr Rose, it was resolved unanimously to approve these members to serve on the Committees.</p>	Officers to update information

<p>80.</p>	<p>Matters arising from the minutes of the meeting held on Monday 14th October 2019</p> <p>a) 61-19 (Devolution and Neighbourhood plan). Questions arose on the collection of rent for the property adjacent to the Library currently rented by the Veterinary surgery. CSD/TC to investigate if Cornwall Council has invoiced for rent from April to July, Cllr Hannaford proposed that the process should be paused and that the CSD/TC should appraise the plans for the property and make an informed decision. It was resolved that a solicitor's letter would be sent to the current occupants to clarify their position with a 7-day response deadline. It was also resolved that CSD/TC arrange for gutters to be cleaned.</p> <p>b) 67-19 (East Looe Town Trust – financial assistance for a tractor) it was resolved with one abstention that Looe Town Council would match the donation from West Looe TownTrust provided that amount is still outstanding for the cost of the tractor.. CSD/TC to contact East Looe Town Trust and confirm the amount donated then arrange payment.</p> <p>c) 69-19 (Road Closure). It was reported that St Ives Town Council and Newquay Town Council do not organise road closures for New Year's Eve, it was resolved that Looe Town Council would not apply for a Road Closure. The question was raised on who provides the bins on New Year's Eve (Cornwall Council, Biffa or Looe Town Council). CSD/TC to investigate and organise if it is Looe Town Council. (Proposed by Cllr Gregory and seconded by Cllr Rose).</p>	<p>CSD/TC</p> <p>CSD/TC</p> <p>CSD/TC</p>
<p>81.</p>	<p>Mayor's Communications</p> <p>Both Mayor and Deputy Mayor reports were circulated to members prior to the meeting and appended to these minutes. The Mayor spoke on matters included within the report and particularly praised the Deputy Mayor's assistance in supporting both the Council and the Officers.</p>	
<p>82.</p>	<p>Question of which notice is given or notice of motion</p> <p>No questions were received.</p>	
<p>83.</p>	<p>Minutes of the Policy, Strategy and Finance Committee</p> <p>It was resolved that the minutes of the meeting held on 11th November 2019 are received and that any recommendations are adopted and implemented.</p>	
<p>84.</p>	<p>Minutes of the Planning Committee</p> <p>It was resolved that the minutes of the meeting held 12th November 2019 are received and that any recommendations are adopted and implemented.</p>	

85.	Minutes of the Library and Community Committee It was resolved that the minutes of the meeting held 9th October 2019 are received and that any recommendations are adopted and implemented.	
86.	Management Accounts Management accounts were not available.	RFO
87.	Accounts for payment The accounts to be paid during October and November were presented to members for perusal. It was resolved (proposed by Cllr Gregory and seconded by Cllr Rose) to approve for payment the accounts (as presented).	RFO
88.	Correspondence None received.	
89.	Reports a) Cllr Penhaligan gave a report on Youth4Looe. An interactive presentation has been arranged to Looe Academy with the 28 ideas generated by young people in the community. Cllr Penhaligan will circulate the results after the presentation. He hopes this will support the generation of a youth council in Looe. b) Cllr Hannaford gave a brief update on Looe Neighbourhood Development Plan and will circulate a link to the document to the full Council.	PP EH
90.	Date of Next meeting: Monday 13th January 2020.	

The Meeting closed at 9.00 pm.

Signed

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