



MINUTES OF THE ENVIRONMENT AND DEVOLUTION COMMITTEE

Held in the Looe Library and Community Hub,
 The Millpool, West Looe PL13 2AF

On Wednesday 11th December 2019 at 7.00pm

REPORT TO COUNCIL

PRESENT: Councillors S Barker, M Gregory (ex officio), E Hannaford, J Lundy,
 M Powell, B Richardson and A Toms

IN ATTENDANCE: Environment and Devolved Services Manager – Mrs Laura Kellaway
 Mr T Topham
 Mr D Marsh

		ACTIONS
60.	<p><u>APOLOGIES</u> Apologies were received from Cllrs Penhaligan, Rose, Sullivan and Mrs M Colton-Dyer. Cllr Gregory as ex-officio presided as Chairman in the absence of Cllr Sullivan and proposed that Cllr Hannaford and Toms be co-opted onto the Committee for the meeting, seconded by Cllr Powell, it was: <u>RESOLVED</u> Unanimously to co-opt Cllr Hannaford and Toms onto the Committee for the duration of the meeting.</p>	
61.	<p><u>TO ELECT A VICE CHAIR</u> Cllr Gregory proposed Cllr Powell as vice-chair however, before there was opportunity for the Committee to second the proposal, Cllr Lundy counter-proposed Cllr Barker. Cllr Hannaford challenged Cllr Powell's suitability as vice chair due to her attendance record and mobility issues and seconded Cllr Lundy's counter-proposal as she felt that Cllr Barker had previously taken the lead on the independent Looe Environment Group. The proposal was: <u>RESOLVED</u> 5:3 in favour to elect Cllr Barker as vice-chair.</p>	

62.	<p><u>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u></p> <p>There were two members of the public present, Mr Topham and Mr Marsh. Mr Topham explained that he was hoping to get the seasonal parking restrictions on Sandplace Road removed from outside his property and requested Looe Town Council’s backing to petition Cornwall Council on his behalf. Cllr Gregory explained that Looe Town Council had already submitted a Traffic Regulation Order for areas around Looe after an extensive period of public consultation and the process was too far advanced to be able to change it. Mr Topham and Mr Marsh both expressed their concerns over the safety of Sandplace Road residents and pedestrians with speeding vehicles regularly in excess of the speed limit. Cllr Toms stated that there was funding available from Cornwall Council’s Community Network Panel to obtain a speed visor and that he would look into it. Cllr Lundy offered to investigate the safety issues and speeding controls and provide feedback to the Committee.</p> <p>Cllr Toms suggested that residents join a local ‘speedwatch’ group.</p> <p>Mr Topham thanked the Committee for their time and he and Mr Marsh left the meeting at 7.25pm</p>	AT/JL
63.	<p><u>TO RECEIVE DECLARATIONS OF INTEREST</u></p> <p>Cllr Toms declared an interest in any matter concerning Looe Harbour Commission.</p>	
64.	<p><u>TO RESOLVE TO APPROVE THE MINUTES OF THE MEETING OF THE ENVIRONMENT AND DEVOLUTION COMMITTEE MEETING OF 4th SEPTEMBER 2019</u></p> <p>Cllr Gregory proposed that the Minutes of the Meeting of the Environment and Devolution Committee of 4th September 2019 be approved, seconded by Cllr Powell, it was:</p> <p><u>RESOLVED</u></p> <p>5:1 (abstention due to absence from the previous meeting) in favour to approve the Minutes of the Meeting of the Environment and Devolution Committee Meeting of 4th September 2019.</p>	
65.	<p><u>MATTERS ARISING FROM THE ENVIRONMENT AND DEVOLUTION COMMITTEE MEETING HELD ON 4th SEPTEMBER 2019</u></p> <p>There were no matters arising.</p>	
66.	<p><u>CORRESPONDENCE</u></p> <p><u>.1 Email received from re parking/speeding on Sandplace Road</u> This matter was discussed under minute no. 62.</p> <p><u>.2 Letter from Cornwall Council re BT Telephone Box Consultation</u> Cllr Gregory advised the Committee of the BT Consultation document received from Cornwall Council regarding BT phone boxes, in particular at Hannafore where a total of only 8 calls were made during the previous 12 months. The Committee discussed the matter and</p>	

	<p>whilst the Committee had no objection to the telephone equipment being removed, it was thought that the box could be used as a pop-up Visitor Information Stand or Book Library. Cllr Gregory proposed that a response to BT is submitted requesting that the telephone box be retained at Hannaford (but not the equipment), seconded by Cllr Powell, it was:</p> <p><u>RESOLVED</u></p> <p>Unanimously to respond to BT requesting that the telephone box (but not the equipment) be retained at Hannaford.</p>	LK
67.	<p><u>TO DISCUSS THE MILLPOOL CAR PARK CHARGING LEVY</u></p> <p>Cllr Hannaford updated the Committee on the proposed levy on 3, 4 and 24hr parking in the Millpool car park and that by adding 20p to the cost of these tickets could generate additional revenue to Looe Town Council in the region of £18K. This revenue would have to be spent on projects within the immediate vicinity of the Millpool car park. Cllr Hannaford also advised that she had checked and had had it confirmed that Looe Town Council have a legal duty to consult the public on this proposal. The Committee suggested greater promotion of existing schemes such as Cornwall Council's seasonal parking tickets on Council noticeboards and website and to set up a working group to look at possible usages for the potential revenue derived. Cllrs Toms, Barker, Powell and Hannaford all expressed interested in being on this working group.</p> <p>After some further discussion, Cllr Hannaford proposed that the levy of 20p on 3, 4 and 24hr parking at Millpool car park be investigated fully by Looe Town Council and that it be referred to Full Council, seconded by Cllr Powell, it was:</p> <p><u>RESOLVED</u></p> <p>Unanimously to investigate fully a levy of 20p on 3, 4 and 24hr parking at Millpool car park, to arrange a public consultation and to refer the matter of levy to the next Full Council meeting.</p>	Refer to Full Council
68.	<p><u>TO DISCUSS CREATION AND FORMALISATION OF MARINERS GARDEN PROJECT AND CLIMATE CHANGE WORKING GROUPS</u></p> <p>1. <u>Mariners Garden</u> The Committee discussed the setting up of a working group to oversee the Mariners Garden Rejuvenation project. Cllrs Powell, Richardson, and Lundy with Mrs Colton-Dyer and Dr Tamsin Gates will form the working group and will meet in January with Ms Butcher.</p> <p>2. <u>Climate Change</u> Cllr Gregory asked for this agenda item to be added to the next Full Council agenda.</p>	JL/MP/BR/MCD Add to Full Council agenda
69.	<p><u>TO DISCUSS AND APPROVE USE OF LOOE IN BLOOM VEHICLE/ALTERNATIVE VEHICLE</u></p> <p>The Committee suggested the best contact details for Looe in Bloom and Mrs Kellaway was actioned with contacting them by the next Environment and Devolution committee meeting.</p>	LK

70.	<p><u>TO DISCUSS SETTING OF ENVIRONMENT AND DEVOLUTION BUDGET FOR 2020/21.</u></p> <p>The Committee discussed Cllr Sullivan’s request for £10k to be put forward into the 2020/21 budget proposals. No further comments were made.</p> <p>Cllr Gregory advised that he would be talking with Mrs Colton-Dyer regarding the proposed budget and the most appropriate way to present the budget to Full Council for consideration.</p>	MG
71.	<p><u>TO DISCUSS CORNWALL COUNCIL’S FOREST FOR CORNWALL INITIATIVE</u></p> <p>Cllr Hannaford advised that there was some funding available from the Woodland Trust but that the Council would need to register its interest. A working group to oversee Looe Town Council’s participation in this initiative was agreed. Cllrs Toms and Barker and Mrs Kellaway agreed to be members of the working group.</p> <p>Cllr Hannaford suggested the use of ‘Parish on-line’ mapping system to plot potential locations for tree planting. She advised that Mrs Keen was aware of this software.</p>	LK
72.	<p><u>TO DISCUSS AND APPROVE PLANTING OF MEMORIAL TREES AT HANNAFORE</u></p> <p>Cllr Hannaford advised that she had met with Mike Beckett from Cornwall Council and had identified spaces where additional benches could be located by moving existing benches closer together. Mrs Kellaway enquired regarding cost of new plinths and who would bear that cost, Cllr Hannaford confirmed that this cost should be borne by the new bench owner.</p> <p>Cllr Hannaford advised that Hannafore residents would not be in favour of memorial trees being planted as well as the area being very exposed causing potential damage to any trees planted.</p> <p>The Committee discussed memorial trees vs benches and felt that, on Looe Town Council land, there should be the possibility to offer a tree instead of a bench. This would tie in with Cornwall Council’s Forest for Cornwall initiative.</p>	
73.	<p><u>TO DISCUSS AND APPROVE REJUNVENATION OF ROSE BEDS AT HANNAFORE</u></p> <p>Cllr Hannaford advised that she had met with Cornwall Council/Cormac and discussed the poor condition of the rose beds at Hannafore. They have agreed to weed and prune the beds and recondition the soil. With regard to ongoing maintenance, Cllr Hannaford proposed that Looe Town Council take on the maintenance of the 2 rose beds under Devolution and have Cormac’s portion of maintenance funding transferred to the Council. This item was then referred to Full Council for consideration.</p>	Refer to Full Council

74.	<p><u>TO DISCUSS AND APPROVE TREE REPLACEMENT AT MILLPOOL CAR PARK</u></p> <p>The Committee agreed to move this agenda item to the next meeting In February as Cllr Hannaford would have met with Cornwall Council representatives and would be able to brief the Committee fully.</p>	Add to next E&D agenda
75.	<p><u>TO DISCUSS AND APPROVE ENFORCEMENT OFFICER JOINT POST WITH POLPERRO COMMUNITY COUNCIL</u></p> <p>Cllr Toms updated the Committee with regard to the proposal to work jointly with Polperro Community Council and employ their Enforcement Officer in Looe. The Committee discussed this in some detail and it was proposed that a six-month trial be undertaken and that the costs of this are budgeted for. Cllr Gregory proposed that this be referred to the next Full Council for approval, seconded by Cllr Lundy, it was:</p> <p><u>RESOLVED</u></p> <p>Unanimously to refer the proposal of a six-month trial to the next Full Council for approval.</p>	Refer to Full Council
76.	<p><u>TO REVIEW THE REPORT FROM THE ENVIRONMENT AND DEVOLVED SERVICES MANAGER</u></p> <p>There was no report available.</p>	
77.	<p><u>TO DISCUSS COMMUNICATION OF KEY MESSAGES</u></p> <p>The Committee discussed key messages:</p> <ul style="list-style-type: none"> - Cornwall Council Seasonal Parking permits - Proposed investment in memorial trees and Looe Town Council's support for Forest for Cornwall initiative - Rejuvenation of Mariners Garden <p>They will be publicised via Looe Community News, noticeboards and Council website/Facebook pages.</p>	MG/LK
78.	<p><u>TO DISCUSS MATTERS REFERRED FROM OTHER COMMITTEES</u></p> <p><u>- BIFFA BINS IN THE CONSERVATION AREA</u></p> <p>The Committee discussed the matter of red Biffa bins located around the town and particularly in the conservation area. Mrs Kellaway advised that the issue has been highlighted by East Looe Town Trust removal of old rotten wooden bin stores in Middle Market Street which disguised the bins. The Committee asked that a letter be written to East Looe Town Trust to ask if the bin store could be reinstated and to Biffa to ask if bin colours could be changed. Cllr Toms offered to send a letter to Biffa. Cllr Powell suggested bin skirts but the Committee felt this would be costly.</p> <p>The Committee also discussed commercial wheelie bins for Pier One and Kelly's and suggested that discussions be made with these businesses to look at camouflaging or hiding their bins.</p>	LK/AT

79.	<p><u>MATTERS FOR FURTHER DISCUSSION AS DETERMINED URGENT BY THE CHAIRMAN</u></p> <p>The Committee asked for Cornwall Council Highways to be chased up regarding the latest situation regarding the Councils' Traffic Regulation Order.</p>	LK
	Next meeting: Wednesday 12 th February 2020 at 7pm in the new Council Chambers, Looe Library, The Millpool, West Looe	

The Meeting closed at 8.45pm.

Signed

Date.....