



LOOE TOWN COUNCIL (*KONSEL TRE LOGH*)

NOTICE is hereby given that a meeting of Looe Town Council will be held on Monday 14th October 2019 at 7.00pm in the Council Chamber, Guildhall, Fore Street, East Looe to which you are summoned to attend.

OPEN FORUM - The Council allows time at the beginning of each Council Meeting for members of the Public to ask questions or make statements at the discretion of the Chairman, with each statement or question taking no longer than five minutes. There will be no right to ask supplementary questions or debate any answer received. Prior notice is not mandatory, but persons wishing to ask questions are encouraged to submit them in writing prior to the meeting to enable any investigations to be made.

PRAYERS AGENDA

- 1. Apologies for absence.**
- 2. Declarations of Interest relating to matters on the Agenda**
- 3. Cornwall Council reports.**
 - a) East Looe
 - b) West Looe
- 4. Police Report** – Report to Follow
- 5. Report from Looe Community Academy** – Report to Follow
- 6. Minutes of the previous meeting.**

Minutes of the meeting held on Monday 9th September 2019 (as circulated).
- 7. Matters arising from the minutes.**
- 8. Mayor's communications.**
- 9. Question of which notice is given or notice of motion**
- 10. Minutes of the Policy, Strategy and Finance Committee**

Minutes of the meeting held on Monday 16th September 2019 (as circulated) and to consider the recommendations contained therein.
- 11. Minutes of the Planning Committee**

Minutes of the meeting held on Tuesday 24th September 2018 (to follow) and to consider the recommendations contained therein.
- 12. Library and Community Committee**

Minutes of the meeting held on Wednesday 9th October 2019 (to follow) and to consider the recommendations contained therein.
- 13. Management Accounts.**

September Management Accounts (to follow).



14.Accounts for payment.

ACCOUNTS FOR PAYMENT - OCTOBER 2019					
PAYEE	REASON	REF NO	GROSS	VAT	NETT
Cheque Payment					
A Keen	Travel Exp	Training course	12.60		12.60
M Gregory	Expenses May - September	Mayor expenses	177.20		177.20
Carrick White	Wreaks Raids & Ambuscades books	TIC stock	66.57		50.00
Hills South West	2nd instalment Weed Spraying	Inv 3015	1,620.00	270.00	1,350.00
ASG Security	Replace Faulty Fire Panel for Library	Inv QP3925	665.14	110.86	554.28
M&P Electrical (Cornwall) Ltd	Additional CAT 6 data sockets - Library	Inv 5761	510.78	85.13	425.65
M&P Electrical (Cornwall) Ltd	Annual PAT Testing Council Office	Inv 5714	93.60	15.60	78.00
Nick Clowes	Library Build (Interim Cert payment 4)	Inv 0083	25,526.20	4,254.37	21,271.83
Jewsons	Toilet seats (public conveniences)	PO AM083/LK	77.95	12.99	64.96
Space Design	September project management fees - Library	Inv 562	600.00	100.00	500.00
Western Web	Renewal of 'visit_southeastcornwall.co.uk' domain name	Inv 21227	28.80	4.80	24.00
Petty Cash	October petty cash		12.84		12.84
National Express	TIC ticket sales	Inv j06620190930	77.71		77.71
Cornwall Signs	Vinyl wrap livery for TIC Pop Up trailer	Inv 34214	1,500.00	250.00	1,250.00
The Grain Signs	Signage for car park and bench plaques	Inv 14703	432.00	72.00	360.00
Cornwall Council	HR Support - Library staff	Inv 98280765	630.00	105.00	525.00
PKF Littlejohn	Prof Services for AGAR return	Inv SB20193385	1,200.00	200.00	1,000.00
Lynda Sandford	September book keeping services	Inv 1159	117.50		117.50
Hannafore Point Hotel	Visioning Event 24/04/19	Inv 31850	66.00	11.00	55.00
Npower	Electricity charges May-Jun - Library	Inv LGWC38ZX	1,397.18	232.86	1,164.32
Alliance	Public Conveniences consumables	Inv 76914571	377.79	62.97	314.82
Alliance	Public Conveniences consumables	Inv 7016750	19.07	3.18	15.89
T&J Enterprises Ltd (Guildhall Market)	Sundry goods July-Oct		38.78	6.46	32.32
Savills UK Ltd	Rent of allotment land Sept 19 - March 20	Inv 452614	1,225.00		1,225.00
				TOTAL	30,658.92
Paid by Direct Debit					
PCS	Photocopier costs - August	Inv 59158	93.62	15.60	78.02
PCS	Photocopier costs - September	Inv 59720	80.53	13.42	67.11
Eden Project	August agency sales less commission	Inv 02402 M5R4V9	559.07	13.29	545.78
Eden Project	September agency sales less commission	Inv 02449 V5V7F6	412.26	9.36	402.90
Creative Pension Trust	Monthly pension contributions		667.88		667.88
BT	Phone and Internet charges/rental June - Oct	Inv Q077KN	1,055.04	175.84	879.20
EE	L Kellaway mobile phone - September	Inv V01669486801	42.96	7.16	35.80
Engie	August Electricity charges - Guildhall	Inv 2-01088948	234.30	41.03	193.27
British Gas	August Electricity charges - W/L Store	Inv 967482275	8.61	0.41	8.20
British Gas	September Electricity charges - W/L Store	Inv 712578456	8.22	0.39	7.83
British Gas	August Electricity charges - Hannafore toilets	Inv 712430823	39.28	1.87	37.41
British Gas	September Electricity charges - Hannafore toilets	Inv 712578459	31.53	1.50	30.03
British Gas	August Electricity charges - W/L toilets	Inv 712430804	20.67	0.98	19.69
British Gas	September Electricity charges - W/L toilets	Inv 712578457	18.57	0.88	17.69
British Gas	August Electricity charges - Seafront toilets	Inv 712430796	84.13	4.00	80.13
British Gas	September Electricity charges - Seafront toilets	Inv 712579431	57.78	2.75	55.03
British Gas	August Electricity charges - Millpool toilets	Inv 712430790	96.75	4.60	92.15
British Gas	September Electricity charges - Millpool toilets	Inv 712578460	65.08	3.09	61.99
Biffa	Trade Waste wheelie bin October	Inv 522T13527	112.75	18.79	93.96
				TOTAL	3,374.07



Also to consider accounts paid in August 2019 and September 2019 attached.

15. Correspondence.

16. Reports.

- a) Reports from Council Sub Committees and Working Parties.
- b) Reports from Delegates to Outside Bodies.

17. Date of next meeting.

Thursday 25th November 2019.

Chris Harris

Interim Town Clerk

Tuesday 8th October 2019