



LOOE TOWN COUNCIL

KONSEL TRE LOGH

The Guildhall, Fore Street, East Looe PL13 1AA

Tel: 01503 262255

Clerk to the Council: Mrs Anne Frith

VAT Reg: 381 5093 50

9th September 2019

To the Members of the Policy, Strategy and Finance Committee
LOOE TOWN COUNCIL

Ladies and Gentlemen

Your are hereby summoned to attend a Meeting of the Policy, Strategy and Finance Committee to be held in the Tourist Information Centre, The Guildhall, Fore Street, East Looe PL13 1AA on:

Monday 16th September 2019 at 7.00pm

Yours faithfully

Chris Harris

Interim Town Clerk

AGENDA

1. Apologies
2. To Receive Declarations of Interest
3. To Approve the Minutes of the Finance Meeting held on 15th July 2019
4. Matters arising from the Minutes of the Finance Meeting held on 15th July 2019
5. To review banking arrangements
6. Financial
 - a) To Review Profit & Loss to July 2019
7. Procedures
 - a) To Review Outstanding policies
 - b) To Review Proposed policies
 - c) To create terms of reference for Standing Committees
 - d) To create a Library Facebook page and review Councillor information on the website
 - e) Expenses re-imburement to Councillors.
8. To Review and Resolve Requests for Financial Assistance
 - a) Cornwall Air Ambulance
 - b) Request to Fund Planters
 - c) Friends of Special Guardians
 - d) Sue Brownlow – Heritage Trails
9. Correspondence (For Information Only)
- 10 Allotment Lease – Discussion to transfer to Allotment Association from the Town Council
11. Matters for Further or Urgent Discussion as Determined by the Chairman (For Information Only)

NOTE: If any person (Councillors or members of the public) have any questions, correspondence or wish to make representation the Clerk must be notified by noon on Friday 13th September 2019.

Please ensure all Confidential and Pink Papers are returned to the Clerk immediately after this meeting, thank you.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.