



LOOE TOWN COUNCIL

MINUTES OF THE ENVIRONMENT AND DEVOLUTION COMMITTEE

Held in the Tourist Information Centre, The Guildhall, Fore Street, East Looe
On Wednesday 3rd July 2019 at 7.00pm

REPORT TO COUNCIL

PRESENT:

Chairman: Cllr Mrs V Sullivan
Councillors T Crane, M Gregory, J Lundy,
Mrs M Powell and M Smith

IN ATTENDANCE

Amenities Manager – Mrs Laura Kellaway
Nicola Butcher – Mariner’s Garden refurbishment project

		ACTIONS
24.	<u>APOLOGIES</u> Apologies for absence was received from Cllr Mrs Richardson.	
25.	<u>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u> There was one member of the public present. <u>Ms Butcher – Mariners’ Garden regeneration presentation</u> Ms Butcher gave an update to the Committee on her project to revamp the Mariners’ Garden. She has received some commitment from suppliers for contributions towards materials but requires written confirmation of the Council’s pledge towards the scheme in order for suppliers to commit to supporting and providing free or reduced cost materials. The Committee discussed possible match funding towards any further funding that Ms Butcher is able to secure. Cllr Mrs Sullivan proposed that the Council would match fund any additional funds that is pledged to Ms Butcher with regard to the Mariners’ Garden project, seconded by Cllr Gregory, it was: <u>RESOLVED</u> Unanimously to match fund any additional funds that is pledged to Ms Butcher with regard to the Mariners’ Garden project. Further advice was provided to Ms Butcher with regard to useful contacts and other support groups. The Committee advised that they would wish to see use of enviro-friendly products and use of recycled/upcycled products in preference to other materials where possible. Additionally, they would like to see the garden become a	Clerk to write to Ms Butcher confirming Council’s match funding pledge

	<p>sensory garden encouraging wildlife and pollinators to visit the garden through special planting of wildflowers and herbs.</p> <p>Ms Butcher thanked the Committee and left the meeting at 7.30pm. The Committee continued to discuss the Mariners' Garden project further and felt that a project plan should be implemented and that Ms Butcher would benefit from someone to project manage the project. Cllr Gregory suggested that Cllr Penhaligan would be a very worthwhile addition to a purposely formed Mariners' Garden project working group and could greatly assist Ms Butcher. Cllr Mrs Sullivan asked Cllr Lundy if he might be able to assist once the library refurbishment was completed and Cllr Lundy agreed. The Committee also felt that 22 acrylic cases as suggested by Ms Butcher was too many and would prefer to see a scaled back version of perhaps 10 cases initially.</p> <p>Cllr Gregory suggested that Ms Butcher be invited back to a future Committee meeting when there had been further developments whereby the Committee could discuss a plan of works and possibly the creation of a Mariners' Garden project working group to assist Ms Butcher.</p>	LK to invite Ms Butcher back to future E&D meeting
26.	<p><u>TO RECEIVE DECLARATIONS OF INTEREST</u> There were no declarations of interest declared.</p>	
27.	<p><u>TO RESOLVE TO APPROVE THE MINUTES OF THE ENVIRONMENT AND DEVOLUTION COMMITTEE MEETING OF 5th JUNE 2019</u> Cllr Mrs Sullivan proposed that the Minutes of the Meeting of 5th June 2019 be approved, seconded by Cllr Crane it was: <u>RESOLVED</u> Unanimously to approve the Minutes of the Meeting of 5th June 2019.</p>	
28.	<p><u>MATTERS ARISING FROM THE ENVIRONMENT AND DEVOLUTION COMMITTEE MEETING HELD ON 5th JUNE 2019</u> <u>.1 Ref Min No 11 To Review Tourist Information Centre Profit and Loss Accounts</u> The Committee asked that the 2019 Looe Guide costs/revenue and discussions on the future production of the guide be referred to the next Finance meeting for formal discussions to take place and explanation into the expenditure and anticipated revenue for this years' guide. <u>.2 Ref Min No 12 To Discuss Use of Looe in Bloom Vehicle/Alternative Transport Arrangements</u> The Committee discussed the possibility of using Looe in Bloom's vehicle for occasional use in putting out event traffic signs throughout the year (predominately Nov- Dec). In addition to discussions with Looe in Bloom, the Committee suggested contacting the gig club for their assistance. <u>.3 Ref Min No 15 To Discuss the Millpool Car Park Charging Levy</u> The Committee discussed this proposal but have yet to finalise ideas for the revenue that would be generated. Cllr Mrs Sullivan asked that it was added to the next Environment and Devolution Committee meeting on 4th September as an agenda item.</p>	<p>Clerk to refer Looe Guide costs to next Finance mtg</p> <p>LK to contact Looe in Bloom and Gig Club</p> <p>To be added to next E&D mtg as agenda item</p>

29.	<p><u>CORRESPONDENCE</u> <u>.1 Email received from resident of Sandplace Road regarding parking restrictions</u> The Committee discussed an email received from a resident requesting the removal of the partial parking restrictions along Sandplace Road. This would require a Traffic Regulation Order. The Council already has a TRO in an advanced state in the application process with Cornwall Council and the Committee felt that it was at too advanced a stage to request a change. It was felt that, as the Police had previously conducted several speed checks in the area and had advised that excessive speeding was not an issue, a TRO for this area would not be of any benefit. The Clerk was asked to write to the resident to advise.</p>	Clerk to respond to resident
30.	<p><u>TO DISCUSS A LOOE POLLINATORS ACTION PLAN IN LINE WITH CORNWALL COUNCIL'S ENVIRONMENTAL GROWTH PLAN</u> Cllr Mrs Sullivan briefed the Committee on Cornwall Council's Pollinator Action Plan for 2019-2024 and suggested how Looe Town Council could assist by raising local awareness of Pollinators and their importance in the environment. Cllr Mrs Sullivan advised that a strategic action plan would need to be drawn up and the local community encouraged to contribute towards efforts. She suggested writing an article on the subject to be featured in Looe Community News as well as on LTC website and Facebook pages, as well as organising a bee box making workshop. Other councillors suggested enlisting the help of Friends of Kilminorth Woods as they would probably like to be involved. Cllr Mrs Sullivan advised that she would write to them as well as an article to be published on the council website/facebook sites and Looe Community News.</p>	VS to write article for circulation
31.	<p><u>TO DISCUSS INVOLVEMENT OF THE TOWN IN TACKLING CLIMATE CHANGE LOCALLY</u> Cllr Mrs Sullivan explained to the Committee the impact of climate change and how the Council needs to encourage and lead the town in becoming involved and to raise awareness of the issue. She asked that Cornwall Council's Climate Action Plan be circulated to all councillors for information. Cllr Mrs Sullivan proposed that the Committee should agree to set objectives for a Looe Town Council Climate Action Plan, seconded by Cllr Mrs Powell, it was: <u>RESOLVED</u> Unanimously to set objectives for a Looe Town Council Climate Action Plan.</p>	LK to circulate CC Action Plan
32.	<p><u>TO DISCUSS AND SET A CARBON TARGET FOR LOOE BY 2030</u> Cllr Mrs Sullivan briefed the Committee on Cornwall Council's plans for tackling climate change and becoming carbon neutral by 2030 and suggested that this is something that the Council should also be committed to as it is in everyone's interest to reduce the</p>	

	<p>impact of global warming. After further discussion, Cllr Mrs Sullivan proposed that the Council should actively promote Cornwall Council's target of 10 cubic tonnes per household per year through our usual publicity methods ie Facebook, Council website and through articles in Looe Community News, seconded by Cllr Mrs Powell, it was:</p> <p><u>RESOLVED</u> Unanimously to actively promote Cornwall Council's target of 10 cubic tonnes per household per year through our usual publicity methods ie Facebook, Council website and through articles in Looe Community News.</p>	VS to write article for circulation
33.	<p><u>TO REVIEW THE REPORT FROM THE AMENITIES MANAGER</u> There was no report available.</p>	
34.	<p><u>TO DISCUSS COMMUNICATION OF KEY MESSAGES</u> Cllr Mrs Sullivan advised that she would put together an article for the next edition of Community News and which could also be promoted via the Council's Facebook page and website.</p>	VS to write article for circulation
35.	<p><u>TO DISCUSS MATTERS REFERRED FROM OTHER COMMITTEES</u> There were no matters referred.</p>	
36.	<p><u>MATTER FOR FURTHER DISCUSSION AS DETERMINED URGENT BY THE CHAIRMAN</u> There were no matters for further discussion.</p>	
37.	<p><u>TO MOVE THE MEETING TO PART TWO</u> Cllr Mrs Sullivan proposed that the Meeting move to Part Two at this time to discuss two items for discussion – correspondence received from Looe Allotment Association and Cornwall Council lease renewal, seconded by Cllr Gregory it was:</p> <p><u>RESOLVED</u> Unanimously to move the Meeting to Part Two.</p>	