



**LOOE TOWN COUNCIL**

**MINUTES OF THE PLANNING AND PUBLIC CONSULTATION  
COMMITTEE MEETING**

Held in the Council Chamber, The Guildhall, Fore Street, East Looe PL13 1AA  
on Tuesday 23<sup>rd</sup> July 2019 at 7.00pm

**PRESENT:** Chairman: Cllr J Lundy  
Councillors Mrs E Hannaford, Mrs B Richardson,  
C Rose and Mrs V Sullivan

**IN ATTENDANCE**

Mr and Mrs D Marsh – PA19/04742

**OFFICERS**

Planning Clerk – Annette Keen

		<b>ACTIONS</b>
<b>26.</b>	<b><u>APOLOGIES</u></b> Apologies received from Councillors Bryan, Mrs M Powell and A Toms.	
<b>27.</b>	<b><u>TO RECEIVE DECLARATIONS OF INTEREST</u></b> None.	
<b>28.</b>	<b><u>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u></b> The Chairman asked for questions or statements not relating to planning applications as listed, there were none.  ----0000----  The Chairman requested permission to move the order of the Agenda to accommodate members of the public present to discuss planning application PA19/04742. This was unanimously agreed.  ----0000----	

<p>29.</p>	<p><b><u>TO CONSIDER PLANNING APPLICATIONS AS LISTED AND MAKE RECOMMENDATIONS THROUGH THE CLERK DIRECT TO CORNWALL COUNCIL</u></b></p> <p>.1 <u>PA19/04742 – Trevanion, Sandplace Road</u> Amended plans had been submitted for the above retrospective planning application. The Committee viewed the amended plans and as the amendment was minimal it was stated that the concerns raised and submitted previously of overlooking and loss of privacy to neighbouring property were still outstanding. The Committee made their recommendation as per attached, Appendix 'A'. Mr and Mrs Marsh thanked the Committee and left the meeting at 7.09pm.</p> <p style="text-align: center;">----0000----</p> <p>The Chairman returned to the proper order of the Agenda.</p> <p style="text-align: center;">----0000----</p>	
<p>30.</p>	<p><b><u>TO RESOLVE TO APPROVE THE MINUTES OF THE PLANNING AND PUBLIC CONSULTATION COMMITTEE MEETING HELD ON 25<sup>th</sup> JUNE 2019</u></b></p> <p>The Chairman proposed to approve the Minutes of the Planning and Public Consultation Committee meeting held on 25<sup>th</sup> June 2019, seconded by Councillor Mrs Hannaford, it was: <b><u>RESOLVED</u></b> Unanimously to approve the Minutes of the Planning and Public Consultation Committee Meeting held on 25<sup>th</sup> June 2019.</p>	
<p>31.</p>	<p><b><u>MATTERS ARISING FROM THE MINUTES OF THE PLANNING AND PUBLIC CONSULTATION COMMITTEE MEETING OF 29<sup>TH</sup> MAY 2019</u></b> <u>Minute No: 22 - Ref PA19/03642 – 3 Buller Quay</u> The above application was discussed for recommendation at Looe Town Council planning meeting held on 25<sup>th</sup> June. Looe Town Council planning members requested clarification from Cornwall Council Planning Officer before making their recommendation. Information was received and circulated by email to planning members and it was resolved with a vote of 5/1 abstention (Cllr Toms) to Support the application.</p>	

	<p><u>Minute No: 22 - Ref PA19/04646 – 6 Buller Street</u> Still awaiting comments from Planning Officer.</p> <p><u>Minute No 24: Community of Key Messages</u> The Chairman and Planning Clerk had produced and circulated a press release to the Community news and Looe Town Council face book page.</p> <p><u>Minute No 25.2: Skate Board Park</u> The Chairman informed the Committee that he had not as yet completed reading through the Design and Access document received, therefore had not submitted comments to Looe Development Trust. No other members made comment.</p>	
<p><b>32.</b></p>	<p><b><u>CORRESPONDENCE (For Information Only)</u></b></p> <p><u>.1 Barratts Estate, St Martins</u> Email correspondence had been received from a concerned member of the public regarding green fencing, maintenance of landscaping and condition of trees on site. The Chairman reported to the Committee that himself and a member of the public had visited the Barratts site for an informal walkabout to review the planting and trees on site. On inspection concern was raised with the maintenance of the trees and photographs were taken and displayed to the Committee. The Committee discussed and requested that a site visit with Barratts be arranged as soon as possible. Councillor Toms had emailed the Planning Officer for an update.</p> <p><u>.2 Trees in Buller Quay car park</u> Copies of email correspondence had been received between a concerned member of the public, Looe Harbour Commission and Cornwall Council over the loss of trees in Buller Quay car park. The Committee discussed and Councillor Mrs Hannaford stated that bearing in mind, we have declared a Climate Change Emergency, we should be encouraging the planting of more trees across the town. The Chairman asked for an informal meeting with Looe Harbour Commission to work in partnership collaboratively. The Chairman and Cllr Chris Rose volunteered to discuss with Looe Harbour Commission.</p>	<p>Planning Clerk to arrange a site visit with Barratts</p> <p>Planning Clerk to arrange an informal meeting with LHC</p>
<p><b>33.</b></p>	<p><b><u>TO NOTE DECISION NOTICES</u></b> The Committee read through Decision Notices as attached Appendix 'B'. Looe Town Council are currently 100% in line with Cornwall Council decisions.</p>	

34.	<p><b><u>TO REPORT AND NOTE PLANNING APPEALS</u></b> None.</p>	
35.	<p><b><u>TO CONSIDER PLANNING APPLICATIONS AS LISTED AND MAKE RECOMMENDATIONS THROUGH THE CLERK DIRECT TO CORNWALL COUNCIL</u></b> The Committee discussed the remaining planning applications as listed and made recommendations as per Appendix 'A'.</p>	
36.	<p><b><u>TO RECEIVE AN UPDATE ON THE PROGRESS OF THE NEIGHBOURHOOD PLAN</u></b> The Chairman informed the Committee that Project Manager, Mr Besford-Foster is collating all responses from the Consultation. The next Neighbourhood Plan Steering Group meeting is scheduled for Wednesday 7<sup>th</sup> August at 7.00pm in the Tourist Information Centre.</p>	
37.	<p><b><u>TO DISCUSS COMMUNICATION OF KEY MESSAGES</u></b> No further communication of key messages.</p>	
38.	<p><b><u>MATTERS FOR FURTHER OR URGENT DISCUSSION AS DETERMINED BY THE CHAIRMAN (FOR INFORMATION ONLY)</u></b> .1 <u>5 Day Protocol</u> The Planning Clerk had raised concern with the Chairman of the transparency of Looe Town Council's procedure for 5 day protocols. The Committee discussed and agreed that an Agenda item should be added for each meeting 'To Report and Note 5 Day Protocols Received'. It was suggested that the Planning Clerk investigate as to how other Council's deal with 5 day protocols. .2 <u>Looe Town Council Pre-Application Policy</u> The Committee discussed the above Policy and asked that this be an Agenda item at the next meeting for review. Councillor Mrs Hannaford asked the Planning Clerk to investigate Cornwall Council's PACE (pre-application community engagement) procedure. .3 <u>CALC Planning Training</u> The Chairman informed members that Councillors Rose and Dingle and Planning Clerk had attended the CALC planning training in Lanivet on 16<sup>th</sup> July. Councillor Rose informed members that the training had been very beneficial. Discussion took place and the Planning Clerk was asked to (1) Provide a copy of</p>	<p>Planning Clerk to investigate</p> <p>Agenda item for next meeting</p> <p>Planning Clerk to investigate PACE</p>

	<p>Looe Conservation area map for each planning meeting and (2) Ensure the Planning Aid 'Material Planning Considerations' fact sheet is up-to date.</p> <p>The Meeting closed at 8.06pm.</p>	<p>Planning Clerk to provide copies for next meeting</p>
--	---	--

Signed .....

Date .....