



# *LOOE TOWN COUNCIL*

## *KONSEL TRE LOGH*

The Guildhall, Fore Street, East Looe PL13 1AA

Tel: 01503 262255

Clerk to the Council: Mrs Anne Frith

VAT Reg: 381 5093 50

8<sup>th</sup> July 2019

To the Members of the Policy, Strategy and Finance Committee  
LOOE TOWN COUNCIL

Ladies and Gentlemen

Your are hereby summoned to attend a Meeting of the Policy, Strategy and Finance Committee to be held in the Tourist Information Centre, The Guildhall, Fore Street, East Looe PL13 1AA on:

**Monday 15<sup>th</sup> July 2019 at 7.00pm**

Yours faithfully

A handwritten signature in black ink, appearing to read "Anna Frith".

**Town Clerk**

## AGENDA

1. Apologies
2. To Receive Declarations of Interest
3. To Approve the Minutes of the Finance Meeting held on 10<sup>th</sup> June 2019  
(Minute Nos: 1 - 14 inc)
4. Matters arising from the Minutes of the Finance Meeting held on 10<sup>th</sup> June 2019
5. To Determine Bank Signatories
6. Financial
  - a) To Review Profit & Loss to June 2019
7. Procedures
  - a) To Review Amended Standing Orders
  - b) To Review General & Financial Risk Assessment
  - c) To Review Room Rental Charges and Draft Terms and Conditions
  - d) To Determine Creation of Library Face Book Page and Determine Social Media Administrator
  - e) To Discuss Web pages for Library, Safe Places and Purple Angels
8. To Review and Resolve Requests for Financial Assistance
9. Correspondence (For Information Only)
10. To Discuss all matters referred from other Committees  
Environment and Devolution Committee
  - a) To Discuss the Future of the Looe Guide and costs
11. Matters for Further or Urgent Discussion as Determined by the Chairman  
(For Information Only)

**NOTE: If any person (Councillors or members of the public) have any questions, correspondence or wish to make representation the Clerk must be notified by noon on Friday 12<sup>th</sup> July 2019.**

**Please ensure all Confidential and Pink Papers are returned to the Clerk immediately after this meeting, thank you.**

**This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.**