



LOOE TOWN COUNCIL

MINUTES OF THE PLANNING AND PUBLIC CONSULTATION COMMITTEE MEETING

Held in the Tourist Information Centre, The Guildhall,
Fore Street, East Looe PL13 1AA
on Tuesday 25th June 2019 at 7.00pm

PRESENT: Chairman: Cllr J Lundy
Councillors Mrs E Hannaford, Mrs M Powell,
Mrs B Richardson, V Sullivan and A Toms

IN ATTENDANCE

Mr and Mrs D Marsh – PA19/04742

OFFICERS

Assistant to the Town Clerk – Annette Keen

		ACTIONS
14.	<u>APOLOGIES</u> Apologies received from Councillors Bryan and Rose.	
15.	<u>TO RECEIVE DECLARATIONS OF INTEREST</u> Councillor Toms declared an interest in any matter raised concerning Looe Harbour Commission, Looe Development Trust, Cornwall Council and PA19/03642 as Looe Harbour Commission are the applicant.	
16.	<u>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u> The Chairman asked for questions or statements not relating to Planning Applications as listed, there were none.	

17.	<p><u>TO RESOLVE TO APPROVE THE MINUTES OF THE PLANNING AND PUBLIC CONSULTATION COMMITTEE MEETING HELD ON 29TH MAY 2019</u></p> <p>The Chairman proposed to approve the Minutes of the Planning and Public Consultation Committee meeting held on 29th May 2019, seconded by Councillor Toms, it was:</p> <p><u>RESOLVED</u></p> <p>With a vote of 5/1 abstention (Cllr Mrs Powell) to approve the Minutes of the Planning and Public Consultation Committee Meeting held on 29th May 2019.</p>	
18.	<p><u>MATTERS ARISING FROM THE MINUTES OF THE PLANNING AND PUBLIC CONSULTATION COMMITTEE MEETING OF 29TH MAY 2019</u></p> <p>None. All actions complete.</p>	
19.	<p><u>CORRESPONDENCE (For Information Only)</u></p> <p>None.</p>	
20.	<p><u>TO NOTE DECISION NOTICES</u></p> <p>The Committee read through Decision Notices as attached Appendix 'A'. Looe Town Council are currently 100% in line with Cornwall Council decisions as only one application has been determined in this current Council year.</p>	
21.	<p><u>TO REPORT AND NOTE PLANNING APPEALS</u></p> <p>None.</p>	
22.	<p><u>TO CONSIDER PLANNING APPLICATIONS AS LISTED AND MAKE RECOMMENDATIONS THROUGH THE CLERK DIRECT TO CORNWALL COUNCIL</u></p> <p>The Chairman asked for permission from the Committee to move the Order of the Planning Applications as listed to accommodate members of the public present to discuss planning application PA19/04742, this was unanimously agreed.</p> <p>.1 <u>PA19/04742 – Trevanion, Sandplace Road</u></p> <p>The Chairman informed the Committee that this was a retrospective application and himself, Councillors Toms and Sullivan had attended a site visit on 18th June to the neighbouring property Driftwood. The Chairman reported that on visiting the property it was clear how the erected veranda overlooked and encroached on the privacy to the neighbouring property. Concern was also raised regarding the structural stability due to the three posts holding up</p>	

	<p>the roof being removed. Councillor Toms re-iterated these concerns and stated that building rubble from the development had been fly-tipped onto a known water channel and asked that this be investigated. The Committee made their recommendation as per Appendix 'B'. Mr and Mrs Marsh thanked the Committee then left the meeting. The Committee continued to discuss the remainder of the applications as listed and made recommendations as per Appendix 'B'. Councillor Toms left the room whilst PA19/03642 was discussed and returned to the room once a recommendation had been made.</p>	
23.	<p><u>TO RECEIVE AN UPDATE ON THE PROGRESS OF THE NEIGHBOURHOOD PLAN</u> The Chairman reported that Neighbourhood Plan Project Manager is currently analysing all comments received from the Consultation. The next Neighbourhood Plan meeting is scheduled for Thursday 4th July at 7pm in the Tourist Information Centre.</p>	
24.	<p><u>TO DISCUSS COMMUNICATION OF KEY MESSAGES</u> Councillor Mrs Hannaford explained that there is a need to frequently update the community on planning matters via social media, Community News, Town Council face book etc. The Chairman would liaise with the Assistant Clerk to write a report.</p>	The Chairman to liaise with the Assistant Clerk to write a report
25.	<p><u>MATTERS FOR FURTHER OR URGENT DISCUSSION AS DETERMINED BY THE CHAIRMAN (FOR INFORMATION ONLY)</u> <u>.1 5 Day Protocol</u> PA18/11102 – Gulls Cottage, West Looe Hill, West Looe - Listed building consent to replace two wooden single glazed windows at the rear of the property with powder coated aluminium windows. A 5 day protocol had been received from the Planning Officer for the above application following Looe Town Council's recommendation made at Planning meeting held on 8th January 2019. Councillors Mrs Sullivan and Lundy met the Planning Officer and applicant on site on 21st June so that the context of the site and revised plans could be fully appreciated and understood. Councillor Mrs Sullivan displayed photographs that had been taken at the site visit and</p>	Assistant Clerk to respond to Planning Officer

	<p>discussed with the Committee. Councillor Mrs Sullivan proposed to Agree with the Planning Officer's recommendation, seconded by the Chairman, this was unanimously agreed.</p> <p><u>.2 Skate Board Park, St Martins</u></p> <p>The revised Design and Access statement received from Councillor Toms for the Skate Park had been circulated to the Committee for comment. The Chairman requested that all members needed longer to fully digest the Design and Access statement. Cllr Toms suggested that if any members had questions it would be best for them to email Looe Development Trust direct.</p> <p><u>.3 Higher Beech Terrace, West Looe</u></p> <p>An e-mail and letter had been received regarding concern of a recent concrete wall and parking bay erected on Higher Beech Terrace, West Looe. The Assistant Clerk was asked to investigate.</p> <p>The Meeting closed at 8.00pm.</p>	<p>Assistant Clerk to Investigate</p>
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Signed

Date