

**MINUTES OF THE NEIGHBOURHOOD PLAN CORE
STEERING GROUP MEETING
Held in the Tourist Information Centre, Fore Street, East Looe
On Tuesday 4th June 2019 at 7.00pm**

REPORT TO COUNCIL

PRESENT

Chairman – Cllr Mrs Hannaford
Cllr A Toms
Mr S Besford-Foster – Planning Support
Cllr J Lundy
Cllr Mrs V Sullivan
Dr L Harrison

IN ATTENDANCE

Town Clerk – Mrs A Frith
Assistant Clerk – Mrs Annette Keen

		ACTIONS
103.	<u>APOLOGIES</u> Apologies were received from J Spreckley.	
104.	<u>TO APPROVE THE MINUTES OF THE MEETING 4TH MARCH 2019</u> Cllr Mrs Hannaford asked that the spelling error in Min No: 96 be corrected. Cllr Lundy asked that a correction be made to Min No: 94 to reflect that Mr Gamblin had contacted him. The Minutes were not approved and deferred to the next meeting.	
105.	<u>MATTERS ARISING FROM THE MINUTES OF THE MEETING OF 4TH MARCH 2019</u> All actions are now completed. The Clerk was asked to chase for copies of the correct Landscape Assessment from Kath Statham.	AF to chase
106.	<u>TO REVIEW RESPONSES FROM CONSULTATIONS</u> Mr Besford-Foster reported that there had been 45 responses on Survey Monkey, some have been duplicated and some only left their details with no comment. He asked permission to contact the people that had only left details and not commented, permission was granted. Dr Harrison suggested a time limit of 14 days for response be set. There are more responses still to be entered. Mr Besford-Foster went through the responses received from Natural England, Historic England and Cornwall Council and these were discussed at length, Mr Besford will now summarise all issues raised and link them to Policies. He commented that we need to tell everyone about the proper	

	<p>process, explaining that, following consultation, analysis has been undertaken and incorporating responses from formal Organisations and the residents.</p> <p>Cllr Mrs Hannaford informed that Looe Pioneers wanted a running track at Looe Community Academy, they have done some work on this but as yet have no funding. Mr Besford-Foster agreed to follow this up as more details are needed but he does have some concerns. Cllr Lundy suggested that it could perhaps be referenced in the Plan.</p> <p>Cllr Mrs Hannaford also informed that there has been a lot of conversation on Facebook regarding a supermarket in Looe, at the moment there is a poll taking place which show 334 in favour of a supermarket with about 40 against. Cllr Mrs Hannaford stated that perhaps a letter should be sent to supermarkets asking what their appetite is for have an outlet in Looe and suggested that the Master Planners should do this.</p> <p>There followed some discussion around what needs amending or revisiting.</p> <p>It was agreed that a full assessment of all responses and revisiting allocations should be put on the next Agenda.</p> <p>With reference to the objection regarding the Outer Harbour Project made by Looe Voluntary Marine Conservation Group it was suggested that we invite them to a meeting to explain the project and invite Colin Crabb and Adam Birchall. The Clerk was asked to write to them to arrange a meeting.</p>	Clerk to arrange a meeting
107.	<p><u>TO REVIEW THE BUDGET</u> See attached Appendix 'A'. The Group reviewed the budget and noted the balance left. Mr Besford-Foster informed that the end of Grant report has been submitted.</p>	
108.	<p><u>POLEAN MASTER PLAN</u> Cllr Mrs Hannaford reported that the mapping constraints have been done and we are close to holding a meeting for all Councillors.</p>	
109.	<p><u>TOWN SUMMIT OF ECONOMIC DEVELOPMENT PROJECTS</u> Cllr Mrs Hannaford reported that this is still ongoing, the cycle route has got further funding and the Harbour project also has obtained further funding for the next stage.</p>	
110.	<p><u>TIMESCALE TO REFERENDUM</u> Mr Besford-Foster stated that the draft plan should be ready for submission to Cornwall Council in the Autumn. Cllr Mrs Hannaford stated that a Policy for the use of UPVC is needed and make it more explicit. Page 50/51 of the plan needs amendment, section H1 (8.17 – Colour pallet).</p>	

111.	<u>MATTERS FOR FURTHER DISCUSSION</u> There were no matters raised.	
112.	<u>DATE FOR NEXT MEETING</u> The next meeting will take place on Thursday 4 th July 2019 at 7pm. The Meeting close at 9.06pm.	

Signed

Date