



LOOE TOWN COUNCIL

KONSEL TRE LOGH

The Guildhall, Fore Street, East Looe PL13 1AA

Tel: 01503 262255

Clerk to the Council: Mrs Anne Frith

VAT Reg: 381 5093 50

10th June 2019

To the Members of the Library and Community Hub Committee
LOOE TOWN COUNCIL

Ladies and Gentlemen

Your are hereby summoned to attend a Meeting of the Library and Community Hub Committee to be held in the Tourist Information Centre, The Guildhall, Fore Street, East Looe PL13 1AA on:

Monday 17th June 2019 at 7.00pm

Yours faithfully

A handwritten signature in black ink, appearing to read 'Anna Frith'.

Town Clerk

AGENDA

1. To Elect a Chairman
2. To Elect a Vice-Chairman
3. To Receive Questions or Statements from Members of the Public
4. To Receive Apologies
5. To Receive Declarations of Interest
6. To Discuss and Approve the Committee Remit
7. To Discuss Work Programme and Priorities
8. To Update on Pop up Tourism Information Centre
9. To Update on Community Hub (refurbishments timetable, temporary service cover, summer reading challenge update and signage proposals)
10. To Discuss Communication of Key Messages
11. Matters for further Discussion
12. Date of Next Meeting

NOTE: If any person (Councillors or members of the public) have any questions, correspondence or wish to make representation the Clerk must be notified by noon on Friday 14th June 2019.

Please ensure all Confidential and Pink Papers are returned to the Clerk immediately after this meeting, thank you.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.