



LOOE TOWN COUNCIL

KONSEL TRE LOGH

The Guildhall, Fore Street, East Looe PL13 1AA

Tel: 01503 262255

Clerk to the Council: Mrs Anne Frith

VAT Reg: 381 5093 50

3rd June 2019

To the Members of the Policy, Strategy and Finance Committee
LOOE TOWN COUNCIL

Ladies and Gentlemen

Your are hereby summoned to attend a Meeting of the Policy, Strategy and Finance Committee to be held in the Tourist Information Centre, The Guildhall, Fore Street, East Looe PL13 1AA on:

Monday 10th June 2019 at 7.00pm

Yours faithfully

A handwritten signature in black ink, appearing to read "Anne Frith".

Town Clerk

AGENDA

1. To Elect a Chairman
2. To Elect a Vice-Chairman
3. Apologies
4. To Receive Declarations of Interest
5. To Approve the Minutes of the Finance Meeting held on 8th April 2019
(Minute Nos: 78 - 99 inc)
6. Matters arising from the Minutes of the Finance Meeting held on 8th April 2019
7. To Determine the Remit of this Committee
8. Financial
 - a) To Review Profit & Loss to April 2019
9. Procedures
 - a) To Create a Programme for Updating Standing Orders, Financial Regulations and all Policies including a Room Rental Policy and Staff Handbook
10. To Review and Resolve Requests for Financial Assistance
11. Correspondence (For Information Only)
12. To Discuss Payment of £850 to Looe Live for the Trailer
13. To Discuss all matters referred from other Committees
14. Matters for Further or Urgent Discussion as Determined by the Chairman
(For Information Only)

NOTE: If any person (Councillors or members of the public) have any questions, correspondence or wish to make representation the Clerk must be notified by noon on Friday 7th June 2019.

Please ensure all Confidential and Pink Papers are returned to the Clerk immediately after this meeting, thank you.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.