



**MINUTES OF THE FULL COUNCIL MEETING**

held in the Council Chamber, The Guildhall, Fore Street, East Looe  
on Monday 1<sup>st</sup> April 2019 at 7.00pm

**PRESENT**

Chairman – Councillor A Toms

**COUNCILLORS**

D J Bryan	J Lundy
T Crane	Mrs B Richardson
J Dingle	C Rose
M Gregory	M Smith
Mrs E Hannaford	Mrs V Sullivan

**OFFICERS**

Mrs A Frith – Town Clerk

**IN ATTENDANCE**

Mr K Thomas – Cornwall Fire & Rescue  
PCSO D Billing

Cllr Toms explained that Mr Thomas had come to give a short presentation of CCTV. Mr Thomas introduced himself and explained to Council his role, he went on to explain how Looe CCTV could be linked to the main monitoring office at Tolvadden and the benefits of doing this, the cost would be £1000 per camera and they would be monitored 44 hours a week. He suggested that Councillors visit Tolvadden to see how the monitoring system works and he also informed that now is a good time to contact the OPCC regarding a free link to Tolvadden.

Mr Thomas also explained about the mobile CCTV camera pilot scheme, the camera will be located on a Cornwall Council lamp post on the seafront for a period of three months, SSE will install and remove the camera.

Various queries were raised by Councillors and answered by Mr Thomas and the cost/benefit of linking to Tolvadden was queried, Mr Thomas suggested that the funding opportunity currently in place could be considered to help with the cost of linking to Tolvadden.

Cllr Toms thanked Mr Thomas for his presentation and he then left the meeting. Cllr Toms suggested that we need to look at the funding opportunity and ask for a visit to Tolvadden with the Harbour Commission and East Looe Town Trust. The matter was referred to the Tourism and Amenities Committee for further discussion.

149.	<p><b><u>QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u></b>  There were no Members of the Public present.</p>	
150.	<p><b><u>APOLOGIES</u></b>  Apologies were received from Cllrs Mrs M Powell and P Penhaligan.  Apologies were also received from Looe Community Academy and Reverend Sharp.</p>	
151.	<p><b><u>TO RECEIVE DECLARATIONS OF INTEREST</u></b>  Cllr Toms declared an interest in any matter raised concerning Looe Harbour Commission, Looe Development Trust and Cornwall Council.  Cllr Mrs Hannaford declared an interest in any matter raised concerning Cornwall Council.  Cllr Dingle declared an interest in any matter raised concerning West Looe Town Trust.</p>	
152.	<p><b><u>TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING OF 18<sup>TH</sup> FEBRUARY 2019</u></b>  Cllr Toms proposed that the Minutes of the Meeting of 18<sup>th</sup> February 2019 be approved, seconded by Cllr Gregory it was:  <b><u>RESOLVED</u></b>  With a vote of 9/2 abstentions to approve the Minutes of the Meeting of 18<sup>th</sup> February 2019.</p>	
153.	<p><b><u>TOWN MAYORS ANNOUNCEMENTS</u></b>  Cllr Toms gave his joint Mayor's and Cornwall Councillor for East Looe as per attached Appendix "A".</p>	
154.	<p><b><u>TO RECEIVE A REPORT FROM THE POLICE FOR LOOE</u></b>  See attached Appendix "B".  PCSO Billing gave his report of the crimes since the last Full Council meeting and confirmed that crime numbers are similar to this time last year.  Cllr Crane asked if there had been any headway on the tool thefts, PCSO Billing responded that some tools had been recovered but they can't link those to any of the crimes in Looe.  Cllr Toms asked if the Police still had "magic pens" to mark tools etc, PCSO Billing replied that the Police do still have them and he will provide some for us.  Cllr Gregory asked for Police help with CCTV links, PCSO Billing will arrange this for us.  Cllr Toms informed that he had arranged with Highways to have flashing yellow lights installed by the schools.  Cllr Toms thanked PCSO Billing for his report and he then left the meeting.</p>	

155.	<p><b><u>TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR EAST LOOE</u></b> See Attached Appendix "A" above.</p>	
156.	<p><b><u>TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR WEST LOOE</u></b> See attached Appendix "C". There were no questions asked.</p>	
157.	<p><b><u>TO RECEIVE A REPORT FROM REPRESENTATIVES OF LOOE COMMUNITY ACADEMY</u></b> See attached Appendix "D".</p>	
158.	<p><b><u>TO DISPOSE OF ANY BUSINESS OUTSTANDING FROM THE LAST MEETING.</u></b> The Clerk of Polperro Community Council had requested an amendment to the wording of Min No: 141.1 of the Meeting of 18<sup>th</sup> February to read "hand over their part of the Polean site" in order to avoid concern from his residents. This was agreed.</p>	
159.	<p><b><u>CORRESPONDENCE</u></b> .1 <u>East Looe Town Trust</u> Cllr Toms asked the Clerk to explain to Councillors. The Clerk explained that, although a Resolution had been made at the last Full Council meeting to give East Looe Town Trust immediate notice of termination of our lease she had not done so. The Clerk apologised for this but explained that, due to timings and possible delays to the refurbishment of the Library, she had instead written to ELTT to ask if they would consider a rolling week on week lease should the Library not be ready by 19<sup>th</sup> August. ELTT had responded that they would not consider this option and would instead like us to give formal notice at a later date. The Clerk asked Council for permission to give formal notice the following day. This matter was discussed and Cllr Dingle proposed that we give formal notice to ELTT on 1<sup>st</sup> May to enable continuity for the office and TIC, seconded by Cllr Bryan it was: <b><u>RESOLVED</u></b> Unanimously to approve the above proposal. Cllr Mrs Hannaford requested that this proposal be subject to the office staff moving as soon as possible and the TIC move in October, this was agreed.</p>	
160.	<p><b><u>MATTERS REFERRED FROM OTHER COMMITTEES</u></b> <u>Finance and General Purposes Committee</u> .1 <u>To Approve and Adopt all Policies as Recommended</u> See attached Appendix "E".</p>	

	<p>Cllr Rose proposed that all Policies as listed be approved, seconded by Cllr Mrs Sullivan it was:  <b><u>RESOLVED</u></b>  Unanimously to Adopt all Policies as listed.</p>	
161.	<p><b><u>TO RECEIVE REPORTS FROM MEMBER REPRESENTATIVES OF SUB-COMMITTEES, WORKING PARTIES AND OUTSIDE ORGANISATIONS (For information only)</u></b></p> <p>.1 <u>Looe Valley Line</u>  Cllr Rose gave a report of the meeting that he and Cllr Smith had attended. See attached Appendix "F".</p> <p>.2 <u>Neighbourhood Plan</u>  Cllr Lundy reported that the first consultation has taken place and all attendees seemed to be very positive. Now that we are in consultation some of the proposed policies can be used when determining planning applications. Cllr Mrs Hannaford informed that she, Cllr Toms and Cllr Sullivan had met with Trisha Hewitt prior to this meeting to discuss media coverage for all of the Council's ongoing projects.  Cllr Mrs Hannaford also stated that all Councillors need to go through the entire plan and she asked the Chairman of the Planning Committee to allow time at a planning meeting for this purpose.  Cllr Bryan stated that there needs to be a special planning meeting just to deal with this matter.  Hard copies of the plan are available in the office.</p>	
162.	<p><b><u>TO APPROVE THE DRAFT YOUTH COUNCIL CONSTITUTION</u></b></p> <p>This matter was deferred until October 2019.</p>	
163.	<p><b><u>PLASTICS FREE GOVERNANCE</u></b></p> <p>Cllr Gregory explained that, although this was agreed at a working group meeting, the Governance has to be formally resolved.</p> <p>.1 <u>To Nominate a Member to serve on the Steering Group.</u>  It had been previously agreed that Cllrs Gregory and Mrs Richardson serve on this Steering Group and Cllr Gregory proposed that this be formalised, seconded by Cllr Toms it was:  <b><u>RESOLVED</u></b>  Unanimously to approve the above proposal.</p> <p>.2 <u>To Resolve to Support all Plastics Free Communities Initiatives</u>  Cllr Gregory proposed that this Council support all Plastics Free Communities Initiatives, seconded by Cllr Mrs Hannaford it was:  <b><u>RESOLVED</u></b>  Unanimously to approve the above proposal.</p>	

	<p>Cllr Gregory informed that there is to be a leaflet circulated.</p> <p><u>.3 To Resolve to remove single use plastics from Council premises.</u></p> <p>Cllr Gregory informed that, as far as possible, the Council has done this and suggested that the matter now be referred to the Tourism and Amenities Committee. It had been noted that Biffa supply single use plastic bags for collection of recycled waste, the Clerk was asked to write to Biffa expressing our concern. Cllr Gregory proposed that the Council continue to remove all single use plastics from Council premises, seconded by Cllr Bryan it was:</p> <p><b><u>RESOLVED</u></b> Unanimously to approve the above proposal.</p>	Clerk to write to Biffa
164.	<p><b><u>TO NOMINATE A MAYOR FOR 2019/2020</u></b></p> <p>Cllr Toms explained that he will not be standing for nomination again due to his health problems. This matter was deferred to an extra Council meeting in the near future.</p>	
165.	<p><b><u>TO APPROVE THE DRAFT COUNCIL CALENDAR FOR 2019/2020</u></b></p> <p>Cllr Toms proposed that the draft Council calendar as circulated be approved, seconded by Cllr Gregory it was:</p> <p><b><u>RESOLVED</u></b> Unanimously to approve the Council Calendar as circulated.</p>	
166.	<p><b><u>TO RATIFY THE ACCOUNTS FOR PAYMENT AS LISTED FOR FEBRUARY 2019</u></b></p> <p>See attached Appendix "G". Some concern was raised that the accounts for payment had not been in the Councillors packs and therefore there was uncertainty what was being voted on. Cllr Gregory circulated a few copies of the accounts which were then reviewed by Councillors. Cllr Toms proposed that the Accounts as listed for February 2019 be approved, seconded by Cllr Gregory it was:</p> <p><b><u>RESOLVED</u></b> Unanimously to approve the Accounts as listed for February 2019.</p>	
167.	<p><b><u>MATTERS FOR FURTHER OR URGENT DISCUSSION AS DETERMINED BY THE CHAIRMAN.</u></b></p> <p>There were no matters raised.</p> <p>The Meeting closed at 8.25pm.</p>	

Signed .....

Date .....