

## **TOURISM AND AMENITIES COMMITTEE**

### **TERMS OF REFERENCE**

(a) Dealing with all Tourism and Amenities Committee matters falling within the purview of Looe Town Council, and the management and effective control of all budgets, including for:

- (i) Looe Tourist Information Centre;
- (ii) Town and Tourism Marketing and Promotion, including the production of Council newsletters and promotional materials;
- (iii) Public Toilets and associated stores;
- (iv) Allotments;
- (v) The Patients' Car Park;
- (vi) Mariner's Garden;
- (vii) Open Spaces and other amenity land in the ownership or under the control of the Town Council;
- (viii) War memorial;
- (viii) Environmental work undertaken by the Town Council on behalf of Cornwall Council where this has been agreed by policy including for example fly posting, weed control and litter picking;
- (ix) Street Furniture including litter bins, salt bins, bus shelters, notice boards and Council signage.
- (x) To manage all Council events and activities, other than those of a strictly civic nature.

(b) To establish service policies, approve programmes of work, monitor performance and take decisions in respect of those matters detailed in the budget schedule above and to provide reports on the implementation of service policies.

(c) To manage and review all arrangements within the town relating to services directly provided by the Town Council.

(d) To make recommendations to the Finance and General Purposes Committee regarding staffing requirements relating to the staff primarily engaged undertaking the Committee's work.