



LOOE TOWN COUNCIL

MINUTES OF THE TOURISM AND AMENITIES COMMITTEE

Held in the Tourist Information Centre, The Guildhall, Fore Street, East Looe
On Wednesday 5th September 2018 at 7.00pm

REPORT TO COUNCIL

PRESENT:

Chairman – Cllr M Gregory
Councillors T Crane, Mrs E Hannaford, Mrs M Powell,
Mrs B Richardson, M Smith and A Toms (ex officio)

IN ATTENDANCE

Amenities Manager – Mrs Laura Kellaway

		ACTIONS
	-----0000----- The start of the meeting was delayed until 7.15pm to allow Cllrs Crane, Mrs Hannaford, Mrs Powell, Mrs Richardson and Toms to attend following the Looe Saves the Day meeting at the Millpool Centre. -----0000-----	
32.	<u>APOLOGIES</u> There were no apologies received. <u>ABSENT</u> Cllr R Hendy.	
33.	<u>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u> There were no members of the public present.	
34.	<u>TO RECEIVE DECLARATIONS OF INTEREST</u> There were no declarations of interest.	

35.	<p><u>TO RESOLVE TO APPROVE THE MINUTES OF THE TOURISM AND AMENITIES COMMITTEE MEETING OF 18th JULY 2018</u></p> <p>Cllr Gregory proposed that the Minutes of the Meeting of 18th July 2018 be approved, seconded by Cllr Crane it was:</p> <p><u>RESOLVED</u></p> <p>Unanimously to approve the Minutes of the Meeting of 18th July 2018.</p> <p style="text-align: center;">----0000----</p> <p>Cllr Mrs Powell arrived for the meeting at 7.20pm.</p> <p style="text-align: center;">----0000----</p>	
36.	<p><u>MATTERS ARISING FROM THE TOURISM AND AMENITIES MEETING HELD ON 18th JULY 2018</u></p> <p><u>.1 Ref Min No 19 Vehicle Activated Sign</u></p> <p>Mrs Kellaway advised that she had been in contact with PCSO Billing who advised that the Police had previously surveyed the road and verges along Sandplace Road and found that there were no suitable safe places for conducting a Speedwatch campaign. The item was deferred until later in the meeting when Cllr Toms arrived and would be able to advise regarding any residents' contribution. Cllr Toms later advised that only 1 or 2 residents were willing to pay towards this.</p> <p><u>.2 Min No 21.4 Community Network Panel Representative</u></p> <p>Mrs Kellaway confirmed that the Council representative for the Community Network Panel was Cllr Rose who was elected on 19th Feb 2018. The Chairman asked that Cllr Rose be reminded of this appointment.</p> <p><u>.3 Min No 21.5 Mosquito Anti-vandalism deterrent</u></p> <p>Mrs Kellaway provided estimated costs for a Mosquito deterrent system. The Committee decided to pend any decision about purchase of this until there was a problem.</p> <p><u>.4 Min No 24 2018 Lantern Procession Arrangements</u></p> <p>Cllr Gregory advised that he was yet to meet with Rev Sharp to discuss the proposed Carol Service.</p>	<p>Clerk to contact CR as reminder</p> <p>MG to speak with Rev Sharp</p>
37.	<p><u>TO REVIEW TOURIST INFORMATION CENTRE PROFIT AND LOSS ACCOUNTS</u></p> <p>The Committee reviewed the latest Profit and Loss Accounts for the Tourist Information Centre and were happy to see that the information was now provided with a comparison to the previous year.</p>	
38.	<p><u>TO ARRANGE DATE FOR TRO WORKING GROUP MEETING</u></p> <p>Cllr Gregory advised that he will contact the Clerk to arrange a date for the next Traffic Regulation Order (TRO) working group</p>	<p>MG to liaise with Clerk to</p>

	<p>meeting. Cllr Mrs Hannaford advised that she would be attending a meeting with Highways and Parking Enforcement representatives at the Fire Station on 20th September 2018.</p>	<p>arrange meeting date</p>
39.	<p><u>TO DISCUSS 2018 LANTERN PROCESSION</u> Further discussions took place regarding the arrangements for the Lantern Procession. The Committee were keen to have activities within the Quayside Centre and the Fire Station as in previous years. The Lantern Procession will take place on Friday 7th December processing over to West Looe Quayside Centre for a short service with carols followed by children disco, a vintage singer and a bar and BBQ throughout the evening. Traffic will be managed by way of a crossing point between St Nicholas Church and the Fire Station with fencing to control the crowds at the Quayside Centre and at the Fire Station. The Committee were happy to accept the offer of traffic management volunteers from Looe Fire Brigade. Cllr Gregory advised that he would contact the Rowing Club to see if they could provide a BBQ and Mrs Kellaway was asked to contact Michelle Sadler regarding soup and rolls provision, Sheila Brock regarding children's entertainment and Neil Hipkiss regarding music.</p> <p>Cllr Toms arrived at 7.40pm.</p>	<p>MG to contact Looe Rowing Club re BBQ</p> <p>LK to contact Michelle Sadler, Sheila Brock and Neil Hipkiss</p>
40.	<p><u>CORRESPONDENCE</u> All items of correspondence were discussed and noted. No further action was required.</p> <p>Cllr Mrs Hannaford arrived at 7.45pm.</p>	
41.	<p><u>TO REVIEW THE REPORT FROM THE AMENITIES MANAGER</u> The Committee reviewed Mrs Kellaway's report (as attached). There were no issues raised from the report. Cllr Toms advised that the Heras fencing in the Mariners Garden will be moved within the next 48 hours and returned to Jewsons.</p>	
42.	<p><u>TO UPDATE ON DEVOLUTION PROPOSALS</u> Cllr Mrs Hannaford recommended that, should Looe Town Council wish to consider taking on future responsibility for the Millpool pond, a proposal is made to Cornwall Council, through David Read, Community Link Officer, that it is passed to Looe Town Council on a lease basis but with no responsibility for repairs or maintenance of gabions, pontoons, etc. It was suggested that there maybe scope for a profit share arrangement but this would be for future Devolution discussions.</p>	<p>Clerk to liaise with David Read</p>

43.	<p><u>TO DISCUSS MATTERS REFERRED FROM OTHER COMMITTEES</u> There were no matters referred.</p>	
44.	<p><u>MATTER FOR FURTHER DISCUSSION AS DETERMINED URGENT BY THE CHAIRMAN</u></p> <p><u>.1 Litter Innovation Funding Expressions of Interest (EOI)</u> The Committee discussed the information received regarding the Litter Innovation Fund and Mrs Kellaway was asked to circulate the EOI form when received to all Committee Members.</p> <p><u>.2 Request from Looe Rotary Club for Sign sponsorship</u> The Committee discussed the request received from Looe Rotary Club. The Clerk was asked to advise Looe Rotary Club to apply via the Community Fund and that they should also seek advice from Cornwall Council Highways regarding the legality of advertising/sponsoring signs on the Highway.</p> <p><u>.3 Seagull Control – hawk deterrent</u> The Committee discussed the on-going problems with seagulls, particularly at the Seafront. It was suggested that a meeting with Looe Harbour Commission, West Looe Town Trust, East Looe Town Trust and Looe Town Council takes place to discuss the problem and possible deterrents, alternatively this is to be added to the agenda of the next Co-operation meeting.</p> <p><u>.4 Volunteer Gully Emptying</u> The Committee began to discuss the email received from Cormac regard volunteer gully emptying but felt that it required more time to discuss and plan the way forward. It was therefore decided to defer this matter until the next meeting.</p> <p><u>.5 Resident letters re parking and bus issues at Portuan Road</u> The Committee discussed the letters received from a resident regarding issues at Portuan Road. Cllr Mrs Hannaford advised that Cormac had inadvertently taken away the cones used to stop parking at the junction of Marine Drive and Portuan Road but that she had requested that they be returned as soon as possible. The Committee also discussed the possibility of erecting a ‘No Through Way for Buses’ sign on Bowling Club land (with their prior permission) and Mrs Kellaway was asked to contact Paul Allen, Cornwall Council Highways Manager to establish what was permissible.</p>	<p>LK to circulate EOI to all Committee members</p> <p>Clerk to contact Rotary Club to advise who to contact</p> <p>Clerk to arrange joint meeting or add item to next Co-operation meeting agenda</p> <p>LK to add to agenda for next T&A meeting</p> <p>LK to contact Paul Allen regarding suitable signage</p>
45.	<p><u>TO MOVE THE MEETING TO PART TWO</u> Cllr Gregory proposed that the Meeting now move to Part Two to discuss Topographical Survey quotes received for land at Sunrising, seconded by Cllr Crane it was: <u>RESOLVED</u> Unanimously to move the Meeting to Part Two.</p>	