

MINUTES OF THE EVENTS AND FESTIVALS WORKING GROUP MEETING

held in the Council Chamber, The Guildhall, Fore Street, East Looe
on Thursday 30th January 2014 at 2.00pm

REPORT TO COUNCIL

PRESENT

Chairman – Mrs M Sadler
Cllr A Toms – Cornwall Council and Looe Town Council
Ms T Hicks – Looe Harbour Commission
Mrs J Martin – East Looe Town Trust
PCSO D Billing – Looe Police
Mr M Camp – Tourist Information Centre Manager
Mrs E Coles – SECTA
Mr B Pook – Lions Club of Looe
Ms T Brittain – Looe Music Festival
Mr R Bennett – Town Crier and Looe Old Cornwall Society
Mr P King – Looe Boat Owners Association and Looe Old Cornwall Society
Mr N Hipkiss – PL13 Festivals
Ms S Maynard – PL13 Festivals
Mrs S Brock – Sheila's School of Dancing
Mr J Edwards – Portbyhan Hotel/Edwards Coaches
Ms A Lines - Portbyhan Hotel/Edwards Coaches
Denise and Nigel Doney – Devon and Cornwall Driving Carriages
Mr J Charnock – Looe Development Trust and PL13 Festivals
Mrs M King – Dickensian Day
Ms A Pruen – Literary Festival
Ms J Slee – Literary Festival
Mr M Tolley – Tudor Players, Arts in St Martin's and Looe Jazz Club
Ms Z Crockett – St John Ambulance
Mr S Smith – St John Ambulance
Mr and Mrs Deakin - Christmas Lighting Group and RNLI

IN ATTENDANCE

The Clerk – Mrs A Frith

The Chairman thanked everyone for attending and asked all to introduce themselves.

8. **APOLOGIES**

Apologies for absence were received from Councillor D J Bryan (LTC), Jill Thompson (LV Singers), Mrs C Spooner (Friends of Kilminorth Woods) and Mr P Sedgbeer (Looe Sailing Club). Also from Councillor Mrs Hannaford for late arrival (Looe Town Council and Cornwall Council).

9. **MATTERS ARISING FROM MINUTES OF THE MEETING OF 24TH SEPTEMBER 2013**

There were no matters raised.

10. **TO REVIEW THE RECENT CHRISTMAS/NEW YEAR EVENTS**

The Chairman thanked all those that had been involved in all the Christmas events, she had really enjoyed the whole event and it can only improve.

.1 Mr Deakin informed that he is now leading the Christmas Lights Team. He congratulated Looe Harbour Commission on the excellent lighting display in West Looe, they had led the way for the future and now is the time to compliment Looe Harbour Commission's display and improve the town lights. The team are working on a 5 year plan to emulate Looe Harbour Commission with lots more displays in key areas and they are in negotiations with lighting suppliers to come up with designs and costings, when they are available presentations will be done. Meetings have been arranged with East Looe Town Trust and the RNLi to gain approval and permissions.

Mr Deakin also stated that the lighting team need new members and help to liaise with shops and businesses regarding new brackets for the lights, power supply etc.

.2 PCSO Billing stated that, from the policing point of view, Christmas and New Year in general had been very good with enough police in attendance, he did raise concerns regarding the road closures.

The Clerk explained the new requirements for road closures.

PCSO Billing thanked Councillor Toms for the excellent firework displays on New Year's Eve, this was agreed by all.

Councillor Toms said thanks were also due to the Marshalls, Town Council staff, The Rusty Bucket, Looe Bay Holiday Park and the businesses, a substantial part of next year's display cost has already been raised.

11. **TO UPDATE ROUND THE TABLE EVENTS FOR THE 2014 CALENDAR**

All Organisations informed of their forthcoming events, all of which will be updated on the Events Calendar by the Tourist Information Manager, Mr Camp.

Mr Edwards and Mrs Doney both offered their full support to any or all events where possible.

12. **MATTERS FOR FURTHER DISCUSSION**

.1 **SECTA**

Mrs Coles raised concern that not all accommodation providers are aware of the up to date fire regulations.

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Councillor Mrs Hannaford arrived at 3.15pm.

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.2 May Fair Insurance

Councillor Mrs Hannaford raised concern at the cost of insurance for the May Fair as insurance cover of £5 million is needed if a procession is to take place.

It was suggested that this event could possibly be covered by Looe Development Trust's Festival Insurance and Ms Brittain said she would look at the Looe Music Festival blanked cover insurance as it may cover the May Fair.

13. TO ARRANGE A DATE FOR THE NEXT MEETING

Mr Edwards offered the use of the Portbyhan Hotel for the venue. The date was arranged for 24th April at 2pm.

The Meeting closed at 3.20pm.