

LOOE TOWN COUNCIL

MINUTES OF THE FINANCE AND WORKS COMMITTEE MEETING

held in the Tourist Information Centre, The Guildhall, Fore Street, East Looe
on Tuesday 21st May 2013 at 7.00pm

REPORT TO COUNCIL

PRESENT: Cllrs D J Bryan, Mrs K Bishop, M Gregory,
R Hendy, Mrs M Powell and M Soady

OFFICERS

Town Clerk – Mrs A Frith

IN ATTENDANCE

Looe Community Officer – Mr S Townly
Caradon Cleaning Services – Mr P Owen

1. TO ELECT A CHAIRMAN

Councillor Bryan proposed that Councillor Gregory be elected to serve as Chairman for 2013/14, seconded by Councillor Mrs Powell it was:

RESOLVED

Unanimously to elect Councillor Gregory to serve as Chairman for 2013/14.

2. TO ELECT A VICE-CHAIRMAN

Councillor Bryan proposed that Councillor Mrs Bishop be elected to serve as Vice-Chairman, seconded by Councillor Gregory it was:

RESOLVED

Unanimously to elect Councillor Mrs Bishop to serve as Vice-Chairman for 2013/14.

3. APOLOGIES

Apologies for absence were received from Councillors Crossley and Dingle.

ABSENT

Councillors W Martin and T Stacey.

4. TO RECEIVE DECLARATIONS OF INTEREST

Councillor Mrs Powell declared an interest in Minute No: 123 of the Meeting of 30th April 2013.

5. TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC

.1 Caradon Cleaning Services

Mr Owen introduced himself and gave a short presentation of his future aims for the cleaning of the public conveniences, he also circulated a copy of his

proposals, schedules and costs to March 2014 for consideration following his current short-term contract.

There followed a lot of discussion regarding the current state of all the public convenience facilities and the standard of refurbishment being carried out by Cormac. The Clerk asked Mr Owen for a “snagging list” to enable the problems to be addressed.

In response to Councillor Bryan’s question Mr Owen informed the Committee that his profit comes from staff hours, he has no overheads or vehicle costs only paying mileage to his operatives, he also informed the Committee that 5% of his profit will go back into Looe.

The Chairman thanked Mr Owen for his presentation and informed him that his proposals will be discussed in Part Two.

6. **MATTERS ARISING FROM THE MINUTES OF THE MEETING OF 30TH APRIL 2013**

There were no matters raised.

7. **TO DISCUSS REQUESTS FOR FINANCIAL ASSISTANCE**

.1 Looe Development Trust – Christmas Lights

Councillor Gregory stated that Councillor Toms will be doing a fund-raising event for Christmas/New Year events and funds will be available for completely new LED, low energy lights which will belong to Looe Town Council.

He suggested that this request be deferred to the next meeting when it is known what is needed and the cost involved and to ask Councillor Toms when his fund-raising event is taking place, this was unanimously agreed.

8. **TO APPROVE NEW CHEQUE SIGNATORIES**

The Clerk explained that two of the authorised signatories have now retired from Council and asked for two new signatories as replacements.

Councillor Gregory proposed that Councillors Mrs Bishop and Hendy be authorised signatories, seconded by Councillor Bryan it was:

RESOLVED

Unanimously to nominate Councillor Mrs Bishop and Hendy as authorised cheque signatories.

9. **MATTERS REFERRED FROM OTHER COMMITTEES**

.1 Notice Boards – referred from Environment and Public Protection Committee

Mr Townly had provided costings for new Council notice boards at a cost of £665 plus VAT each to replace the current ones that are in poor condition, he also circulated pictures of the proposed new ones.

Councillor Gregory proposed that approval be given to purchase three new notice boards at the cost of £665 plus VAT each, seconded by Councillor Mrs Bishop it was:

RESOLVED

Unanimously to approve the purchase of three notice boards at the cost of £665 plus VAT each. (Not approved).

.2 Seats – referred from the Environment and Public Protection Committee

Mr Townly requested permission to purchase five more seats to be placed opposite the Hannafore Point Hotel. The nine seats already purchased have been placed on Station Road and by the taxi office, two have also been

placed on Eastcliffe and these have been sold to customers wanting dedications on them.

Councillor Gregory proposed that permission to purchase five new seats be given, seconded by Councillor Mrs Powell it was:

RESOLVED

Unanimously to purchase five new seats as requested.

.3 Looe Town Bus

Councillor Mrs Hannaford had requested that the Committee discuss this matter and consider ways for the Council to facilitate continuation of this service following the current provider ceasing.

The Committee discussed this at length, it was agreed that this is a valuable service for our residents but we have to look into all options. Councillor Bryan proposed that Councillor Soady look into all options and report back to the next meeting, seconded by Councillor Mrs Bishop it was unanimously agreed. Mr Owen offered to help Councillor Soady.

AGENDA ITEM NO 10 WAS REFERRED TO PART TWO

11. CORRESPONDENCE

There had been none received.

12. MATTERS FOR FURTHER DISCUSSION AS DETERMINED URGENT BY THE CHAIRMAN

.1 Car Park Barrier

Mr Townly reported that the contractor, Paul Steeper, is to give a start date when he has ascertained when the South West Water works will be finished.

.2 Public Convenience Business Rates

The Clerk reported that no response had been received from the Valuation Office.

The Committee suggested that the Clerk speak to the Valuation Officers at the Business drop-in arranged for the following day.

.3 Rowlands Fair

The Clerk informed the Committee that, historically, the fair have used the water supply from the Millpool public conveniences for private use, as Looe Town Council are now responsible for water costs Mr Rowlands has offered Looe Town Council £200 to cover this cost.

The Committee felt this was a fair offer and agreed to accept the £200.

.4 Big Community Clean-Up

Councillor Soady stated that he had examined Cory's schedule of works and considers that they are not being carried out, two operatives could not possibly physically carry out this work. He would like to know how much the Cory contract is worth.

Councillor Gregory stated that a lot of the work is being covered by Mr Townly and the Community Payback Scheme, Cory are constantly being fined for not meeting the terms of their contract, Councillor Gregory suggested this matter be referred to the Environment and Public Protection Committee for recommendation.

Councillor Soady proposed that Cornwall Councillors Toms and Mrs Hannaford be asked to obtain the financial element of Cory's contract for Looe and also to write to Cornwall Council Chief Executive and report to the Multi-Agency meeting to be held on 13th June, this was seconded by Councillor Bryan and unanimously agreed.

The Committee congratulated all involved in the clean-up which had been very successful.

Councillor Gregory proposed that the Meeting move to Part Two, seconded by Councillor Bryan it was unanimously agreed.

Mr Townly and Mr Owen left the Meeting.