

LOOE TOWN COUNCIL

Minutes of the Full Council Meeting
held on Monday 14th January 2013 at 7.00pm
in The Council Chamber, The Guildhall, Fore Street, East Looe

PRESENT

Chairman – Mayor – Cllr D J Bryan

COUNCILLORS

T Crane	W Martin
P Crossley	C Rose
E B Galipeau	T Stacey
M Gregory	

OFFICERS

Town Clerk – Mrs A Frith

IN ATTENDANCE

Reverend P Sharp – Mayor's Chaplain
Miss E Gregory – Looe Community Academy
Members of the Public

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Reverend Sharp gave prayers and in particular for Councillor Mrs Hannaford and family for the loss of Mary and for Councillor Toms.

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The Mayor wished all present a happy New Year and congratulated all involved in both firework displays. He also congratulated Reverend Sharp and Miss Gregory for being brave enough to enter the New Year Day dip which had been well attended and raised considerable funds for the RNLI.

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149. APOLOGIES

Apologies for absence were received from Councillors JRB Dingle, Mrs E Hannaford, Mrs M Powell, K Smith, A Toms and D Welch. Apologies were also received from Sgt R Hall – Devon and Cornwall Constabulary.

- 150. TO RECEIVE DECLARATIONS OF INTEREST**
Councillor Galipeau declared an interest in any matter raised concerning East Looe Town Trust.
- 151. TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC**
There were no members of the public present.
- 152. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING OF 3RD DECEMBER 2012 AND SPECIAL FULL COUNCIL MEETING OF 10TH DECEMBER 2012**
.1 Minutes of the Meeting of 3rd December 2012
Councillor Rose proposed that the Minutes be accepted, seconded by Councillor Crane it was:
RESOLVED
Unanimously to accept the Minutes of the Meeting of 3rd December 2012.
.2 Minutes of the Special Full Council Meeting of 10th December 2012
Councillor Gregory proposed that the Minutes of the Special Meeting of 10th December be accepted, seconded by Councillor Crane it was:
RESOLVED
Unanimously to accept the Minutes of the Special Full Council Meeting of 10th December 2012.
- 153. TO RECEIVE A REPORT FROM DEVON AND CORNWALL CONSTABULARY**
Sgt Hall had provided a report as attached Appendix 'A'.
- 154. TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR EAST LOOE AND ST MARTINS**
There was no report given.
- 155. TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR WEST LOOE AND LANSALLOS**
There was no report given.
- 156. TO RECEIVE A REPORT FROM LOOE COMMUNITY ACADEMY REPRESENTATIVE**
Miss Gregory gave her report as attached Appendix 'B'.
Councillor Crane congratulated Miss Gregory on her excellent report and asked for thanks to Mr Deakin for his efforts be passed to him.
The Mayor thanked Miss Gregory and she left the meeting.

157. **MATTERS ARISING FROM THE MINUTES OF THE FULL COUNCIL MEETING**
No matters were raised.
158. **CORRESPONDENCE**
.1 Signpost Quarterly Newsletter
This will be available in the office.
159. **TO RECEIVE A REPORT FROM THE ENVIRONMENT AND PUBLIC PROTECTION COMMITTEE**
There had been no meeting held.
160. **TO RECEIVE A REPORT FROM THE FINANCE AND WORKS COMMITTEE**
Councillor Gregory gave his report of the Meeting of 7th January 2013 and explained the recommendation to Full Council regarding the public conveniences. Councillor Gregory proposed that the Minutes be accepted, seconded by Councillor Galipeau it was:
RESOLVED
Unanimously to accept the Minutes of the Meeting of 7th January 2013.
Councillor Galipeau wished it to be noted that the wording of Minute No: 85 regarding the in-depth work was a bit strong as he acknowledged the work that had been done, no amendment was requested.
161. **TO RECEIVE A REPORT FROM THE PLANNING COMMITTEE**
Councillor Bryan gave his report of the Meetings of 5th December 2012 and 2nd January 2013 and proposed that the Minutes be accepted, seconded by Councillor Stacey it was:
RESOLVED
Unanimously to accept the Minutes of the Meetings of 5th December 2012 and 2nd January 2013.
162. **TO CONSIDER REQUESTS FROM MEMBERS OF THE PUBLIC REGARDING THE TESCO APPLICATION AND APPROVE THE DRAFT LETTER AS CIRCULATED TO CORNWALL COUNCIL STRATEGIC PLANNING COMMITTEE**
The Chairman proposed that as revised plans had been received a Special Planning Meeting should be held, seconded by Councillor Rose it was unanimously agreed.
The Chairman stated that the draft letter had now been superceded and a new response will be submitted after the Special Planning Meeting.
The Clerk will inform of the date when arranged.
163. **TO RECEIVE A REPORT FROM THE PROCEDURES COMMITTEE**
There had been no meeting held.

164. TO APPROVE THE OUTSIDE BODIES POLICY AS CIRCULATED

Councillor Rose explained that this Policy had been approved at the Full Council Meeting of 12th November 2012 subject to agreement of East and West Looe Town Trusts.

East Looe Town Trust requested a couple of amendments which Councillor Rose explained and also a recommendation from CALC regarding the Declarations of Interests.

Councillor Rose proposed that the amended document be approved, seconded by Councillor Gregory it was:

RESOLVED

Unanimously to approve the Outside Bodies Policy as presented.

165. TO RECEIVE A REPORT FROM THE TOWN TOURISM COMMITTEE

In the absence of the Chairman Councillor Bryan gave a report of the Meeting of 8th January 2013 and proposed that the Minutes be accepted, seconded by Councillor Crossley it was:

RESOLVED

Unanimously to accept the Minutes of the Meeting of 8th January 2013.

Councillor Galipeau wished it to be noted that his apology for absence for this meeting was due to a clash of dates with an East Looe Town Trust meeting.

166. TO RECEIVE A REPORT FROM WORKING PARTIES, SUB COMMITTEES AND OUTSIDE BODIES

.1 Risk Assessment

Councillor Bryan reported that he and Councillor Rose had carried out a full risk assessment and a meeting with East Looe Town Trust Chairman had followed, see attached Meeting notes – Appendix ‘C’.

167. TO APPROVE THE BUDGET/PRECEPT 2013/14 AS RECOMMENDED BY THE FINANCE AND WORKS COMMITTEE

Councillor Gregory proposed that, in light of new information which could have an impact on our budget, this decision be deferred to a Special Full Council Meeting on 21st January 2013 when all implications should be apparent, seconded by Councillor Galipeau it was:

RESOLVED

Unanimously to defer the decision until 21st January 2013.

168. TO APPOINT A COUNCIL NOMINATED EAST LOOE TOWN TRUST TRUSTEE

The Chairman explained that this nomination is to replace Mrs Merrin who has resigned as a Trustee. Councillor Bryan also informed Council that he has also now resigned as a Council nominated Trustee and this will be dealt with at the next Full Council Meeting.

Councillor Bryan asked for nominations or volunteers to fill the vacancy left by Mrs Merrin. There were no nominations or volunteers, Councillor Galipeau proposed that in view of the lack of Councillors present the matter be deferred to the next Full Council Meeting on 4th March and to deal with both vacancies at that time seconded by Councillor Gregory it was:

RESOLVED

To defer the matter to the next Full Council Meeting on 4th March 2013.

169. MATTERS FOR FURTHER DISCUSSION

There were no matters raised.

170. TO APPROVE THE ACCOUNTS FOR PAYMENT

.1 Securiguard Invoice

An invoice for £5,233.20 to supply and fit CCTV cameras on the Health Centre building had been received.

Councillor Rose proposed that the invoice be paid, seconded by Councillor Gregory it was:

RESOLVED

Unanimously to pay the invoice to Securiguard.

.2 Accounts for Payment as listed

To accept for payment the bills as listed and amounting to £4,350.87 and for the transfer of £10,500.00 to the Wages Account for December 2012.

Councillor Rose proposed that the Accounts for payment for December as listed be approved, seconded by Councillor Gregory it was:

RESOLVED

Unanimously to approve the Accounts for payment for December 2012 as listed.

The Meeting closed at 7.35pm

Appendix 'A'

LOOE NEIGHBOURHOOD TEAM

Sergeant 3561 Russ HALL
Constable 3442 Helen LIBBY
PCSO 30281 BILLING PCSO 30211 COCKS PCSO 30170 Tom BARNES
Telephone: 101 e-mail: looe@devonandcornwall.pnn.police.uk
Website: neighbourhoodpolicing.devon-cornwall.police.uk

POLICE REPORT TO LOOE TOWN COUNCIL FOR THE MONTH OF DECEMBER 2012

22 CRIMES REPORTED TO POLICE OF WHICH 17 HAVE BEEN DETECTED OR THERE ARE SUSPECTS/PERSONS ARRESTED GIVING A POTENTIAL DETECTION/ARREST RATE OF 77%.

5 OF THESE OFFENCES WERE FOUND BY POLICE. (E.G. POSSESSION OF DRUGS/DRUNK & DISORDERLY/CRIMES IN PROGRESS FOUND BY PATROLS)

168 INCIDENT LOGS WERE RAISED DURING THIS PERIOD. (THIS INCLUDES ALL INCIDENTS E.G. LOST PROPERTY/STRAY ANIMALS/GENERAL CONCERNS ETC.)

A TOTAL OF 36 CRIMES THROUGHOUT THE WHOLE LOOE SECTOR WERE REPORTED

DECEMBER 2011 FIGURES

25 CRIMES REPORTED TO POLICE OF WHICH 11 WERE DETECTED GIVING AN ACTUAL DETECTION RATE OF 44%.

3 OF THESE OFFENCES WERE FOUND BY POLICE.

153 INCIDENT LOGS WERE RAISED DURING THIS PERIOD.

A TOTAL OF 44 CRIMES THROUGHOUT THE WHOLE LOOE SECTOR WERE REPORTED.

SUMMARY

12% DROP IN CRIME IN LOOE TOWN OVER THE SAME PERIOD LAST YEAR

9% RISE IN INCIDENT LOGS OVER THE SAME PERIOD LAST YEAR

8% DROP IN CRIME IN THE WHOLE OF THE LOOE SECTOR

REPORTED CRIME BY PARISH

DECEMBER 2012 (DECEMBER 2011)

LOOE TOWN

22 crimes reported (25 crimes reported in 2011)

St MARTIN

2 crimes reported (0 crime reported in 2011)

LANREATH

0 crime reported (1 crime reported in 2011)

DULOE

3 crimes reported (0 crime reported in 2011)

PEL YNT

1 crime reported (2 crimes reported in 2011)

MORVAL

3 crimes reported (3 crimes reported in 2011)

LANSALLOS

3 crimes reported (4 crimes reported in 2011)

St WINNOW

0 crime reported (1 crime reported in 2011)

St VEEP

0 crime reported (4 crimes reported in 2011)

LANTEGLOS

2 crimes reported (4 crimes reported in 2011)

BROADOAK & BOCONNOC

0 crime reported (0 crime reported in 2011)

TOTAL 36 crimes (TOTAL 44 in 2011)

8% drop in crime compared with December 2011

Town council meeting 14-01-13

Firstly, on behalf of the academy, I would like to wish you all a very happy and successful new year.

Last year, the academy had a very great end to a successful year with our popular Christmas concert and fun Christmas show.

The academy's annual Christmas card competition had many entries at a high standard, with Daniel Petters-Smith winning with his outstanding design. In second place was Cleo Gibbins-Jones and in third place was Shannon Bowden.

Moreover, year 10 football team beat Devonport High school for boys in the English Schools' FA Cup, round 4. We would like to congratulate them.

Also, several students were given the opportunity to take a tour around Ellies Haven and present the charity with £500 raised by Mr Deacon's marathon.

Although we have only been back at school for a few days, studies, exams and activities are well under way. On Tuesday 8th, Mr Deacon and Miss Ayhan took four students to star gazing live at the Eden project. They learnt lots and had a fantastic time. Thank you to Mr Deacon for organising this fantastic opportunity.

Our continued success with early entry maths has allowed our talented students to prepare for their A level (studying further maths) or undertake a new book-keeping course.

The Academy is currently consulting all stakeholders on the admissions policy: details of how to provide feedback can be found on our website

(www.looe.cornwall.sch.uk) The consultation closes on 21st February 2013.

Elysia Gregory

Appendix 'C'

NOTES OF THE MEETING WITH THE EAST LOOE TOWN TRUST CHAIRMAN

held on Tuesday 8th January 2013 at 2.00pm
in the Mayor's Parlour, The Guildhall, Fore Street, East Looe

Present: Looe Town Council - Cllrs D J Bryan and C Rose
Mrs A Frith (Clerk)
East Looe Town Trust – Mr J Warne (Chairman) and
Mrs J Martin (East Looe Town Trust Office Manager)

TO DISCUSS THE FINDINGS OF THE LOOE TOWN COUNCIL RISK ASSESSMENT

Councillor Bryan explained that the risk assessment had been carried out at the request of the Council and this is to discuss the findings and determine the area of responsibility only.

The Trust Chairman informed that East Looe Town Trust had a professional risk assessment carried out on 7th January 2013.

Councillor Bryan went through the findings and acknowledged that most areas of concern are the responsibility of Looe Town Council.

It was suggested that East Looe Town Trust need to address the following as landlords:

.1 Fire Risks:

Lack of fire doors

Lack of emergency lighting in hallway

Lack of fire alarm button in hallway

Regular testing of fixed smoke alarms needed

Regular fire drills

.2 Health and Safety:

No separate facilities for kitchen use

No luminous "fire exit" signage

Hatched area for no parking outside back door

It was agreed that all the above be looked at by Mr Warne and that he will arrange for East Looe Town Trust's insurance assessor to visit the Council's premises to identify any issues.

Mr Warne also agreed to look at provision of flood prevention panels in conjunction with replacement of the Tourist Information door.