

LOOE TOWN COUNCIL

MINUTES OF THE MEETING OF THE FINANCE AND WORKS  
COMMITTEE

held in the Tourist Information Centre, The Guildhall, Fore Street, East Looe  
on Tuesday 24<sup>th</sup> May 2011 at 7.00pm

REPORT TO COUNCIL

PRESENT

Cllrs D Bryan, P Crossley, M Gregory, W Martin,  
K Smith and D Welch

IN ATTENDANCE

Town Clerk – Mrs A Frith  
Cllr A Toms

1. APOLOGIES

Apologies for absence were received from Councillors E B Galipeau  
and J Hoskin.

2. TO ELECT A CHAIRMAN/VICE CHAIRMAN

.1 Chairman

The Clerk informed the Committee that Councillor Galipeau had  
expressed an interest in being elected as Chairman, supported by  
Councillor Dingle.

The Clerk asked for a proposer to elect Councillor Galipeau as  
Chairman. As there was no proposer for Councillor Galipeau the Clerk  
asked for other nominations.

Councillor Bryan proposed that Councillor Smith be re-elected as  
Chairman, seconded by Councillor Gregory it was:

RESOLVED

Unanimously to re-elect Councillor Smith as Chairman for 2011/12.

.2 Vice Chairman

Councillor Martin proposed that Councillor Crossley be elected as  
Vice-Chairman, seconded by Councillor Bryan it was:

RESOLVED

Unanimously to elect Councillor Crossley as Vice-Chairman for  
2011/12.

3. TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF  
THE PUBLIC

There were no members of the public present.

4. TO RECEIVE DECLARATIONS OF INTEREST

.1 Personal

Councillor Bryan declared an interest in any matter raised concerning  
East Looe Town Trust.

.2 Prejudicial

Councillor Martin declared an interest in any matter raised concerning  
Making Waves.

5. **MATTERS ARISING FROM THE MINUTES OF 18<sup>TH</sup> APRIL 2011 AND 11<sup>TH</sup> MAY 2011**

There were no matters raised.

6. **TO DISCUSS REQUESTS FOR FINANCIAL ASSISTANCE**

.1 St Pinnock Brass Band

The Committee discussed this application at length. Councillor Bryan proposed that a donation of £200 be made with a further £100 donation if the band were willing to play and march at the head of each procession for the Lantern Procession and Carol Service, seconded by Councillor Gregory it was:

**RESOLVED**

Unanimously to make a donation as proposed.

.2 Looe Development Trust – Christmas Lights

This application was discussed at length, Councillor Bryan stated that lights purchased in previous years had not been put up and that he would like to know where they are and why they were not put up. He also stated that he would like to see a breakdown of the cost of the lights, bulbs, fixings etc.

Councillor Crossley proposed that a member of Looe Development Trust be invited to the next Finance and Works Committee meeting to enable these questions to be answered, seconded by Councillor Gregory it was unanimously agreed.

.3 Looe In Bloom

The Chairman read a received letter from Looe In Bloom thanking Looe Town Council for the recent donation of £3,000 and asking for consideration of a further donation of £1,500.

This request was discussed at length as only £3,000 had been budgeted for this year. Councillor Crossley proposed that a further £750 be donated and sent with a letter of explanation, seconded by Councillor Bryan it was:

**RESOLVED**

With a vote of 4/1 against and 1 abstention to donate a further £750 to Looe In Bloom.

7. **CORRESPONDENCE**

.1 Councillor David Bryan

Councillor Bryan had provided a list of suggestions as follows:

a) Mens Ties and Ladies Scarves

Councillor Bryan suggested purchasing ties for the male Councillors and scarves for the lady Councillors, to be worn on formal occasions, with the Looe Town Council crest embroidered on.

The Clerk reported that she has already asked for one quotation and Councillor Toms will ask the Looe Town Football Club where their ties come from to enable a second quote to be sourced.

b) Queen's Diamond Jubilee

Councillor Bryan requested formal approval for a letter to be sent to East Looe Town Trust, West Looe Town Trust and Looe Harbour Commission asking them to share the cost of providing a commemorative coin for the Diamond Jubilee to be given to the children of Looe.

Councillor Bryan proposed that this letter be sent, seconded by Councillor Smith it was unanimously agreed.

The Clerk reported that a letter had already been sent to enter a competition to design a coin but as yet no responses have been received.

c) Street Snooker

Councillor Bryan brought an advert in the latest Clerk's and Council Direct publication to the Committee's attention. All agreed that this could provide good entertainment for the youngsters, the Clerk was asked to find out the cost of the equipment and report to the next meeting.

**8. TO DISCUSS RECOMMENDATIONS FROM THE MEETINGS OF 18<sup>TH</sup> APRIL 2011 AND 11<sup>TH</sup> MAY 2011**

**.1 Reference Minute No: 114 – 11<sup>th</sup> May 2011**

The Chairman and Councillor Gregory reported that matters are progressing and information needed for a final decision is being sourced.

**9. MATTERS FOR FURTHER OR URGENT DISCUSSION**

**.1 Lloyds Bank**

The Clerk reported that she had contacted the Bank regarding the possibility of a loan to enable comparisons to be made with the terms of the PWLB.

The Committee discussed this and agreed that a meeting should be held with the Business Manager of Lloyds, Councillors Smith and Crossley and the Clerk.

The Clerk was asked to arrange a meeting.

**.2 Town Crier**

The Chairman reported that Mr Bennett had undertaken a "trial run" at the Mayfair and had carried this out very well.

The merits of having a Town Crier were discussed and it was felt that it is good for the Town.

The question of the provision of the robes was also discussed and it was agreed that the cost of this should be ascertained before it is decided whether Looe Town Council pay this or not. Councillor Toms will contact a local seamstress.

It was also suggested that Looe Town Council set the charges for the Town Crier's appointments with half to go to the Town Crier and half to the Town Council.

**.3 Promotion Flyers – Car Boot Sales**

The Clerk explained that the Lions Club had offered to distribute events flyers at car boot sales, Councillor Galipeau as Chairman of the Events and Festivals Sub-Committee, had accepted the offer and the Tourist Information Centre Manager has been asked to produce these.

The Clerk stated that she had concerns about the time and cost involved producing these.

The Committee discussed these concerns and raised their own regarding litter and the fact that it will only target people who regularly go to the car boot sales. Councillor Bryan proposed that A3 size posters are produced instead, in colour and laminated, advertising three months events, seconded by Councillor Gregory it was:

**RESOLVED**

Unanimously to accept the proposal as above.

**The Meeting closed at 8.25pm**