

LOOE TOWN COUNCIL

MINUTES OF THE MEETING OF THE FINANCE AND WORKS
COMMITTEE

held in the Tourist Information Centre, The Guildhall, Fore Street, East Looe
on Monday 27th June 2011 at 7.00pm

REPORT TO COUNCIL

PRESENT

Chairman – Councillor K Smith
Councillors D J Bryan, E B Galipeau, M Gregory,
J Hoskin, A Toms and D Welch

IN ATTENDANCE

Town Clerk – Mrs A Frith
Cllr T Crane
Mr D Holford)Christmas Lights
Mr J Charnock)Team

10. APOLOGIES

Apologies for absence were received from Councillors P Crossley and
W Martin.

11. TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF
THE PUBLIC

There were none.

12. TO RECEIVE DECLARATIONS OF INTEREST

Councillor Bryan declared an interest in any matter raised concerning
East Looe Town Trust.

Councillor Galipeau declared an interest in any matter raised
concerning East Looe Town Trust and Looe Development Trust.

Councillor Toms declared an interest in any matter raised concerning
Looe Development Trust, Looe Harbour Commission and Cornwall
Council.

----0000----

The Chairman proposed that the Order of the Agenda be changed to
accommodate Messrs Holford and Charnock, seconded by Councillor
Gregory it was unanimously agreed.

----0000----

13. TO DISCUSS REQUESTS FOR FINANCIAL ASSISTANCE

.1 Christmas Lights Donation

This matter had been discussed at the last meeting where the
Committee felt that further information was needed and that a
representative of the Christmas Lights team be asked to attend this

meeting. Messrs Holford and Charnock have responded to this request.

At the request of the Chairman Mr Holford explained the history of the lights and informed the Committee that the running costs of providing the lights has increased and is difficult to cope with. These costs amount to £2,000 - £2,600 per year. Donations are usually received annually from Looe Town Council (£1,200) and West Looe Town Trust (£500) with East Looe Town Trust providing the in-kind donation of the use of the Guildhall electricity for all of Fore Street.

Mr Holford and Mr Charnock both highlighted the benefit of the lights to tourism, the residents and the businesses. The Committee members clarified some points about different ways of raising funds, all of which have always been tried.

The Chairman thanked Mr Holford and Mr Charnock for their attendance and they then left the meeting.

The Committee then discussed the request for the annual donation.

Councillor Hoskin proposed that £1,200 be donated, seconded by Councillor Gregory it was:

RESOLVED

Unanimously to donate £1,200 towards the cost of the Christmas lights.

14. MATTERS ARISING FROM THE MINUTES OF THE MEETINGS OF 24TH MAY AND 16TH JUNE 2011

There were no matters raised from the Minutes of either meeting.

15. CORRESPONDENCE

.1 Cornish Luggier Association

The Chairman read out a letter of thanks for the Council's donation of Luggier Plaques.

.2 Councillor Toms – request for dog bins

Councillor Toms explained that various members of the public had requested an extra dog bin on Barbican Road and asked if this Council would be willing to purchase one which Cornwall Council would then empty.

The Clerk was asked to ascertain the cost involved and then refer the matter to the Environment Committee for identification of other locations that bins may be needed.

.3 Chris Kelly - Media Training

A quotation for this training, following the recent adoption of a Media Policy, had been received. The quotation amounts to £1,290 for up to seven people plus expenses. The Clerk had suggested that all Chairmen plus herself and the Deputy Clerk should attend. Councillor Gregory, Chairman of Environment and Public Protection, has already had this training through Cornwall Council.

The Clerk was asked to circulate this information to all Councillors.

16. TO DISCUSS CORNWALL COUNCIL'S PROPOSAL FOR THE BOWLING CLUB LEASE

The Chairman read out a letter received from Cornwall Council offering to continue to maintain the grounds until 31st March 2012, a condition of the lease to be the regularisation of the use of the Clubhouse. As it is not clear what is meant by this and the fact that, by the time the lease is signed the current bowling season will be over and therefore Cornwall Council are basically offering no support, the Clerk was asked to write back to Cornwall Council. It was also agreed that this project

should become part of an Active Partnering agreement with Cornwall Council.

17. TO SET UP A BOWLING CLUB SUB-COMMITTEE

The Clerk suggested that this Sub-Committee be called an Active Partnering Sub-Committee which was agreed by the Committee.

The Members of this Committee will initially be Councillors Bryan, Crane, Gregory, Galipeau and Smith.

18. TO MOVE A SPECIAL RESOLUTION TO RESCIND THE RESOLUTION OF MINUTE NUMBER: 103.2 OF THE MEETING OF 18TH APRIL 2011

At the Chairman's request the Clerk explained the necessity for the Resolution of Minute Number: 103.2 of the meeting of 18th April 2011, regarding the Making Waves Donation, to be rescinded.

The Chairman stated that hire or purchase of equipment can be funded instead as a way of helping instead of cash donation.

Councillor Bryan proposed that the Resolution of Minute Number: 103.2 of the Meeting of 18th April 2011 be rescinded, seconded by Councillor Gregory it was:

RESOLVED

Unanimously to rescind the Resolution of Minute Number: 103.2 of the Meeting of 18th April 2011.

19. MATTERS FOR FURTHER OR URGENT DISCUSSION

.1 East Looe Town Trust – Stained Glass Window Appeal

This information had been passed into the office with the suggestion that Looe Town Council process credit card donations. Councillor Galipeau explained what this is all about but stated that it was still under discussion by East Looe Town Trust. The matter was referred to Councillors Galipeau and Bryan, as Council nominated East Looe Town Trust Trustees, to deal with and the Clerk was asked to ascertain if we could legally process credit card donations.

NOTE:

It has now been ascertained through the Audit Commission that Looe Town Council cannot legally process such payments on behalf of any organisation.

.2 Diamond Jubilee Coin

East Looe Town Trust have considered our request for funding assistance towards the cost of producing a commemorative coin for the children of Looe.

They have requested further information regarding total cost, distribution and recipients of the coin. The Committee agreed that this all needs careful thought and that the information be sought before proceeding. The Clerk was asked to source the information to bring back to the next meeting.

.3 Town Crier

Councillor Bryan provided information as to where robes could be purchased at a competitive price. Councillor Galipeau expressed concern about the quality of the robe but was assured by Councillor Bryan that it is of good quality. The Clerk was asked to investigate.

.4 Bridge Lights

Councillor Welch reported that there is still confusion over the floodlights on the river side of the bridge. There are three companies

involved in the supply of the electricity, EDF for billing, SEC for maintenance and Western Power for the supply.

EDF have discontinued billing and SEC has stated one lamp needs replacing.

The Committee discussed this and unanimously agreed that these lights should be removed and wiring made safe.

The Clerk was asked to organise this.

20. TO MOVE TO PART TWO

Councillor Smith proposed that the Meeting now move to Part Two.

Seconded by Councillor Gregory it was:

RESOLVED

Unanimously to move to Part Two

At this point Councillors Bryan and Galipeau left the meeting as both have a prejudicial interest in the matter to be discussed.