

LOOE TOWN COUNCIL

**MINUTES OF THE ENVIRONMENT & PUBLIC PROTECTION
COMMITTEE MEETING**

held in the Council Chamber, The Guildhall, East Looe on
Monday 20th September 2010 at 7pm

REPORT TO COUNCIL

PRESENT

Chairman – Councillor M Gregory
Councillors E B Galipeau, J Hoskin,
C Lambert, K Smith, D Welch and
A Toms (late arrival)

IN ATTENDANCE

Town Clerk – Mrs Anne Frith

23. APOLOGIES

Apologies for absence were received from Councillors D Bryan,
Mrs E Hannaford and J Rothwell.

24. TO ELECT A VICE-CHAIRMAN

Councillor Gregory proposed Councillor Bryan to serve as Vice-
Chairman for the remainder of this Council year, seconded by
Councillor Welch it was:

RESOLVED

With a vote of 5/1 abstention that Councillor Bryan be elected to serve
as Vice-Chairman subject to his acceptance.

25. TO RECEIVE DECLARATIONS OF INTEREST

Councillor Galipeau declared an interest in any matter raised
concerning East Looe Town Trust.

Councillor Lambert declared an interest in any matter raised
concerning Looe Development Trust.

Councillor Toms declared an interest in any matter raised concerning
Cornwall Council.

26. MATTERS ARISING FROM THE MINUTES OF THE LAST MEETING

.1 Ref Minute No: 17 – Civil Enforcement

Councillor Toms reported that a Town Warden would not be able to
issue parking tickets.

.2 Reference Minute No: 21.1 – Dog Fouling

Councillor Galipeau asked if a Town Warden could issue tickets for dog
fouling, the Chairman responded that there is no longer any need,
photographic evidence or a statement are sufficient for action to be
taken.

27. TO DISCUSS NEW YEAR'S EVE ARRANGEMENTS

The Committee acknowledged that Looe Town Council have responsibility to provide the wheelie bins for refuse and therefore the cost, but in doing so, made it quite clear that Looe Town Council are not involved in the organisation of the firework display.

The Chairman pointed out that this year is more of a problem as no-one is actually organising anything. Mrs Powell is fund-raising for the cost of the fireworks but that is all she is doing.

Councillor Galipeau suggested that this should come under the Festival and Events Working Party and proper risk assessments done.

The Chairman stated that, other than the provision of the bins, the Council's only involvement should be to liaise with the Police regarding Public safety.

It was agreed that New Year's Eve should be co-ordinated by the Chamber of Trade with Looe Town Council facilitating.

The Clerk was asked to ascertain the cost of the provision of the bins and request that Cornwall Council bear half the cost. The Clerk was also asked to write to East Looe Town Trust informing them that there is no over-all responsibility for New Year's Eve this year and requesting their comments.

Councillor Gregory proposed that Looe Town Council pay half the clean-up cost for New Year's Eve and liaise with the police, seconded by Councillor Hoskin it was:

RESOLVED

With a vote of 4/1 against and 1 abstention to pay half the clean-up cost of New Year's Eve and liaise with the police.

28. TO DISCUSS THE LANTERN PROCESSION

The Chairman informed the Committee that a Lantern workshop will take place on Saturday 16th October in St Martins Hall. The Committee considered the request from Councillor Mrs Hannaford to hold the Carol Service in West Looe adjacent to St Nicholas Church. There was much discussion about the practicalities of holding the Carol Service in that area but it was finally agreed that, whilst it is a good idea, public safety would be an issue and the closure of Hannaford Road for approximately an hour and a half would not be acceptable to the residents of Hannaford.

It was therefore unanimously agreed that the Procession and Carol Service be held in East Looe as last year.

29. CORRESPONDENCE

.1 Cornwall Council – Sex Establishment Licensing

A Consultation document had been received which the Chairman will respond to. There will also be an open Forum meeting in Truro on 24th September.

.2 Christmas Markets

The Chairman reported that the Chamber of Trade had applied for road closures for three consecutive Friday's in December for Fore Street, East Looe to enable them to hold Christmas Markets. There are three issues identified as problems with the Chamber of Trade's proposal:

(a) The 3rd December market would clash with the arrival of Father Christmas and interfere with his normal route (b) disruption for the East

Looe residents and taxi drivers and (c) planning permission for the markets has to be obtained and, if it is not, Looe Town Council's Insurance cannot be used.

The Clerk was asked to write to the Chamber of Trade highlighting our concerns and to the Looe Lions to inform them of the proposals.

.3 Cornwall Council – Works in Fore Street, East Looe

An e-mail had been received stating the necessary drainage works will be taking place in January/February 2011 which will necessitate closing the road. Councillor Toms volunteered to contact Rebecca Dickson, County Highways, regarding production and delivery of flyers informing the businesses of the impending works.

.4 Cornwall Council – Bullers Arms and Portbyhan Hotel

Following complaints from Looe Town Council about noise late at night from both establishments a letter has been received from licensing at Cornwall Council stating that action has been taken.

.5 Cornwall Council – Advertising Boards

Following complaints from Looe Town Council regarding advertising boards on Looe Bridge an e-mail had been received from Rebecca Dickson offering to do a town-wide survey of all illegal boards. The Clerk was asked to arrange this.

.6 Defra – Bathing Water Quality

Councillor Lambert took this document to read ahead of the South West Water presentation on 22nd September 2010.

.7 St Ives Town Council – Traffic Controller

This was referred to the Traffic Working Party Sub-Committee for discussion.

.8 Community Action Through Sport (CATS) Nominations

The Chairman explained that these are awards given to youngsters under the age of 19 who have contributed voluntarily to the Community. The award prizes are all related to sport.

Councillor Toms took the nomination form. The Clerk was asked to write to the Sailing Club and the Rowing Club with the details for any nominations they may wish to make.

.9 Town Events

Councillor Toms explained that the e-mail he had sent is to do with the decoration of the town during various events.

This matter was referred to the Town Tourism Committee.

.10 Looe Music Festival

Councillor Martin is in the process of organising a festival for September 2011. Various locations will be used under the Council's Public Entertainment License but all outdoor music will finish at 6pm. This is being run by a free-standing Committee. The matter was referred initially to the Town Tourism Committee and then back to this Committee.

.11 Harbourside Walk

Councillor Mrs Hannaford had provided draft proposals for signage for a West Looe harbourside walk.

The Committee agreed that, whilst a good idea, it needs to be for East Looe also and requires much further discussion.

.12 Mayfayre

Councillor Mrs Hannaford had provided an application form for funding from FEAST and suggested that the Council apply. Councillor Galipeau stated that, as a stand-alone Committee organised by

Councillor Mrs Hannaford, they should be the organisation to apply, this was unanimously agreed by the Committee.

30. TO ARRANGE A DATE FOR A TRAFFIC WORKING PARTY MEETING

The Chairman stated that the comments received from the consultation days have to be collated. The Clerk informed the Committee that Mrs Kenshole had offered to do this work on behalf of the Council.

It was suggested that a meeting be arranged for the second week of October.

The Clerk was asked to ascertain the deadline for submission of the Traffic Regulation Order application to enable implementations by Easter.

31. TO ARRANGE A DATE FOR AN “ADOPT A STREET” MEETING

The Clerk informed the Committee that Steven Foster – Community Network Manager – would like to be involved in these discussions which will also encompass clean streets, emergency planning etc. Steven Foster had supplied various dates that he is available.

A date for the meeting will be arranged shortly.

32. TO ARRANGE A DATE FOR A CCTV SUB-COMMITTEE MEETING

The Chairman informed the Committee that a new system would cost in the region of £36,000. £15,000 was put into this year’s budget leaving a shortfall of £21,000. Councillor Gregory proposed that this shortfall be made up by using monies set aside for the provision of a PCSO and refer the matter to the Finance and Works Committee, seconded by Councillor Hoskin it was unanimously agreed.

33. TO RECEIVE AN UPDATE ON THE SERVICE LEVEL AGREEMENT WITH CORNWALL COUNCIL REFERENCE STREET CLEANING/PUBLIC CONVENIENCES

The Clerk reported that she has monthly meetings with the Cornwall Council operatives and supervisor. The agreement is working very well from both sides and actually has resulted in less work in the office. Cornwall Council are happy to continue with the current arrangement. As the emergency contact telephone number displayed in the public conveniences is now out of date, Councillor Toms volunteered to deal with this matter.

34. MATTERS FOR FURTHER DISCUSSION

.1 Committee Membership

Councillor Gregory stated that, in his opinion, the number of Councillors on any Committee should be restricted to no more than six. Councillor Galipeau disagreed stating that all Councillors are equal and restrictions on membership of Committee’s raises theoretical issues. Councillor Gregory proposed that this matter be referred to the Procedures Committee, seconded by Councillor Lambert it was unanimously agreed.

.2 Mr A Brown – Economy, Transport and the Looe Valley Line

Councillor Galipeau informed the Committee that Mr Brown is offering, free of charge, consultancy services to the Council particularly with regard to the Looe Valley Line as although the useage figures are up the Looe Valley Line is still losing money. Mr Brown has a number of

ideas. It was also suggested that Mr Brown could be considered as the Council Representative for the Looe Valley Forum.

The Chairman suggested that Mr Brown be invited to the next meeting of this Committee to give a short presentation, this was unanimously agreed and the Clerk was asked to write to Mr Brown.

.3 Salt Bin Survey

The Chairman thanked Councillor Welch for all his hard work surveying the salt bins.

Any recommendation on this matter was deferred until it has been ascertained what liabilities Looe Town Council will incur if this service is taken on.

The Clerk was asked to contact Liskeard Town Council as they are taking an in-depth look at this issue.

.4 Rental of the Bowling Club Clubhouse

An e-mail had been received from Councillor Mrs Hannaford stating that the Pioneer Running Club wish to use this facility was discussed. As Looe Town Council do not yet hold the lease for the premises the Clerk was asked to direct this request to the Bowling Club Secretary.

The Meeting closed at 8.50pm.

Signed **Date**

**Chairman of Environment and
Public Protection Committee**