

LOOE TOWN COUNCIL

Minutes of the Full Council Meeting
held in the Council Chamber, The Guildhall, East Looe
on Monday 15th November 2010 at 7.00pm

PRESENT

Chairman – The Mayor – Cllr J R B Dingle

COUNCILLORS

D J Bryan	Mrs E Hannaford
T Crane	J Hoskin
P Crossley	C Lambert
E B Galipeau	W Martin
M Gregory	Mrs M Powell
	K Smith

OFFICERS

Deputy Town Clerk – Mrs A Keen

IN ATTENDANCE

Mr T Sidnell – Looe Community School Representative
Emma Haines – Cornish Guardian
Mr G Healey – Member of the Public
Reverend Brian McQuillen - Mayor's Chaplain

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The Mayor reported that the Clerk was not able to attend the meeting due her husband's ill-health and thanked Councillor Smith for taking the Minutes of the meeting. The Mayor welcomed and congratulated Trevor Crane and Paul Crossley on their election to the Council.

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86. PRAYERS

Prayers were given by the Mayor's Chaplain Reverend Brian McQuillen.

87. APOLOGIES

Apologies for absence were received from Councillors Rothwell, Toms and Welch. Also from Carrie Garrad – Cornish Times Reporter and Sergeant Russ Hall – Devon and Cornwall Constabulary.

88. TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC

There were none.

89. **TO APPROVE THE MINUTES OF THE LAST FULL COUNCIL MEETING**
Councillor Gregory proposed that the Minutes of the Meeting of 27th September 2010 be accepted, seconded by Councillor Mrs Hannaford it was:
RESOLVED
Unanimously that the Minutes of the Full Council Meeting of 27th September 2010 be accepted.
90. **TO RECEIVE DECLARATIONS OF INTEREST**
.1 **Personal Interests**
Councillor Galipeau declared an interest in any matter raised concerning East Looe Town Trust.
Councillor Dingle declared an interest in any matter raised concerning West Looe Town Trust and East Looe Town Trust.
Councillor Mrs Hannaford declared an interest in any matter raised concerning Cornwall Council and SECTA.
Councillor Lambert declared an interest in any matter raised concerning Looe Development Trust.
91. **TO RECEIVE A REPORT FROM DEVON & CORNWALL CONSTABULARY**
A written report had been submitted and circulated.
See attached Appendix 'A'.
92. **TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR WEST LOOE AND LANSALLOS**
Councillor Mrs Hannaford also welcomed the two new Councillors, Mr Crane and Mr Crossley and stated that she looks forward to working with them both.
Cllr Mrs Hannaford gave her report as per attached Appendix 'B'.
Councillor Gregory expressed concern at the off street parking charges being proposed by Cornwall Council, especially the increase in the one hour parking rate from 20p to 50p, which would have an adverse affect on local businesses as it would deter people from popping into the town.
Councillor Galipeau expressed the opinion that, when the consultation is discussed, the focus should be on uniform parking charges for the whole county.
93. **TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR EAST LOOE AND ST MARTINS**
Councillor Toms written report was circulated. See attached Appendix 'C'.
Councillor Lambert asked if the Council could support Councillor Toms with his request to open the Harbour Quay for public use during the forthcoming roadworks.
94. **TO RECEIVE A REPORT FROM LOOE COMMUNITY SCHOOL REPRESENTATIVE**
Mr Sidnell gave his report as per attached Appendix 'D'.
95. **MATTERS ARISING FROM THE MINUTES OF THE LAST FULL COUNCIL MEETING**
There were no matters raised.
96. **CORRESPONDENCE**
.1 **Cornwall Council Essential Drainage Works**
The Mayor read out the letter received informing of essential drainage works on Fore Street, East Looe from 17th January 2011 until 31st March 2011.

.2 Cornwall Council Code of Conduct Training

A letter explaining why this training has been suspended was read to Council. The Clerk is trying to arrange for training through CALC.

.3 Councillor Mrs Hannaford – Village Style Signage

The Mayor asked Councillor Mrs Hannaford to explain to Council. Councillor Hannaford explained that more than one sign would be required. This matter has now been referred to the Environment and Public Protection Committee.

.4 Mr D Stevens – Council Nominated West Looe Town Trust Trustee

A letter from Mr Stevens thanking the Council for his re-nomination as West Looe Town Trust Trustee was read to Council. The Mayor commented that Mr David Stevens has proved to be an asset to West Looe Town Trust.

97. TO RECEIVE A REPORT FROM THE ENVIRONMENT AND PUBLIC PROTECTION COMMITTEE

The Chairman gave his report of the Meeting of 18th October 2010.

Councillor Gregory also reported that since this meeting Securiguard CCTV are arranging for a CCTV van to come to Looe to enable all to view the quality of the images in daylight and darkness. Councillor Gregory proposed that the Minutes of the Meeting of 18th October 2010 be accepted, seconded by Councillor Bryan it was:

RESOLVED

Unanimously to accept the Minutes of the Meeting of 18th October 2010.

.1 Reference Minute Number: 41 – Adopt a Street Initiative

Councillor Mrs Hannaford stated that Lansallos Parish Council were interested and would like to attend the meeting arranged for 1st December as observers.

.2 Meeting of 11th November 2010

Councillor Gregory gave his report of the Informal Meeting arranged at the request of East Looe Town Trust, to discuss New Year's Eve arrangements and proposed that the notes be accepted seconded by Councillor Galipeau it was:

RESOLVED

Unanimously to accept the Notes of the Informal Meeting of 11th November 2010.

NOTE:-Cornwall Council have agreed to sweep the seafront and East Looe Town Trust Car Park as part of their clean-up programme on New Year's Day at no cost.

98. TO RECEIVE A REPORT FROM THE FINANCE AND WORKS COMMITTEE

Councillor Mrs Hannaford declared a personal interest in Minute Number 57.2 Looe Development Trust.

The Chairman gave his report of the Meeting of 25th October 2010 and proposed that the Minutes be accepted, seconded by Councillor Bryan it was:

RESOLVED

Unanimously to accept the Minutes of the Meeting of 25th October 2010.

The Mayor reported that the RNLI have agreed to cover the costs of the additional RNLI signage on the fingerposts.

99. TO RECEIVE A REPORT FROM THE EXTRA-ORDINARY FINANCE AND WORKS AND PROCEDURES MEETING

The Chairman gave his report of the meeting held on 13th October 2010 and proposed that the Minutes be accepted, seconded by Councillor Lambert it was:

RESOLVED

Unanimously to accept the Minutes of the Meeting of 13th October 2010.

Council congratulated the Tourist Information Staff on attaining the Visit Bronze Award especially considering the size of the Tourist Information Centre and the competition they were up against. It was also agreed that Council should help the Tourist Information Centre gain either Silver or Gold Award next year.

100. TO RECEIVE A REPORT FROM THE PLANNING COMMITTEE

.1 Meeting of 4th October 2010

The Chairman gave his report of the Meeting of 4th October 2010 and proposed that the Minutes be accepted, seconded by Councillor Galipeau it was:

RESOLVED

Unanimously to accept the Minutes of the Meeting of the 4th October 2010.

.2 Meeting of 1st November 2010

Councillor Martin declared a prejudicial interest in Application Number: PA10/06279 but remained in the meeting.

The Chairman gave his report of the Meeting of 1st November 2010 and proposed that the Minutes be accepted, seconded by Councillor Bryan it was:

RESOLVED

With a vote of 11/1 abstention to accept the Minutes of the Meeting of 1st November 2010.

101. TO RECEIVE A REPORT FROM THE PROCEDURES COMMITTEE

The Chairman gave his report of the Meetings of the 28th September 2010 and 26th October 2010 and proposed that the Minutes of both meetings be accepted, seconded by Councillor Gregory it was:

RESOLVED

Unanimously to accept the Minutes of the Meetings of 28th September 2010 and 26th October 2010.

102. TO RECEIVE A REPORT FROM THE TOWN TOURISM COMMITTEE

.1 Events and Festivals Working Group

The Chairman gave his report of the Meeting of 20th October 2010 and proposed the Minutes be accepted, seconded by Councillor Dingle it was:

RESOLVED

Unanimously to accept the Minutes of the Meeting of 20th October 2010.

.2 Town Tourism Meeting

The Chairman gave his report of the Meeting of 8th November 2010 and proposed that the Minutes be accepted, seconded by Councillor Lambert it was:

RESOLVED

Unanimously to accept the Minutes of the Meeting of 8th November 2010.

.1 Looe Guide

It was reported that the Looe Guide had been very popular and there will be an increased print run of 25% for the 2011 Guide.

.2 Looe Festivals – Making Waves

Councillor Martin gave an update on the progress made for the festival which is due to take place on 24th – 26th September 2011. The festival will have something for everyone.

103. TO RECEIVE A REPORT FROM THE WORKING PARTIES AND OUTSIDE ORGANISATIONS

.1 CATS – Community Action Through Sport

Councillor Gregory informed Council that presentation of these awards will take place on Thursday 18th November 2010 at Looe Bay Holiday Park.

104. TO APPROVE THE SUBMISSION OF THE APPLICATION FOR A TRAFFIC REGULATION ORDER FOR LOOE

The application was discussed at length, Councillor Gregory stated that the majority of members of the public were in support of the proposals. (See attached Appendix 'E') Councillor Mrs Hannaford stated that the proposed five spaces outside the Fire Station could not be re-instated but these are not part of Traffic Regulation Order.

Councillor Gregory proposed that the application as presented be accepted, seconded by Councillor Mrs Hannaford it was:

RESOLVED

With a vote of 11/1 abstention to approve the application for submission to Cornwall Council.

105. TO APPROVE THE SUBMISSION OF THE APPLICATION FOR RE-ACCREDITATION OF QUALITY TOWN STATUS

Councillor Galipeau gave his report of the application and expressed his appreciation and thanks to the Clerk for her work on this.

Councillor Gregory stated that the application covers all aspects of Council procedures and has involved a lot of work.

Councillor Galipeau proposed that the application be approved, seconded by Councillor Gregory it was:

RESOLVED

Unanimously to approve the application for submission to CALC.

The Mayor thanked Councillor Galipeau for all his work on the application.

106. TO ADOPT SECTION 12(2) OF THE CODE OF CONDUCT 2007

Councillor Galipeau explained to Council that, although the Code of Conduct had already been adopted, this particular section has to be adopted separately to meet the Quality Town Status criteria.

Councillor Dingle proposed that Section 12(2) of the Code of Conduct 2007 as circulated be adopted, seconded by Councillor Lambert it was:

RESOLVED

Unanimously to adopt Section 12(2) of the Code of Conduct 2007.

107. TO NOMINATE A REPRESENTATIVE TO SERVE AS A LOOE PRIMARY SCHOOL GOVERNOR

It was explained that Councillor Smith had stepped down as the Council nominated representative.

Councillor Mrs Hannaford proposed that Councillor Hoskin be nominated, seconded by Councillor Bryan it was:

RESOLVED

Unanimously to nominate Councillor Hoskin to serve as a representative on the Looe Primary School Board of Governors.

108. MATTERS FOR FURTHER OR URGENT DISCUSSION

.1 Mayor's Chaplain – Reverend Brian McQuillen

Councillor Bryan suggested that a presentation be made to Reverend McQuillen as he is due to retire at the end of January 2011.

It was generally agreed that this be done.

109. TO APPROVE THE ACCOUNTS FOR PAYMENT

.1 September 2010

To accept for payment the bills as listed and amounting to £10,215.20 and for the transfer of £10,000.00 to the Wages Account for September 2010.

Councillor Lambert proposed that the Accounts for payment for September as listed be approved, seconded by Councillor Gregory it was:

RESOLVED

Unanimously to approve the Accounts for Payment for September 2010 as listed.

.2 October 2010

To accept for payment the bills as listed and amounting to £3,044.64 and for the transfer of £7,300.00 to the Wages Account for October 2010.

Councillor Mrs Hannaford declared a personal interest in October accounts for payment.

Councillor Gregory proposed that the Accounts for payment as listed be approved, seconded by Councillor Mrs Powell it was:

RESOLVED

Unanimously to approve the Accounts for payment for October 2010 as listed.

The Mayor thanked all that attended the seat dedication service for Ron Overd on Saturday 13th November 2010 and all who attended Remembrance Sunday on 14th November 2010.

Councillor Mrs Hannaford passed on very best wishes to the Clerk and her husband.

The Meeting closed at 8.30pm

Signed Date

Mayor of Looe - Chairman of Full Council

POLICE REPORT

THIS CAN BE VIEWED IN THE COUNCIL OFFICES.

New members

Congratulation to the new members Cllrs Crane and Crossley. I look forward to working with you both.

Cornwall Council Emergency Budget

Savings of £10m from front line services have been identified. This is in addition to £100m saving that will largely come from efficiency savings which should not affect front line services.

We are told the reduction in formula grant from central government could be around 30%. The administration has decided to take all the cuts and efficiencies in the first year and create a 4 year budget.

The budget is based on zero rise in Council tax.

Some members are concerned that the cuts are too deep in year 1 and that once a service is lost it will never return ie libraries, leisure centre. There is also a worry if most of the redundancies are made early, the private sector jobs won't be there to take up the slack as the economy is still sluggish.

However Cornwall has the benefit of European Convergence funding for another 3 years that may help to offset this and confidence is good.

The capital programme for economic development has however taken one of the deepest hits with a focus on major projects. This is not a statutory obligation unlike cleaning the streets and collecting our rubbish. BUT, Cornwall needs jobs.

The only light for Looe and area is that the only project in SE Cornwall that will receive revenue funding to work up is Polean Employment Space. If the project pans out we are looking at potentially 150 good quality jobs. Part of the proposal for Polean is an anaerobic digester that may receive funding from the Green Cornwall Programme which is being led by Looe Development Trust. This digester could help to deal with Looe (and surrounding areas) organic waste ie food, oil, pasties, fish offal and human waste while creating a feed in tariff ie income from the energy and heat the digester will create, to be reinvested into the community.

Looe Library may be at risk, there is a £250k saving in year 1 across the service. In its favour is the fact it's also a One Stop Shop and owned by the Council and has the highest footfall of all level 3 libraries. I will of course be keeping a keen eye on this.

The removal of the £4m uplift for Adult care is worrying and may impact on the most vulnerable. This service is already over budget as there is a growing demand from older people.

There is no proposal as yet to remove member's community chest pot or member's highway budget.

Highways, environment (cleaning) and waste are being amalgamated into one service team which will result in around 200 redundancies but will generate major savings because of 1 management system.

The administration is in consultation with Unions for staff to take a 3% across the board pay cut. There is pressure from some members that senior managers and directors should take a bigger pay cut. This would require the good will of officers as it could throw up contractual issues.

There are also proposals for increasing parking charges in Looe. Although the day rate is slightly decreased all other charges are increased. I would recommend that Looe Town Council and residents respond to the consultation. I am particularly worried about the annual permits which would be doubled.

<http://www.consultationfinder.com/cornwall/uploaddocs/Consult1096/Cornwall%20Council%20Off-Street%20Parking%20Places%20Order%2020111.pdf>

The areas that I think may impact specifically on Looe are the following:

- Overtime for street cleaning has already been stopped to reduce overspend. Not clear yet but cuts and efficiencies could affect seasonal cleaners.
- Capital fund for toilet refurbishment put back to 2012-13 while a review of toilet provision is undertaken. Risk of toilets being closed.
- Reducing Traffic management £100k may have an effect on schemes design service
- Concessionary bus fares before 9.30am. This could affect if there is only 1 bus and its before 9.30am
- Rationalisation of recycling banks. Banks may be removed because the coverage of kerb side collection is now more comprehensive. This may affect visitor recycling however and as we know storage of waste is an issue in Looe.
- After intense lobbying from back benchers including myself who sits on this scrutiny panel, evening and weekend bus service support has been reinstated.

Cabinet will make some decisions this Wednesday with others taken my Full Council in 2 weeks time.

Looe/Polperro Seasonal bus service

Met today to evaluate the success of the project. And it has been a success and even surprised the bus company. Some headline statistics 8649 passengers in total over 22 weeks an average over the period of 393 passengers. Peak weeks were 26th June 583 passengers, 7th July 568 passengers, and 11th September 599 passengers so a good spread across the period.

You might think that Fridays and Saturdays would be where the highest numbers passengers were, this is true but surprisingly the spread across the weeks was very even. Sundays being the only noticeable day with less passengers. Research shows that roughly 25% were residents and 75% visitors. 22% would not have travelled if it hadent been for this bus service. There is an expectation that if the service continues the passenger numbers will rise as more people get to know of the service.

First indications from Cornwall Council are they would continue with the subsidy as its been well used and that they will negotiate with Western Greyhound for a lesser subsidy based on the excellent passenger numbers.

I hope Council will consider supporting this scheme at the next Works and Finance committee meeting. Lansallos Parish Council is making that decision tonight as part of their budget setting process.

Downs View

Around half of the residents have pledged money to pay for the resurfacing of the road. The cost is likely to be around £15k in total. I have paid for residents to have membership of the Private Road Company who can offer further advice and assistance. I have also agreed to produce a flyer that highlights the risks and advantages of ALL residents contributing. I have also agreed with a resident to visit residents to try and persuade them its in their best interests to contribute.

May Fayre

There is a meeting on 25th November at 7pm in the Harbour Moon to go over the ideas and proposals for 2011. The date has been set for Saturday 7th May. We have a small steering group that has made some progress in planning but the group saw no reason why the general format should be changed, just a few tweaks.

Events & Festivals coordinator

Further to the forming of the new working group, I have been invited to submit an expression of interest to the Local Action Group under measure 322 Village Renewal & development and measure 313 promoting tourism, to fund a part time coordinator and an equipment bank. The coordinator could be a graduate from the Unlocking Cornish Potential and the equipment bank could include staging PA, bunting etc. I have a draft job description for consideration. There will be a further application to the Heritage Lottery Fund to make this a major application for Looe with a focus on community cohesion. I hope that Looe Town Council will be the lead organisation for this project.

Walking route and transport information leaflet

This idea came out of the traffic consultation which highlighted the need to try and dissuade cars and lorries from coming down West Looe Hill and encourage people to explore on foot. The proposal has 3 elements.

- Signage at gateways to town at Tencreek, Millpool and St Martins
- Pod cast recording describing the route which would be downloadable from website
- Leaflet highlighting walking routes and public transport Bus, train, foot and ferries

I have been invited to submit an expression of interest to LAG as this too fits the Tourism measure.

Community Skills Events

This is a pilot project that has been developed through the Cornwall Works Approach (Cornwall's Welfare to Work Strategy) and through the specific project Cornwall Works 50+.

- Focus on employment and moving forward.
- Make the best use of the experiences and knowledge within community projects by sharing and spreading this throughout Cornwall.
- Increase interaction of those out of work, engage with individuals and promote the Cornwall Works Hub and Web-site.

A series of events is being planned for the New Year.

Riverside Church

The Riverside Church is going to be starting a fund raising campaign as the Victorian building needs a new roof and the heating boilers are on their last legs. If anyone is think of doing a fund raising event and is looking for a cause please think of Riverside Church.

West Looe Christmas Tree

Thanks to Mike Cotton of Hillcrest House Nursing Home West Looe will have a 25 ft lit Xmas Tree and I have arranged a short carol service at the Lantern Procession on 18th by the tree outside St Nicholas Church from 6.15pm. I believe this may be a first for West Looe Quay and hopefully will get people in a festive mood.

Report from Cornwall Councillor for East Looe and St Martins Armand Toms.

THESE CAN BE VIEWED IN THE COUNCIL OFFICE.

Looe Town Council Meeting - Monday 15th November 2010 Report from Tim Sidnell, Representative of Looe Community School Student Council

Mr Mayor, Ladies and Gentlemen.

1. My name is Tim Sidnell and I should like to present another report from Looe Community School Student Council.
2. Since my last report, Looe Community School has presented a cheque to Mrs. Maxine Naismith, in the sum of £2,284.00. payable to the R.N.L.I. being a charitable donation in memory of her son Ollie. The donation will go towards the provision of a new "D" class life boat, for the town and it is hoped that the new boat will bear his name.
3. Remembrance Day was marked by the laying of wreaths by pupils of the school and the Headmistress, Heather Jenkins. The Service was led by the Rev. Brian McQuillan and the school is sorry to learn that Rev. McQuillan who announced that he was conducting the service for the last time. The school would like to thank Rev. McQuillan for his special relationship with the school and the valued assistance he has given over the years. The pupils and staff extend their best wishes for the future.
4. It is the time of year when members of year 11 begin to think of their own departure to sixth form colleges and already a number of visits have been arranged to give pupils a sample of their new learning environment.
5. The School Band under the experienced eye of Mrs. Lambourne is preparing for the Christmas Concert and details of this will be given in a future report.

PROPOSALS FOR TRAFFIC REGULATION ORDER**WEST LOOE****Quay Road**

1. A 3-space loading bay opposite the Harbour Moon from Bridgend.
2. Double yellow lines and hatching from end of loading bay to the Social Club.
3. Double yellow lines from Social Club to slipway.
4. Double yellow lines and hatching along west side of the road.

Princes Square/Fore Street/Church Street

1. Loading bay at West Looe Hill end of Chapel Ground.
2. Church Street - Continue double yellow lines up to the end of Hannafore Lane.
3. The 3 spaces between the Jolly Sailor and the florist shop to be made into 1 hour parking spaces with no return within 4 hours

North Road/West Road

1. Goonwartha Road junction with Polperro Road. Double yellow lines from the junction to the drop curb of Kells driveway on the left, and from the junction to the drop curb of the hard standing of Tregarrick Court.
2. From Goonrea/Goonwartha Junction remove the Yellow lines from outside No 10 Goonwartha to the parking spaces. All other yellow lines to remain.
3. West Road –
 - a) remove all yellow lines from both sides of the road.
 - b) Double yellow lines, to start from junction with North Road and top of Bass Hill, on right hand side when facing West Looe Square.
 - c) Hatched area across the road at the rear entrance to Cherrywood Lodge.
4. North Road from Bass Hill to West Looe square double yellow lines both sides.
5. Polvellan Terrace (North Road) – remove yellow line from right hand side when facing Polperro Road.

Marked parking bays (to exclude gateways) on right hand side when facing Polperro

Road.

6. Double yellows from the Mark Clark's garage (Polperro end of garage) down to town.

(CONSULTATION ONLY – NO TRAFFIC REGULATION ORDER REQUIRED)**Hannafore Road**

1. White lines with 'rumble strip' – to create a safe pedestrian walkway – left hand side from the top of Pennylands steps to the Hannafore Point Hotel.

Marine Drive

1. Extend yellow lines outside Looe Divers up to entrance of the new flats.

General

1. Signage

EAST LOOE

Fore Street

1. Install loading bays outside the Swan Hotel and Barclays Bank (double yellows with hatching between loading bays).
2. Double yellow lines from Bridgend to the Co-op
3. Double yellow lines and hatching from the Co-op to the loading bay at the Swan Hotel.
4. Double yellow lines and hatching the full length of Fore Street on the river side of the road.
5. Move Restricted Zone/Access Only sign to Barclays Bank – (look at different coloured tarmac or similar for the restricted zone/access only).
6. New signs at entrance to Fore Street stating restricted Zone ahead for access only.

Sandplace Road

Double yellow lines from St Martins Hill Junction to join up with existing double yellow lines on Sandplace Road.

Shutta

Move “Restricted Zone” up to Shutta Road then double yellow lines to junction with Station

Road.

Barbican Road

1. Double yellow lines and hatching on the corner of Sunrising and Barbican Road.
2. Yellow lines on Bayview Road opposite Meadway (south side).
3. Extend yellow lines from Barbican garage to Public House on west side of the road.

Station Road

End of Taxi rank to Fore Street–hatching (south end of rank).