

LOOE TOWN COUNCIL

Minutes of the Full Council Meeting
held in the Council Chamber, The Guildhall, East Looe
on Monday 12th April 2010 at 7.00pm

PRESENT

Chairman – The Mayor – Cllr M Joy

COUNCILLORS

D J Bryan	C Lambert
J R B Dingle	C Rose
E B Galipeau	J Rothwell
Mrs E Hannaford	K Smith
J Hoskin	A Toms
Mrs B King	D Welch

OFFICERS

Town Clerk – Mrs A Frith

IN ATTENDANCE

The Mayor's Chaplain – Reverend Brian McQuillen
Sergeant Hall – Devon & Cornwall Constabulary
Cornish Guardian Reporter – Emma Haines
Cornish Times Reporter – Carrie Garrad
Mrs M Powell – Looe & Polperro Chamber of Trade and Commerce
Mr A Vaughan – Looe & Polperro Chamber of Trade and Commerce

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The Mayor requested that all present stand for a two minute silence in remembrance of former Mayor, Ron Overd who passed away after a long illness on 1st April 2010. Reverend Brian McQuillen then gave prayers.

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The Mayor welcomed the members of the Chamber of Trade and invited Mr Vaughan to give his presentation. Mr Vaughan outlined the progress of the Chamber so far and the proposed plans for this year.

The Chamber are holding a "Question Time" style event, inviting all Parliamentary Candidates for South East Cornwall, this will take place on 21st April at Looe Community School and will be open to all.

Mr Vaughan stated that the Chamber is also working with some other organisations in the town for future events.

The Mayor asked how the Question Time event will be carried out and who will chair, Mr Vaughan replied that questions should be sent in advance to him and Mr John Warne will Chair.

As there were no other questions the Mayor thanked Mr Vaughan for his presentation.

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The Mayor then informed Council of the arrangements for the funeral of Ron Overd which will take place on Friday 16th April and thanked the Clerk for her personal assistance to Pat Overd.

The Mayor stated that this will be his last Council Meeting as Mayor and he thanked all Councillors, particularly the Chairs of Committees, Cornwall Councillors, Reverend McQuillen and the office staff for their support during his Mayoral year.

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166. APOLOGIES

Apologies for absence were received from Councillors M Gregory and W Scarah and Looe Community School.

167. TO APPROVE THE MINUTES OF THE LAST FULL COUNCIL MEETING

Councillor Lambert proposed that the Minutes of the Full Council Meeting of 1st March 2010 be accepted, seconded by Councillor Smith it was:

RESOLVED

Unanimously to accept the Minutes of the Full Council Meeting of 1st March 2010.

168. TO RECEIVE DECLARATIONS OF INTEREST

.1 Personal Interests

Councillor Bryan declared an interest in any matter raised concerning East Looe Town Trust.

Councillor Galipeau declared an interest in any matter raised concerning East Looe Town Trust.

Councillor Mrs Hannaford declared an interest in any matter raised concerning Cornwall Council, Cornwall Council Tourism Panel and SECTA.

Councillor Toms declared an interest in any matter raised concerning Cornwall Council, Looe Harbour Commission and Cornwall Council Tourism Panel.

Councillor Dingle declared an interest in any matter raised concerning East Looe Town Trust and West Looe Town Trust.

.2 Prejudicial Interests

There were none declared.

169. TO RECEIVE A REPORT FROM DEVON & CORNWALL CONSTABULARY

Sergeant Hall gave his report of the crime figures since the last Full Council Meeting.

See attached Appendix 'A'.

Sergeant Hall also informed Council that Sector Inspector John Turner will be leaving on 23rd April. No replacement has yet been found.

170. TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR WEST LOOE AND LANSALLOS

Councillor Mrs Hannaford gave her report to Council. (See Appendix 'B').

Councillor Dingle proposed that the issue of Shoreline Management should be referred to the Environment and Public Protection Committee. He also expressed concern that Councillor Mrs Hannaford had spoken to the press on this issue. Councillor Mrs Hannaford stated that this had been done to highlight the problem and to be transparent.

The Mayor stated that he had also spoken to the press to encourage public response to the consultation.

171. TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR EAST LOOE AND ST MARTIN'S

Councillor Toms gave his report as follows:

- .1 RAOB Hall – Cornwall Council are carrying out asbestos checks on the building which will then be demolished.
- .2 Economic Development – The job losses in Plymouth will have an Impact on Looe as many residents work there.
- .3 Shoreline Management – Councillor Toms will be responding to the Consultation.
- .4 Barrett Homes – A second public consultation is to take place on 17th April 2010.
- .5 Land at the rear of Bodrigan Road – This has been identified as a possible location for allotments but Councillor Toms urged Council to purchase land for allotments if any should become available.
- .6 Roads – Potholes on numerous roads have been reported to County Highways.
- .7 Cornwall Council Tourism Panel – Councillor Toms with Councillor Mrs Hannaford will be representing the Town.

The Mayor supported Councillor Toms request for provision of allotments.

172. TO RECEIVE A REPORT FROM THE LOOE COMMUNITY SCHOOL REPRESENTATIVE

There was no report given.

173. MATTERS ARISING FROM THE MINUTES OF THE LAST FULL COUNCIL MEETING OF 1st MARCH 2010

There were no matters raised.

**174. CORRESPONDENCE
Cornwall Council**

.1 Looe Town Council's letter to Phil Mason – Head of Planning

The Mayor explained that Looe Town Council has sent a letter of congratulations to Phil Mason on the standard of training provided by Dean Mutton, for our Councillors. This had been acknowledged by a postcard from Kevin Lavery, Chief Executive, Cornwall Council.

.2 Freedom of Information Request

The Mayor explained that in order to obtain information on the effectiveness of Civil Enforcement Officers in Looe a Freedom of Information request had been sent to Cornwall Council. A response had been received with most of the information requested being “unavailable”. The Mayor asked Council's permission to respond to this letter, this was unanimously given.

.3 Off-Street Parking Charges

A letter received in response to our consultation comments was read to Council.

.4 Planning Forum

The first meeting of this Forum will take place on Saturday 19th June 2010.

.5 Devon & Cornwall Constabulary

The Mayor informed Council that a letter had been sent to the Constabulary regarding the new PCSO uniforms and a response had been received which

he read to Council. Plymouth City Council have also made a similar representation against the new uniform.

.6 High Sheriff of Cornwall

A letter of thanks for the Mayor's Dinner was read to the Council.

.7 Chamber of Trade

A letter of response to our request for financial assistance towards the cost of the seasonal bus was read to Council. The Chamber have no funds available, the Mayor asked if it could be considered in their budget for next year.

.8 Signpost Newsletter

This will be available in the Clerk's Office.

175. TO RECEIVE A REPORT FROM THE ENVIRONMENT & PUBLIC PROTECTION COMMITTEE

The Vice Chairman (Councillor Hoskin) gave his report of the Meeting of 15th March 2010 and proposed that the Minutes be accepted, seconded by Councillor Galipeau it was:

RESOLVED

Unanimously to accept the Minutes of the Meeting of 15th March 2010.

.1 Ref Min No: 45.1 – Holiday Let Leaflets

Councillor Mrs Hannaford reported that these leaflets are due to be distributed shortly and various other options are being looked at to alleviate the litter problems.

.2 Ref Min No: 47.3 – Policing Pledge

Councillor Galipeau stated that the deployment of our current team needs discussing.

.3 Ref Min No: 47.1 – Seasonal Evening Bus

Councillor Toms stated that he has received various objections to this proposal especially from the taxi drivers.

Councillor Mrs Hannaford responded that she has spoken to these drivers and there will be scope for their continued business.

Councillor Mrs Hannaford also reported that there is to be a meeting with Cornwall Council and Lansallos Parish Council to organise a questionnaire for distribution to bus passengers on 22nd April 2010.

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The Mayor informed Council that a meeting to discuss the litter problem in Looe has been arranged for Tuesday 13th April between Cornwall Council, Looe Town Council, Looe Harbour Commission and East Looe Town Trust.

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176. TO RECEIVE A REPORT FROM THE FINANCE & WORKS COMMITTEE

Councillor Rose gave his report of the Meeting of 23rd March 2010 and proposed that the Minutes be accepted, seconded by Councillor Bryan it was:

RESOLVED

Unanimously to accept the Minutes of the Meeting of 23rd March 2010.

177. TO RECEIVE A REPORT FROM THE TRAFFIC WORKING PARTY SUB-COMMITTEE

Councillor Hoskin gave the report of the Meeting of 10th March 2010 in the absence of the Chairman and proposed that the Minutes be accepted, seconded by Councillor Galipeau it was:

RESOLVED

Unanimously to accept the Minutes of the Meeting of 10th March 2010.

Councillor Toms reported that Looe Harbour Commission's proposal to install a roundabout at the car park entrance is going well.

178. TO RECEIVE A REPORT FROM THE PLANNING COMMITTEE

.1 Meeting of 2nd March 2010

Councillor Joy gave the report of the Meeting of 2nd March 2010 as the Chairman had not been present and proposed that the Minutes be accepted, seconded by Councillor Rose it was:

RESOLVED

Unanimously to accept the Minutes of the Meeting of 2nd March 2010.

.2 Meeting of 29th March 2010

The Chairman gave his report of the Meeting of 29th March 2010 and proposed that the Minutes be accepted, seconded by Councillor Rose it was:

RESOLVED

Unanimously to accept the Minutes of the Meeting of 29th March 2010.

179. TO RECEIVE A REPORT FROM THE PROCEDURES COMMITTEE

No Meeting had been held.

180. TO RECEIVE AN UPDATE ON THE QUALITY TOWN STATUS APPLICATION

Councillor Galipeau gave his report of the progress so far. (See attached Appendix 'C').

181. TO RECEIVE A REPORT FROM THE TOWN TOURISM SUB-COMMITTEE

The Chairman gave his report of the Meeting of 8th March 2010 and proposed that the Minutes be accepted, seconded by Councillor Toms it was:

RESOLVED

Unanimously to accept the Minutes of the Meeting of 8th March 2010.

182. TO RECEIVE A REPORT FROM THE WORKING PARTIES AND OUTSIDE ORGANISATIONS

.1 Street Pastors

Councillor Rose reported that he had attended a meeting of the Street Pastors and gave his report (See attached Appendix 'D').

Councillor Toms informed Council that he had funded some training for this project through his Community Grant Fund.

.2 East Cornwall Local Action Group

Councillor Mrs Hannaford reported that three applications for Looe projects financial assistance are ongoing and one has been approved, this is the highest concentration in South East Cornwall.

.3 Chamber of Trade

Councillor Dingle reported that he had attended the last meeting of the Chamber of Trade and had been impressed by their enthusiasm.

- 183. TO RECEIVE NOMINATIONS FOR MAYOR FOR THE COMING YEAR**
Councillor Rothwell proposed that Councillor Dingle be nominated to serve as Mayor for the coming year, Councillor Smith seconded the proposal and it was:
RESOLVED
With a vote of 11/2 abstentions to nominate Councillor Dingle to serve as Mayor for the coming year.
Councillor Dingle accepted the nomination and thanked all Councillors.
- 184. TO NOMINATE A DEPUTY MAYOR FOR THE COMING YEAR**
Councillor Dingle proposed that Councillor Galipeau be nominated to serve as Deputy Mayor for the coming year, seconded by Councillor Mrs King it was:
RESOLVED
With a vote of 12/1 abstention to nominate Councillor Galipeau as Deputy Mayor for the coming year.
Councillor Galipeau stated that he was honoured to accept the nomination.
- 185. TO RECEIVE NOMINATIONS TO SERVE ON COMMITTEES**
The current list of Committee members had been circulated, the Mayor asked all members to confirm their nominations with the Clerk.
- 186. TO RECEIVE NOMINATIONS TO OUTSIDE BODIES**
The current list of Committee members had been circulated, the Mayor asked all members to confirm their nominations with the Clerk.
- 187. TO NOMINATE MEMBERS OF THE GUILDHALL JOINT COMMITTEE**
The Mayor explained that members of this Committee should not be Town Council nominated East Looe Town Trust Trustees. Councillors Lambert, Rose and Toms volunteered to serve.
- 188. TO APPROVE AND ADOPT THE DRAFT STANDING ORDERS**
Councillor Rose proposed that the Draft Standing Orders as circulated be approved and adopted, seconded by Councillor Toms it was:
RESOLVED
Unanimously to approve and adopt the Draft Standing Orders as circulated.
- 189. TO DISCUSS STREET CLEANING**
Councillor Toms explained that he had requested this item on the Agenda as there are serious concerns about the safety of the guttering on the main street buildings due to them not being cleaned. The Chamber of Trade have been asked to organise a cherry-picker to clear the gutters and Councillor Toms asked if Council could work with them.
The Mayor suggested that this matter be referred to the Environment and Public Protection Committee urgently and that the Chairman of the Chamber of Trade be invited to attend the Traffic Working Party meeting scheduled for 19th April 2010.
- 190. TO DISCUSS THE LEASE OPTIONS FOR THE BOWLING CLUB**
Councillor Dingle proposed that this matter be referred to Part Two of this meeting, seconded by Councillor Bryan it was unanimously agreed.

191. TO CLARIFY THE COUNCIL'S POSITION RELATING TO ALTERNATIVE OFFICE ACCOMMODATION

The Mayor read out a statement as per attached Appendix 'E'.

192. MATTERS FOR FURTHER DISCUSSION

There were no matters raised.

193. THE APPROVE THE ACCOUNTS FOR PAYMENT

To accept for payment the bills as listed and amounting to £7,876.04 and for the transfer of £12,000 to the Wages Account for March 2010.

Councillor Joy proposed that the Accounts for payment as listed for March be approved, seconded by Councillor Mrs Hannaford it was:

RESOLVED

Unanimously to approve the Accounts for Payment as listed for March 2010.

The Mayor asked the Press and Public to leave the Meeting and the Meeting moved to Part Two.

Millpool vandalism

Bufs hall boarded up, round table meeting to finalise the transfer of lease

Phone box repaired very quickly

Bench vandalised (although not malicious). Could be dealt with by restorative justice.

Millpool café also effected. This is being perpetrated by a very small minority of people, vast majority of young people are great, law abiding, and responsible citizens.

I hope that the youngsters that want the skateboard park will be vigilant and report any anti social activity in the area. Police and PCSO's stepping up patrols in the area, efforts being made by intelligence to nail the perpetrators.

Skateboard park now going to May panel meeting for final decision. Portfolio holder very supportive and advised to go ahead with planning application as can't see any problems. Officers support but due process needs to be followed. Frustrating but Council have to show due diligence.

Total frustration of the slowness of decision making, policy is slow to catch up with community aspirations.

Young people are coordinating their own fund raising activities which I wholeheartedly support.

Free litter picking kit is now available for volunteers.

South East Cornwall economic development Issue of the perception that South East Cornwall being sidelined in an increasingly centralised Cornwall Council is being addressed cross party in the Looe/Liskeard, Callington and Saltash/Torpoint Community Network areas, spearheaded by Looe/Liskeard members.

Cllr Carolyn Rule kindly came to speak to us and Catherine Roberts the East economic development manger has been great in addressing our concerns.

For example

Regular briefings on Convergence projects and in case of Polean a gant chart to show progress and delivery plan I have recommended a single issue panel to look at the equity of investment of Convergence across Cornwall and whether that investment has been effective. The panel will act as the democratic input into the mid term review.

Cllr Rule offered to accompany Cllr Tom and myself to visit Jewsons to try and move things forward.

- I am collating terms of reference for collating an economic development plan for our area, which will incorporate strategies and plans in Looe Community Plan
- I am recommending we need to have a clearer view of where we are at the moment as some statistics can mask the true picture, rural deprivation is often masked and can be more difficult to quantify and address.

The second stage is to put the case for investment in SE Cornwall.

We are keen that projects in SE Cornwall should be considered in the Local Investment Plan being produced by Cornwall Council.

There is also a verbal update at Cabinet on Wednesday. This focus on SE Cornwall is a direct result of lobby and pressure from the Looe/ Liskeard Community Network area members and a good example of the value of CNA's.

West Looe May Fayre update

Request for all members who are able to steward the event, especially the processional.

Shoreline Management Plan 2

Urge members to make their views heard. Recommend a formal response from Looe Town Council. Plan shows Marine Drive could be lost in 20 years time. I believe the report underestimated the economic value of Hannafore to Looe, let alone the residents. An alternative road could be far more devastating to the environment and potentially more costly than just maintaining the sea defences below Hannafore Point. A new road could open the door for new development at Hannafore.

Tourism Conference

88% of visitors to Cornwall are repeats. Could focus on attracting new visitors particularly overseas as this only accounts for 10% of visitors, but as a rule are higher spending. Present average spend per visitor per day is £46. LTC may want to coordinate with this by producing foreign language information. 20% book 1month before they want to travel. Focus for marketing will be brand Cornwall so this is where LTC and partners in SECTA and Chamber come in to promote our specific area. Industry worth Festivals and events coordinator has been appointed.

Review of QIT inspections will help LTC in its review of the inspection regime. Unlikely to be funding for TIC's

Cllr Toms and I are both on the member's board advising Cllr Rule and Cabinet as well as Cllr Pugh from Pelynt/Downderry and Cllr Trubody from Rame so we have some string voices on the board to put the case for our area.

APPENDIX 'C'

QUALITY TOWN STATUS & TOWN PLAN SUB- COMMITTEE

Update report for Council 12th April 2010

Quality Criteria

1. Electoral Mandate Currently satisfied. But subject to vacancies being elected prior to reaccreditation.	
2. Qualification of Clerk Satisfied, and council supporting further studies.	
3. Council meetings All conditions fully satisfied.	
4. Communication and engagement strategy <u>Mandatory</u> - All conditions fully satisfied. <u>Discretionary</u> list (17) - Requirement exceeded by a large margin. Community engagement strategy and action plan also under construction.	
5. Annual Report <i>by 30 June</i> All conditions will be fully satisfied at Annual meeting.	
6. Accountability Audit and publication of statement of account satisfied.	
7. Code of conduct Code as revised has been formally adopted.	
8. Promoting Domoc. & citizenship All conditions fully satisfied. Enhanced by Community engagement strategy as above.	
9. Terms & condition for paid clerk/staff. All conditions fully satisfied.	
10. Training All conditions will be fully satisfied. Draft training strategy and induction training programme completed.	

Informative:

The QTS&P sub-committee published an initial press release seeking public comments at the commencement of its work. The current version of the town Plan has been issued in Community News by way of public consultation.

It is intended that a summary of our reaccreditation bid and community engagement strategy will be opened to public consultation before final Resolution by Council and the bid being submitted to CALC.

Brian Galipeau Looe Town Councillor.

Street Pastors Presentation on Thursday 11th March at Liskeard Town Hall.

As council representative, I attended a presentation of the proposed Street Pastors scheme for Liskeard and Looe on Thursday 11th March.

A working party has been set up which includes the police, Liskeard and Looe Town councils together with church representatives and are;

WPC Rachel Quick	Police Representative
Cllr Anne Purdon	Liskeard Town Council Representative
Cllr Chris Rose	Looe Town Council Representative
Mark Davy	Looe Church Representative
TBN	Liskeard Church Representative
Ralph Chase	Secretary
Hugh and Sue Davies	Sponsors & Treasurers

The scheme is being set up by Hugh and Sue Davies with the proposal to affiliate with Ascension Trust

There were 27 at the morning presentation. Ten signed up for training as Street Pastors at the evening presentation for church members and with others already committed, there are 21 people ready to be trained. This is 5 more than is needed to start training and so the first training course will be completed by July.

The presentation explained that Street Pastors demonstrate and maintain community safety, and help to reduce the alarming fear of crime that far outweighs the actual reality of the situation. Very often their presence will bring a calming effect on potentially fraught situations, and local Police teams regularly call on Street Pastors for this very purpose.

Police statistics show a significant drop in crime, particularly violent crime, where Street Pastors operate and it is these statistics that prompted the Devon and Cornwall Constabulary to request more Street Pastors in Cornwall's cities.

A Street Pastor's role is extremely varied and includes picking up bottles, which can be used as potential weapons, and disposing of them, providing practical information and advice to someone who's just been made homeless, waiting with vulnerable people until their transport arrives to take them home, listening to someone who wants to talk about a bereavement, relationship break-up or some other trouble, and much more. Street Pastors offer genuine, non-judgmental pastoral support to all and any who need/request their support.

A Street Pastor can be anyone who:

- is 18 years old or over, (**NO** upper age limit – there are Street Pastors in their 70s and 80s);
- has been committed to a Christian Fellowship for more than a year;
- obtains a positive reference from their Church Leader/Minister;
- undergoes a CRB check;
- has completed the 12 day Street Pastors Training Course.

Cllr Chris Rose

Clarification of Councils Position –Office Accommodation

Over a period of several years now this Council has from time-to-time reviewed its office accommodation requirements, and every so often, like any good business we will review our needs based on what our likely needs will be in the future as the responsibilities of this Council continue to grow and the changes that we will need to make to keep pace with changes in legislation relating to the workplace and public access.

Over the last few years this council has considered several options within the Town but as yet no option has resulted in any changes being made to the current arrangements, mainly because, to-date we have found no suitable alternative that would tick all the necessary boxes within the Town Centre.

We have also in the past talked about possible extensions to the Guildhall within Council and with ELTT but as yet these have not resulted in any firm proposals from either side.

It is no secret that the current accommodation has some serious shortcomings in terms of its ability to provide a suitable, accessible Office accommodation that meets the requirements of the current legislation. We have a duty of care to our employees to improve the facilities either in the current location, which may prove difficult and expensive or to look at possible alternative options.

We also experience from time to time problems with access to the TIC due to activities in the Rose Garden that either block access to the TIC or make it difficult for visitors to actually find the TIC.

In August 2009, we were approached by the Devon and Cornwall Police Service who were trying to put together a multi agency approach with ideas about a shared office facilities for example toilets, meeting rooms, staff rest rooms, front office, car parking etc. The results of the initial talks were reported to this Council in September 2009 and the further follow-up meeting more recently.

The position at this time is that no firm proposal has been received and that no decision has been taken on the best way forward, when such a position or offer exists then it will of course come before this council who will make any final decision to progress the matter further or not as the case may be.

The same situation exists with ELTT and the proposed extension to the Guildhall, it should however be made perfectly clear that whilst we are prepared to have explorative talks with ELTT on the best way forward at the current location, it must also be understood by all that this Council is not in a position to invest any capital sums on extensions or invest in explorative proposals on property where we have no stake in its equity.

There has also never been any intention to move the TIC away from a Town Centre location and therefore where ever the future Town Council may be located the TIC will always remain in a key Town Centre location for easy and visible public access.