

LOOE TOWN COUNCIL

MINUTES OF THE FINANCE AND WORKS COMMITTEE MEETING

held in the Tourist Information Centre,
The Guildhall, East Looe on Monday 30th November at 7pm

REPORT TO COUNCIL

PRESENT

Chairman – Cllr C Rose
Cllrs D J Bryan, M Joy, M Gregory,
C Lambert, K Smith and D Welch

IN ATTENDANCE

Town Clerk – Mrs A Frith
Cllrs E G Galipeau and Mrs E Hannaford

63. APOLOGIES Apologies for absence were received from
Cllrs J R B Dingle and Mrs B King
64. TO RECEIVE DECLARATIONS OF INTEREST
Councillor Bryan declared an interest in any matter raised concerning
East Looe Town Trust and the Cornwall Blind Association.
Councillor Galipeau declared an interest in any matter raised
concerning East Looe Town Trust and Looe Development Trust.
Councillor Mrs Hannaford declared an interest in any matter raised
concerning Cornwall Council and Looe Development Trust.
65. TO MAKE RECOMMENDATION TO FULL COUNCIL FOR THE
BUDGET AND PRECEPT 2010/11
The Chairman explained that the amendments requested by Councillor
Bryan at the Special Finance and Works Meeting of 16th November
2009 had been made as presented.
Councillor Bryan proposed that the amendments be accepted and the
Budget and Precept 2010/11 as presented be referred to Full Council
with a recommendation for approval, seconded by Councillor Joy it
was:
RESOLVED
With a vote of 6/1 abstention to accept Councillor Bryan's proposal.
66. TO DISCUSS CCTV UPGRADES
The Chairman explained that a quotation had been received from
Securiguard for a) complete installation and b) partial upgrade.
Information had also been received from Systemtech and a further
quote is awaited.
Councillor Joy proposed that this matter be referred to the Environment
and Public Protection Committee, seconded by Councillor Lambert it
was unanimously agreed.

67. TO DISCUSS FINANCIAL ASSISTANCE REQUESTS

.1 Looe Enterprise Centre

The Chairman read a letter received from Looe Development Trust requesting financial assistance of up to £7,000 to re-open the Enterprise Centre as a training facility. This figure represents twelve months running costs.

This matter was discussed at length and it was identified as a very important facility especially in the current economic climate.

Councillor Galipeau suggested that an indication of support is sent to Looe Development Trust subject to, as indicated in their letter, other funding being obtained.

Councillor Joy made this proposal and seconded by Councillor Lambert it was unanimously agreed subject to approval of Full Council.

.2 New Year's Eve Fancy Dress Competition

A request had been made by Michala Powell, who is organising the New Year's Eve competition with Councillor Dingle and being sponsored by the Looe and Polperro Chamber of Trade, for a small donation towards the cash prizes.

Councillor Rose proposed that a £50 donation be made, seconded by Councillor Joy it was agreed with a vote of 4/3 abstentions.

68. TO DISCUSS QUOTATIONS

.1 TGL Property

A quotation for £1,321.35 to supply two new wooden notice boards had been received from the above company. It was agreed that two further quotes be obtained before this matter is considered. Councillor Smith will contact the person who made the new notice board for St Martin's Parish Council and Councillor Mrs Hannaford suggested contacting Dave Darlington. She will inform the Clerk of contact details.

.2 Looe Development Trust – Community News

The Chairman read a letter received from Looe Development Trust which offered Looe Town Council the facility of combining our newsletter with the Community News, all type setting, printing and distribution to be undertaken by Looe Development Trust.

Councillor Joy expressed the view that this would be more cost effective for both organisations and meet the criteria for Quality Town Status by producing a newsletter and showing a working partnership.

Councillor Joy proposed that we discuss this matter further with Looe Development Trust, seconded by Councillor Rose it was unanimously agreed.

.3 Looe Guide

The Chairman explained that Looe Town Council are undertaking the production of the Looe Guide this year and three quotations for printing have been obtained:

- a) Deltor - £1,455 for 32 pages, 10,000 copies
- b) 29 Media - £1,749 for 20 pages, 10,000 copies
- c) Liskeard Printing Company - £2,091 for 20 pages, 10,000 copies

Councillor Mrs Hannaford stated that Deltor are extremely good printers and are to be recommended.

Councillor Joy proposed that the quotation from Deltor be accepted, seconded by Councillor Bryan it was unanimously agreed.

69. CORRESPONDENCE

.1 Pennon Group

Notification of a share dividend of £4.39 had been received. The half yearly report also received will be held in the office.

.2 Perspective CCTV

An e-mail had been received from Andrew Oakes regarding the progress being made with the CCTV and a second e-mail received stating that he no longer wished to maintain our system. It was agreed that Looe Town Council should proceed with legal action against Perspective CCTV.

.3 Cornish Luggar Association

A letter thanking Looe Town Council for their donation of the brass plaques was read to the Committee. It was agreed that this letter should also be read out at the next Full Council Meeting.

.4 Cornwall Blind Association

A letter thanking Looe Town Council for their donation last year and asking for further assistance this year was read to the Committee. There was much discussion about the area of benefit and number of people in Looe that the Association helped. As no agreement could be reached, Councillor Mrs Hannaford suggested that a matrix be set up for all donation requests and it was agreed that any decision be deferred to the next meeting.

.5 East Cornwall Local Action Group

Information on the availability of funding will be kept in the office. Councillor Mrs Hannaford informed the Committee that a presentation will be made at the next Looe Area Partnership meeting on 7th January 2010, together with grant advisors from the Localism Team. It is possible for this presentation to be made twice, once in the evening and once in the daytime. The Clerk was asked to arrange the venue after discussions with the Looe Area Partnership Chairman. As Looe Town Council are now responsible for the administration of the Looe Area Partnership it was agreed that the accounts for expenditure are shown separately with our accounting process. At this point (7.45pm) Councillor Smith left the meeting.

.6 Cornwall Air Ambulance

A letter thanking Looe Town Council for the recent donation was read to the Committee. Councillor Joy expressed his congratulations to the Air Ambulance when attending the recent fatal accident at Hessenford.

70. TO APPROVE INVOICES FOR PAYMENT

.1 Audit Commission

An invoice for £655.50 for the Annual Audit had been received. Councillor Gregory proposed that the invoice be paid, seconded by Councillor Joy it was unanimously agreed.

71. MATTERS FOR FURTHER DISCUSSION

.1 Clerks and Councils Direct Publication

Councillor Joy stated that all Councillors can receive this publication at a cost of £10 per Councillor per year. In his opinion this would be a valuable training asset for all Councillors as it includes much important information.

Councillor Joy proposed that all Councillors should be subscribed at a cost of £150, seconded by Councillor Bryan the proposal was carried with a vote of 4/2 against and 1 abstention.

.2 Skateboard Park

Councillor Mrs Hannaford reported that she, Councillors Joy and Toms had met with Grahame Hicks (Cabinet Member for Highways, Transport and Planning) last week and progress is now being made. Looe Town Council and the Police have sent letters of support for the Skateboard Park to Grahame Hicks and initial talks have been held with Sarah Gratton regarding noise levels.

.3 Five Year Financial Plan

The Chairman presented a five year plan based on the precept increase proposed for 2010/11. At the end of the five years the recommended reserve fund could be attained with no further precept increases, this could obviously change depending on the projects Looe Town Council resolve to take on.

The Meeting closed at 8.15 pm.