

**AGENDA ITEM No 8**

**LOOE TOWN COUNCIL**

Minutes of the Full Council Meeting of the Looe Town Council  
held in the Council Chamber, The Guildhall, East Looe  
on Monday 2<sup>nd</sup> March 2009 at 7.00pm

**PRESENT**

Chairman – Mayor- Cllr. R. J. Overd

**COUNCILLORS**

D. J. Bryan	D. Measures
J. R. B. Dingle	C. Rose
M. Gregory	J. Rothwell
Mrs. E. Hannaford	K. Smith
M. Joy	A. Toms
Mrs. B. E. King	

**OFFICERS**

The Clerk – Mrs A Frith

**IN ATTENDANCE**

District Councillor for Looe – E. B. Galipeau  
Devon & Cornwall Constabulary – Sgt. S. Bassett  
Emma Haines – Cornish Guardian Reporter  
Carrie Garrad – Cornish Times Reporter

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The Mayor opened the meeting by requesting that all present stand for a few moments reflection as a mark of respect for Lance Corporal Paul Upton who had been killed in Afghanistan and came from Looe.

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The Mayor informed Council that the elections for the Unitary Council will take place on the 4<sup>th</sup> June 2009, the Parish and Town Council elections will not be until 2013.

He thanked Councillors Galipeau, Mrs. Hannaford and Toms, whose posts as District Councillors will end on the 31<sup>st</sup> March 2009, for all their efforts serving the town.

The Mayor also reminded Council that St. Piran's Day is on Thursday 5<sup>th</sup> March.

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**186. PRAYERS**

There were none given.

**187. APOLOGIES**

Apologies for absence were given by Councillors Scarah and Welch and also from Rev. B. McQuillen and Callum Dingle – Looe Community School Representative.

Apologies for late arrival were given by Councillor Joy.

**188. TO APPROVE THE MINUTES OF THE LAST COUNCIL MEETING**

.1 Reference Minute No 173.4

Councillor Mrs. Hannaford requested that the incorrect spelling of TAVATA be amended and proposed that the minutes be accepted subject to the correction, seconded by Councillor Gregory it was:

RESOLVED

Unanimously to accept the Minutes of the Full Council Meeting of the 19<sup>th</sup> January 2009.

**189. TO RECEIVE DECLARATION OF INTERESTS**

.1 Personal Interests

Councillors Bryan, Rose and Smith declared an interest in any matter raised concerning East Looe Town Trust.

Councillor Dingle declared an interest in any matter raised concerning West Looe Town Trust.

.2 Prejudicial Interests

Councillor Rose declared an interest in Agenda item 18, Accounts for payment, which related to East Looe Town Trust.

**190. TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were no questions raised as there were no members of the public present.

**191. TO RECEIVE A REPORT FROM THE DEVON & CORNWALL CONSTABULARY**

See attached Appendix "A".

Sgt Bassett gave his report on the crime figures since the last full Council meeting.

Councillor Mrs. Hannaford asked if any of the crime figures related to traffic offences on Barbican Hill, Sgt Bassett informed her that they did not and no tickets have been issued for going the wrong way down the temporary one way system.

Councillor Toms informed Sgt Bassett that he had received over 200 e-mails and 150 telephone calls, mostly to do with the problems on Barbican Hill. Some, however, were to do with the Morval/Widegates area. Sgt Bassett informed

Council that the area is being monitored and there are speed initiatives in the area, if everyone was to take notice of the diversion signs the problems would not arise.

**192. TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR FOR LOOE**

Councillor Toms gave his report as follows:

1. Car parking charges are set to increase by 5%.
2. Sheltered housing rents may increase by 5.5%
3. Council tax rises are lower than they have ever been for this area but some areas will be hit harder due to the equalisation of charges.
4. The traffic consolidation order will be taken up when the Community Network Area's are up and running, our request is already on the list.
5. Caradon District Council have agreed that Looe Town Council can lease two pieces of land to use for allotments and the lease is awaited.

Councillor Toms has received many offers of help to clear the land and intends to create an allotment association who will then work out how the plots are to be apportioned. He hopes that Looe Town Council will run the allotments and also provide a shed.

**193. TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLOR FOR LOOE**

Council Galipeau gave his report as follows:

Councillor Galipeau thanked the Council for working closely with him as a District Councillor.

He reported that there are a lot of things to be done by Caradon District Council before the 31<sup>st</sup> March and hopes that these will be completed before the final Full Council Meeting of Caradon District Council on the 19<sup>th</sup> March 2009.

The Conservation caravan in Buller car park had been well attended and the consultation document to review the Conservation Area to include Hannaford must be responded to by the 17<sup>th</sup> March 2009.

The Mayor thanked Councillor Galipeau.

Councillor Mrs. Hannaford reported that Caradon District Council have agreed to 2 hours free parking on the Riverside car park whilst St. Martin's Hill is closed.

**194. TO RECEIVE A REPORT FROM A REPRESENTATIVE OF LOOE COMMUNITY SCHOOL**

There was no report given.

**195. MATTERS ARISING FROM THE MINUTES OF THE LAST MEETING**

.1 Reference Minute No: 172 – Civil Enforcement Officers

In response to Councillor Joy's question Councillor Toms reported that, from the 1<sup>st</sup> April 2009, the current Caradon District Council car park attendants will be trained as CEOs to deal with on and off street parking from 1<sup>st</sup> February 2010.

.2 Reference Minutes No: 173.4 – Tourism

Councillor Mrs. Hannaford reported that Caradon District Council have identified £10,000.00 for tourism

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At this point Councillor Joy arrived.

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## **CORRESPONDENCE**

### **196. ONE CORNWALL**

The latest "Your Cornwall" newsletter will be kept in the office.

### **197. NORTH CORNWALL DISTRICT COUNCIL**

A document regarding Local Development Framework has been received. Councillor Mrs. Hannaford agreed to look at this at the request of the Mayor.

### **198. CARADON DISTRICT COUNCIL**

The Draft Conservation Area Review has been received. The Mayor requested Council's permission to respond on behalf of Looe Town Council, this was unanimously agreed.

### **199. ST. PIRANS DAY**

An e-mail from Mr. R. Tal-e-bot of the Celtic League had been received which asked for support for St. Piran's Day becoming a holiday.

The Mayor proposed that this suggestion was not supported, seconded by Councillor Dingle it was:

#### **RESOLVED**

Unanimously not to support St. Piran's Day becoming a holiday.

### **200. TOWN AND PARISH STANDARD**

This Newsletter will be held in the office.

### **201. TO RECEIVE A REPORT FROM THE ENVIRONMENT & PUBLIC PROTECTION COMMITTEE**

The Chairman gave his reports of the Car Park Sub-Committee meeting of the 22<sup>nd</sup> January 2009 and the Traffic Working Party of the 19<sup>th</sup> February 2009.

Councillor Toms requested that the wording of Minute No: 73 of the Traffic Working Party meeting be amended from "work will be carried out 24 hours a day, 7 days a week" to "the road will be closed 24 hours a day, 7 days a week".

The Chairman proposed that the Minutes of both meetings be accepted subject to the above amendment, seconded by Councillor Joy it was:

#### **RESOLVED**

Unanimously to accept the Minutes of the Car park Sub-Committee meeting of the 22<sup>nd</sup> January 2009 and the Traffic Working Party of the 19<sup>th</sup> February 2009.

- 202. TO RECEIVE A REPORT FROM THE FINANCE & WORKS COMMITTEE**  
The Chairman gave his report of the meeting of the 25<sup>th</sup> February 2009 and proposed that the Minutes be accepted, seconded by Councillor Bryan it was:  
**RESOLVED**  
Unanimously to accept the Minutes of the Meeting of the 25<sup>th</sup> February 2009.
- 203. TO RECEIVE A REPORT FROM THE PLANNING COMMITTEE**  
The Chairman gave his report of the meeting of the 2<sup>nd</sup> February 2009 and proposed that the Minutes be accepted, seconded by Councillor Toms it was:  
**RESOLVED**  
Unanimously to accept the Minutes of the Meetings of the 2<sup>nd</sup> February 2009.
- 204. TO RECEIVE A REPORT FROM THE PROCEDURES COMMITTEE**  
No meeting had been held.
- 205. TO RECEIVE A REPORT FROM THE TOWN TOURISM PANEL**  
There had been no meeting held. Councillor Dingle reported that the next meeting will be held on the 5<sup>th</sup> March and SECTA and the Chamber of Trade have been invited to discuss the proposed Town Manager.
- 206. TO RECEIVE A REPORT FROM THE SUB-COMMITTEES, WORKING PARTIES AND OUTSIDE ORGANISATIONS.**  
.1 Looe Area Partnership  
Councillor Mrs. Hannaford reported that the “speed-dating” event had gone very well and they are now concentrating on re-assessing the needs.  
The next meeting will be held on the 25<sup>th</sup> March 2009  
.2 Looe Action Group  
Councillor Mrs. Hannaford reported that there is a broad criterion for potential funding for the Council.  
The acronym “BASIS” which relates to BUSINESS, ACCESS, SKILLS, INNOVATION, SUSTAINABILITY.
- 207. TO RECEIVE NOMINATIONS - THE MAYOR FOR 2009/10**  
The Mayor referred Councillors to Standing Order 11 (1) (2) & (3).  
The Clerk asked for nominations for Mayor for the coming year. Councillor Rothwell proposed that Councillor Dingle be nominated, seconded by Councillor Joy. As there were no other nominations and Councillor Dingle accepted the nomination the Mayor declared Councillor Dingle be the Mayor elect for the coming year without a vote being taken.
- 208. TO RECEIVE NOMINATIONS – DEPUTY MAYOR FOR 2009/10**  
Councillor Dingle proposed that Councillor Joy be the Deputy Mayor for the coming year, seconded by Councillor Mrs. King.

As there were no other nominations and Councillor Joy accepted, the Mayor declared Councillor Joy be the Deputy Mayor elect for the coming year without a vote being taken.

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NOTE:- As the correct procedures to elect a Mayor and Deputy Mayor according to Council's Standing Orders were not followed the nominations are invalid and will have to be re-visited at the next Full Council meeting.

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**209. TO RECEIVE NOMINATIONS TO COUNCIL COMMITTEES**

The Clerk had circulated the list of Committees with the current members. The Mayor asked Councillors to let the Clerk know if there were any changes to be made and the finalised list will be ratified at the next Full Council Meeting.

**210. TO RECEIVE NOMINATIONS FOR REPRESENTATIVES ON OUTSIDE ORGANISATIONS**

The Clerk had circulated the list of member representatives on outside bodies. Councillor Mrs. Hannaford requested that a second member be nominated to the Looe Area Partnership to accompany Councillor Bryan. Councillor Toms proposed that Councillor Measures be nominated, seconded by Councillor Mrs. Hannaford it was:

**RESOLVED**

Unanimously that Councillor Measures be the second representative for Council on the Looe Area Partnership.

The amended list will be ratified at the next Full Council meeting.

**211. MATTERS FOR FURTHER DISCUSSION**

There were no matters raised.

**212. TO APPROVE ACCOUNTS FOR PAYMENT**

To accept for payment the bills as listed and amounting to £1,331.61 and for the transfer of £6,400.00 to the Wages Account for January 2009.

Councillor Toms proposed that the accounts for payment as listed for January 2009 be accepted, seconded by Councillor Joy it was:

**RESOLVED**

Unanimously to approve the accounts as listed for January 2009.

**213. TO EXCLUDE THE PRESS OF PUBLIC**

The Mayor asked for a proposer to move to part two of the meeting. Councillor Mrs. Hannaford proposed that the meeting move to part two, seconded by Councillor Rose it was unanimously agreed.

The Press and District Councillor Galipeau then left the meeting.