

LOOE TOWN COUNCIL

FINANCE AND WORKS COMMITTEE MEETING

held in the Committee Room, The Guildhall, East Looe
on Wednesday 25th February 2009 at 7.00pm.

REPORT TO COUNCIL

PRESENT

Chairman – Cllr. K. Smith
Cllrs. D. J. Bryan and M. Joy

IN ATTENDANCE

The Clerk – Mrs A Frith.
Cllrs. M. Gregory and J. R. B. Dingle

53. **APOLOGIES** Apologies for absence were received from
Councillors R. J. Overd and D. Welch.
54. **DECLARATIONS OF INTEREST**
Councillors Bryan and Smith declared an interest in any matters raised
concerning East Looe Town Trust.
Councillor Dingle declared an interest in any matters raised
concerning West Looe Town Trust.
55. **TO RECOMMEND ADOPTION OF ACCOUNTS AND AUDIT
REGULATIONS 2008**
The Chairman informed the Committee that he had read through the
amendments to the regulations which, in essence, were only small
changes to wording of clauses.
The Chairman proposed that Accounts & Audit Regulations 2008 were
referred to Full Council with the recommendation for approval,
seconded by Councillor Joy it was unanimously agreed.
56. **TO DISCUSS FUTURE ACCOUNTANCY SERVICES**
The Chairman explained that due to the retirement of Mr. Trethewey
the Council now needs to engage another accountant. Two quotations
have been received:
- a) Harland - £850 – 2009
£880 - 2010
£910 - 2011
 - b) Philip Coad - £1000 plus VAT

The Committee felt that another quotation is needed before a decision
is made. The Chairman will approach St. Martins Parish Council
accountants.

57. TO DISCUSS QUOTATIONS

.1 Kernow Aerials – Seagull Cull 2009

Councillor Gregory proposed that the quotation of £43.00 per hour be accepted up to the limit set in the budget, seconded by Councillor Joy it was:

RESOLVED

Unanimously to accept the quotation.

.2 Chubb Ltd – Fire Extinguishers

A quotation has been received to bring the Town Council offices and Tourist Information Centre up to date with regulations. The quote is for £289.50.

The Clerk was asked to obtain two more quotations.

.3 Notice Boards

This matter was deferred until a later date.

.4 Lugger Plaques

This matter was deferred until a later date.

.5 Patient's Car park signage and barrier system

Councillor Gregory explained the barrier system quoted for, to the Committee.

As the quotation for the barrier system is £16,250.00 there ensued considerable discussion about the issues surrounding usage and charging for parking.

It was agreed that this matter should be deferred until a later date. The Clerk was asked to obtain a revised quote for signage.

Councillor Gregory suggested that pro-forma invoices be sent to Caradon District Council to obtain the remainder of the Community Grant by the 31st March as required.

It was agreed this should be done.

58. CORRESPONDENCE

.1 Devon & Cornwall Constabulary

A response to the Clerk's letter requesting a financial donation towards the cost of running the CCTV had been received.

The letter informed us that there is no funding available.

.2 Cancer Research UK

A letter received requesting consideration to this organisation being the Mayor's Charity for this year was deferred until a later date.

.3 Cornwall Community Foundation

This information is held in the office.

59. TO APPROVE INVOICES FOR PAYMENT

.1 P.J.Kingswell Fencing - £2299.00

The Chairman proposed that this invoice be approved, seconded by Councillor Bryan it was unanimously agreed.

60. DONATION REQUESTS FOR CONSIDERATION

.1 Shelter

The Committee discussed the letter received requesting a donation and agreed that, as this does not come with our area of benefit, no donation should be made.

61. MATTERS FOR FURTHER DISCUSSION

.1 Looe Town Council's current situation

The Chairman explained to the Committee that the Council may experience cash-flow problems due the precept possibly not being paid in April, may be even as late as June, due to the transition to Unitary Council.

The Clerk was asked to contact CALC and the Audit Commission for advice should this be the case and to provide a predicted cash flow analysis up to the end of June.

The Meeting closed at 8.40pm.