

AGENDA ITEM No 13

LOOE TOWN COUNCIL

PROCEDURES COMMITTEE MEETING

held in the Committee Room, The Guildhall, East Looe on
Friday 24th April 2009 at 10.00am

REPORT TO COUNCIL

PRESENT

Chairman – Cllr. R. J. Overd
Cllrs. J. R. B. Dingle, Mrs. E. Hannaford,
M. Joy, C. Rose and D. Welch

14. APOLOGIES

Apologies for absence were received from Councillors D Bryan,
W. Scarah and K. Smith.

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The Chairman handed the meeting over to Councillor Dingle to chair.

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15. TO REVIEW THE COUNCIL'S INSURANCE COVER

This matter was discussed and it was recommended that the cover for
legal costs should be added and the level of cover determined by
advice from CALC.

16. TO REVIEW COUNCILLOR'S SPECIFIC ROLES

Councillor Rose had expressed his wish to be removed from
responsibility of Governance and Audit, including standards etc. It was
decided that he would take over responsibility for highways, public
paths and rights of way etc which had been covered by a now resigned
Councillor.

The remaining two responsibilities still to be covered should be left until
new Councillors have been appointed.

17. TO DISCUSS PRODUCING A TOWN PLAN

This matter was discussed and it was agreed that a plan should be
produced.

A small Committee of five, consisting of Councillors Joy, Rose, Toms,
Mrs. Hannaford and Dingle, will implement the plan through adaption
and prioritisation of the MCTI and ARUP plans and carry out a small,
quick consultation to address any new issues.

**18. TO ADOPT CORNWALL COUNCIL'S DISABILITY EMPLOYMENT
POLICY**

This matter was discussed and it was agreed that the Cornwall Council
policy should be recommended for adoption.

19. TO REVIEW A LOOE WEBSITE

The Chairman explained that, some time ago, the Council discussed starting up a website for information.

This was discussed at length and the Tourist Information Centre Manager showed the Committee the new Visit South East Cornwall website. It was agreed that we should wait and see how well the Visit site works and to update the Looe Town Council website.

It was also agreed that checks should be made for any available funding.

20. MATTERS FOR FURTHER DISCUSSION

.1 Empty Shops Revival Plan

An e-mail received from Michael Hinks (Cornwall Council) regarding the above was discussed. It was suggested that we should check to see if any funding comes with the plan.

.2 Euro's for Pounds

Councillor Rose suggested that perhaps the shops could take Euro's as well as pounds as is done in Brighton.

This suggestion will be forwarded to the Chamber of Trade.

.3 Contracts of Employment

Councillor Joy queried the fact that the Mayor signs all contracts of employment. He questioned who was the employer, Looe Town Council or the Mayor. It was recommended that advice is sought from CALC.

.4 CCTV

The Clerk reported that, due to the fact that the CCTV system has not worked properly over the twelve months it has been installed, a refund has been requested which has so far been refused.

We are awaiting a formal response from Perspective CCTV and will then take advice from Foot Anstey Solicitors.

.5 "Shoreline"

Councillor Mrs. Hannaford will e-mail information to the Clerk.

.6 Mr. H. Burt

A petition is being set up to enable Mr. Burt to keep the special dispensation to bring the donkey and cart into Looe, as he has done for numerous years, which was given by Caradon District Council.

The top five signatories should be E. B. Galipeau, Mrs Hannford, A Toms, R.J. Overd and J.R.B. Dingle.

The petition will be available in the Tourist Information Centre and notices will be put on the notice boards.

The Meeting closed at 11.15am.