

**AGENDA ITEM No 8**

**LOOE TOWN COUNCIL**

Minutes of the Full Council Meeting of the Looe Town Council  
held in the Council Chamber, The Guildhall, East Looe  
on Tuesday 27<sup>th</sup> May 2008 at 7.00pm

**PRESENT**

Chairman – Mayor Cllr. R. J. Overd

**COUNCILLORS**

D. J. Bryan	C. Rose
J.R.B. Dingle	W. Scarah
M. Joy	K. Smith
Mrs. N.Tagholm	

**OFFICERS**

The Clerk – Mrs A Frith

**IN ATTENDANCE**

Rev. B. McQuillen – Mayor’s Chaplain  
Emma Haines – Cornish Guardian Reporter  
PCSO Tom Barnes – Devon & Cornwall Constabulary

**10. PRAYERS**

Prayers were given by the Mayor’s Chaplain, Rev B. McQuillen.

**11. APOLOGIES**

Apologies for absence were received from Councillors Mrs. E. Arkell,  
J. Rothwell and A. Toms.

**ABSENT**

Councillors M. Gregory and Mrs. B. King.

**12. TO APPROVE THE MINUTES OF THE LAST COUNCIL MEETING**

The Mayor requested that Minute No: 240 be amended to read “East Looe would  
be included with St. Martin’s and West Looe included with Lansallos”.

The Mayor proposed that the Minutes, with the amendment, be accepted,  
seconded by Councillor Joy it was:

**RESOLVED**

Unanimously to accept the Minutes of the last Full Council meeting of the 14<sup>th</sup>  
April 2008 subject to the amendment.

**13. TO APPROVE THE MINUTES OF THE ANNUAL GENERAL MEETING**

Councillor Rose proposed that this Minutes of the Annual General Meeting be  
accepted, seconded by Councillor Scarah it was:

RESOLVED

Unanimously to accept the Minutes of the Annual General Meeting.

14. **TO APPROVE THE MINUTES OF THE TOWN MEETING**

Councillor Joy proposed that the Minutes of the Town Meeting be accepted, seconded by Councillor Scarah it was:

RESOLVED

Unanimously to accept the Minutes of the Town Meeting.

15. **TO RECEIVE DECLARATION OF INTERESTS**

.1 Prejudicial Interests

There were none declared.

.2 Personal Interests

Councillors Bryan, Rose and Scarah declared an interest in any matters raised relating to East Looe Town Trust.

Councillors Dingle and Overd declared an interest in any matters raised relating to West Looe Town Trust.

16. **TO RECEIVE A REPORT FROM THE LOCAL CONSTABULARY**

PCSO Tom Barnes apologised for his late arrival due to attending an incident in the Town.

He gave his report to Council (see attached Appendix "A").

PCSO Barnes asked Council how easily pictures from the CCTV system could be obtained, he was informed that they can be viewed from the office and a CD burnt from the hard-drive.

Councillor Scarah also informed PCSO Barnes that East Looe Town Trust CCTV system will be up and running shortly.

Various questions were raised by Councillors, none of which could be answered,

The Mayor suggested that Sgt. Bassett be asked to come and talk to the Clerk.

The Mayor thanked PCSO Barnes for his report who then left the meeting.

17. **TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR FOR LOOE**

There was no report given.

18. **TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLOR FOR LOOE**

There was no report given:

The Mayor informed Council that Councillor Mrs. Arkell has been elected as the Economic Portfolio Holder for Caradon District Council Cabinet in her position as a District Councillor.

19. **TO RECEIVE A REPORT FROM A REPRESENTATIVE OF LOOE COMMUNITY SCHOOL**

There was no report given.

**CORRESPONDENCE**

20. **COLIN BREED M.P.**

The Mayor read a letter received regarding an Environment Agency Looe Briefing Note (an assessment carried out regarding flooding in Looe). It was

agreed that this was not comprehensive enough and the Clerk was asked to reply accordingly and send a copy to the Environment Agency.

**21. CARADON DISTRICT COUNCIL – TOWN AND PARISH VACANCY ON STANDARDS COMMITTEE**

The Mayor read the letter received regarding the above and asked if anyone wished to volunteer. Councillor Joy expressed an interest, the Clerk was asked to respond to Caradon District Council Legal and Member Services to register Councillor Joy's interest.

**22. SOUTH WEST ENGLAND REGIONAL ECONOMIC PROFILE**

This document will be kept in the office.

**23. LOOE BOWLING CLUB**

A letter expressing concern over the future of the Looe Bowling Club due to the coming Unitary Council was read to Council. Councillor Scarah stated that this is a very important facility and should be supported, he suggested a small Committee talk to the Bowling Club.

The Mayor stated that he believes Looe Town Council should take the Bowling Club back from Caradon District Council on a "no cost" basis, it is a vital facility. He recommended that fresh negotiations be opened with Caradon District Council with this proposal in mind. This was unanimously agreed.

**24. LOOE IN BLOOM**

The Mayor read a letter received from Mr. Hickman thanking Council for presenting them the Adamson Shield for Citizen of the Year.

**25. DEVON AND CORNWALL RAIL PARTNERSHIP**

An e-mail received from Richard Burningham was read to Council. He expressed his concern at the Mayor's illness and subsequent retirement as Town Council Representative on the Looe Valley Line forum and asked for a possible replacement.

Councillor Rose volunteered to become the Town Council representative.

**26. PENWITH HOUSING ASSOCIATION**

A letter received in response to our request for information on the criteria set for occupancy of St. Mary's Flats was read to Council, however the response did not fully answer our queries and the Clerk was asked to write and request further information.

**27. ONE CORNWALL**

An e-mail received requesting the Council's preferred date for local elections, 2009, 2011 or 2013, was read to Council.

After much discussion it was proposed by Councillor Joy that we recommend local elections should be in 2011 thus creating some continuity during the transition to Unitary Council, seconded by Councillor Bryan it was:

RESOVLED

With a vote of seven for and one against that this recommendation should be made.

**28. TO RECEIVE A REPORT FROM THE ENVIRONMENT AND PUBLIC PROTECTION COMMITTEE**

Councillor Joy gave the report of the Special meeting of the 21<sup>st</sup> April 2008 with East Looe Town Trust to discuss New Year's Eve.

The Mayor suggested that the matter now be referred back to the Environment & Public Protection Committee.

Councillor Dingle stated that we need to ascertain the implications of the contract needed with the Police regarding all events.

Councillor Joy proposed that the Minutes of the Special Meeting be accepted, seconded by Councillor Smith it was:

RESOLVED

Unanimously to accept the Minutes of the Special Meeting of the 21<sup>st</sup> April 2008.

**29. TO RECEIVE A REPORT FROM THE FINANCE & WORKS COMMITTEE**

The Chairman gave his report of the meeting of the 15<sup>th</sup> May 2008. He requested that Minute No: 6 be amended to read 2007/08 and proposed that the Minutes be accepted subject to that amendment, seconded by Councillor Joy it was:

RESOLVED

Unanimously to accept the Minutes of the meeting of the 15<sup>th</sup> May 2008.

**30. TO RECEIVE A REPORT FROM THE PLANNING COMMITTEE**

The Chairman gave his report of the Meeting of the 28<sup>th</sup> April 2008 and proposed that the Minutes be accepted, seconded by Councillor Mrs. Tagholm it was:

RESOLVED

Unanimously to accept the Minutes of the meeting of the 28<sup>th</sup> April 2008.

**31. TO RECEIVE A REPORT FROM THE PROCEDURES COMMITTEE**

There had been no meeting held.

**32. TO RECEIVE A REPORT FROM THE TOWN TOURISM PANEL**

There had been no meeting held.

**33. TO RECEIVE A REPORT FROM THE SUB-COMMITTEES, WORKING PARTIES AND OUTSIDE ORGANISATIONS.**

.1 Gorsedd Kernow

The Mayor reported that the next meeting will be held on Friday 30<sup>th</sup> May 2008.

.2 Millendreath

Councillor Joy asked if any representative of the Town Council had attended the last consultative meeting held. The Mayor informed Council that no representative from Looe Town Council had been present.

Councillor Smith had attended on behalf of St. Martin's Parish Council and reported that further consultations are planned and all Town and Parish Councils will be involved.

**34. TO APPROVE THE ACCOUNTS FOR 2007/08**

Councillor Smith proposed that the accounts as presented be accepted, seconded by Councillor Joy it was:

RESOLVED

Unanimously to accept the accounts as presented.

**35. TO APPROVE THE FINAL INVOICE FROM PERSPECTIVE CCTV FOR PAYMENT**

Councillor Joy expressed concern that the car park camera is not working and therefore Perspective CCTV's contract had not been fulfilled. The Clerk explained that a credit had been given for this camera and the software provided for the Police.

Councillor Joy proposed that the invoice remain unpaid until the system is working as originally requested, seconded by Councillor Bryan it was:

RESOLVED

Unanimously not to pay the invoice presented.

The Clerk was asked to arrange a meeting to discuss this issue with Andrew Oakes from Perspective CCTV.

**36. TO NOMINATE A COUNCIL ELECTED EAST LOOE TOWN TRUST TRUSTEE**

Mrs. June Talbot, whose term of office expires on the 31<sup>st</sup> May 2008, has expressed her wish to be re-elected as the Council Nominated East Looe Town Trust Trustee.

However, there were not sufficient eligible voting Councillors in attendance to make a decision and the matter was deferred until the next Full Council Meeting on the 7<sup>th</sup> July 2008.

**37. MATTERS FOR FURTHER DISCUSSION**

There were none to discuss.

**38. TO APPROVE ACCOUNTS FOR PAYMENT**

To accept for payment the bills as listed and amounting to £6,359.70 and for the transfer of £4,200.00 to the Wages Account for April 2008.

Councillor Smith proposed that the accounts for payment as listed be approved, seconded by Councillor Mrs. Tagholm it was:

RESOVLED

Unanimously to accept the accounts for payment as listed.

The Meeting closed at 8.05 pm.