

AGENDA ITEM No 13

LOOE TOWN COUNCIL

PROCEDURES COMMITTEE MEETING

held in the Committee Room, The Guildhall, East Looe on
Saturday 17th November 2007 at 9.30 am

REPORT TO COUNCIL

PRESENT

Chairman – Cllr. R. J. Overd
Cllrs. D. J. Bryan, M. Joy,
C. Rose, W. Scarah and K. Smith

IN ATTENDANCE

Mrs Anne Frith – Town Clerk

20. APOLOGIES

Apologies for absence were received from Councillor J. R. B. Dingle.

21. TO REVISE THE FORMAT OF THE CHAMBER SET UP FOR FULL COUNCIL

The Chairman explained that, in his opinion, the set up of the Chamber should be revised to enable speakers such as the Police and Looe Community School representatives to stand by the rostrum to give their reports.

This matter was discussed and it was decided that the best way to ascertain the best set-up would be to physically try various options. Councillor Scarah also reminded the Committee that there are microphones available.

22. TO DISCUSS THE REVISION OF THE MAYOR-MAKING CEREMONY

The Committee were all in agreement that the Mayor making ceremony should be more of an event and the profile should be raised and other four Mayor's of South East Cornwall be invited.

There was much discussion as to how this could be done and the Committee were all in agreement with the Chairman's proposal of a "walk through" to decide on the best format.

23. TO DISCUSS THE REVISION OF CIVIC SUNDAY

Councillor Bryan expressed the view that Civic Sunday is an event for the Town when held in the Riverside Church but St. Martin's, being so far out of Town, is not so much.

The Chairman suggested that St. Nicholas Church be considered and possibly an afternoon service. He also suggest that a Town Sargeant be appointed from the Councillors, elected on a yearly basis.

The uniform suggested would be a blazer type jacket with a badge or armband, the costs involved to be referred to the Finance & Works Committee for approval.

It was also suggested that the Clerk, as well as the Mayor, be provided with a robe. Councillor Scarah suggested that the Clerk write to East Looe Town Trust, West Looe Town Trust and the Harbour Commission to ask for financial assistance with providing these robes.

24. TO DISCUSS THE FORMATION OF AN “IN-HOUSE” STANDARDS COMMITTEE

Councillor Bryan explained to the Committee that, with the coming Unitary Status, he feels that some sort of Committee should be set up to deal with disciplinary matters. The Chairman stated that such a Committee would have no legal standing, the official bodies are the Monitory Officer and the Standards Board for England. Councillor Scarah stated that the Procedures Committee is the proper Committee to deal with any breaches of Conduct and action if it is deemed necessary.

25. TO DISCUSS “ONE CORNWALL”

The Committee feel that a Future Development Committee should be set up to deal with the implications and implementation of the Unitary Council, possibly to include East Looe Town Trust, West Looe Town Trust and the Harbour Commission.

The Clerk was asked to contact Mary Cooper, One Cornwall Management Team, to set up an urgent meeting to discuss the services etc we wish to take on.

Councillor Joy suggested that we work with the other organisations to made sure we get it right and look at options for extra office space which may be needed.

The Meeting closed at 11.25 am.