



LOOE TOWN COUNCIL
MINUTES OF THE PLANNING AND PUBLIC
CONSULTATION COMMITTEE MEETING

Held in the Tourist Information Centre, The Guildhall, Fore Street, East Looe
on Tuesday 10th November 2015 at 7.00pm

REPORT TO COUNCIL

PRESENT: Chairman: Cllr A Toms (Ex-Officio)
Cllrs Mrs E Hannaford and C Rose

OFFICERS

Assistant Town Clerk – Annette Keen

		ACTIONS
58.	<u>APOLOGIES</u> Apologies were received from Councillor D Welch.	
59.	<u>TO RECEIVE DECLARATIONS OF INTEREST</u> .1 <u>Personal Interests</u> Councillor Toms declared an interest in any matter raised concerning Cornwall Council, Looe Development Trust and Looe Harbour Commission. Councillor Mrs Hannaford declared an interest in any matter raised concerning Cornwall Council. Councillor Rose declared an interest in Agenda Item No 11 as a member of Friends of Kilminorth Woods.	
60.	<u>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u> There were no members of the public present.	

61.	<p><u>TO APPROVE THE MINUTES OF THE FULL COUNCIL PLANNING AND PUBLIC CONSULTATION COMMITTEE MEETINGS OF 13TH OCTOBER 2015 AND 5TH NOVEMBER 2015</u></p> <p><u>.1 Closed Full Council Meeting of 13th October 2015</u> Councillor Toms proposed to approve the Minutes of the Closed Full Council Planning and Public Consultation Committee Meeting of 13th October 2015, seconded by Councillor Rose, this was RESOLVED Unanimously to approve the Minutes of the Closed Full Council Meeting of 13th October 2015.</p> <p><u>.2 Full Council Meeting of 13th October 2015</u> Councillor Toms proposed to approve the Minutes of the Full Council Planning and Public Consultation Committee Meeting of 13th October 2015, seconded by Councillor Rose, this was RESOLVED Unanimously to approve the Minutes of the Full Council Planning and Public Consultation Meeting of 13th October 2015.</p> <p><u>.3 Meeting of 5th November 2015</u> The Minutes of 5th November 2015 were not available.</p>	
62.	<p><u>MATTERS ARISING FROM THE FULL COUNCIL PLANNING AND PUBLIC CONSULTATION COMMITTEE MEETINGS HELD ON 13TH OCTOBER 2015 AND 5TH NOVEMBER 2015</u></p> <p>There were no matters raised.</p>	
63.	<p><u>CORRESPONDENCE</u></p> <p><u>.1 UPVC Windows and Doors in the Conservation Area</u> Correspondence sent to Cornwall Council Planning Officer had been received from a resident regarding the approval of UPVC in the Conservation Area. The resident intends to send a letter of formal complaint and letter to the Secretary of State for Communities and Local Government regarding this matter and the lack of enforcement action being taken by Cornwall Council.</p>	
64.	<p><u>TO NOTE DECISION NOTICES</u></p> <p>See attached Appendix 'A'.</p>	
65.	<p><u>TO REPORT AND NOTE PLANNING APPEALS AND SITE MEETINGS</u></p> <p>There were none.</p>	

66.	<p><u>TO CONSIDER PLANNING APPLICATIONS AS LISTED AND MAKE RECOMMENDATIONS THROUGH THE CLERK DIRECT TO CORNWALL COUNCIL</u> See attached Appendix 'B'.</p>	
67.	<p><u>TO RECEIVE REPORTS OF PLANNING CONTRAVENTIONS</u> There were none reported.</p>	
68.	<p><u>TO DISCUSS PROPOSALS FOR WEST QUARRIES PROJECT AND MAKE RECOMMENDATION</u> A letter from David Read, Community Link Officer, Liskeard and Looe had been received to seek views on the above proposed project. The Committee discussed the proposals and read comments and reports received. The Chairman proposed to recommend a tentative support on a 12 month trial basis, low key in line with the ecologist's report, seconded by Councillor Rose this was <u>RESOLVED</u> Unanimously to send recommendation as above.</p>	
69.	<p><u>NEIGHBOURHOOD PLAN UPDATE</u> Councillor Mrs Hannaford informed the Committee that the next Neighbourhood Plan meeting is scheduled for Tuesday 24th November at 7pm in the Council Chamber. Councillor Mrs Hannaford has been working on the Neighbourhood Plan survey results and these will be ready for circulation soon. Quotes had been received for the Neighbourhood Plan website and logo, Councillor Mrs Hannaford stated that she would like to view all the quotations before the next Neighbourhood Plan Meeting.</p>	
70.	<p><u>MATTERS FOR URGENT OR FURTHER DISCUSSION AS DETERMINED BY THE CHAIRMAN (FOR INFORMATION ONLY)</u> .1 <u>Article 4 Direction Leaflet</u> The Chairman informed the Committee that an email had been received from Mr Gamblin with a list of email addresses of estate agents, builders, architects, solicitors etc to send the Article 4 Direction leaflet out for information. The Committee agreed for these emails to be sent and were very grateful for the work Mr Gamblin has actioned on this matter. .2 <u>Commenting on Pre-Applications</u> Councillor Mrs Hannaford asked if Looe Town Council could re-consider commenting on pre-applications as discussed</p>	The Assistant Clerk to send out emails.

	<p>previously by herself and Councillor Bryan. The Committee discussed the benefit of commenting and concern was raised at pre-determining applications by doing this. Councillor Mrs Hannaford informed the Committee that CALC have produced a statement disclaimer that we could use and Nigel Doyle, Assistant Head of Cornwall Council Planning Department has offered to run any training workshops that we require. Councillor Rose informed the Committee that 'Pre-application Planning Process' is to be covered at the Planning Conference held on Monday 23rd November that he will be attending. Councillor Mrs Hannaford stated that we need guidance and to try and derive a pre-application protocol.</p> <p>.3 <u>PA15/09964 – Easthaven, Marine Drive, West Looe - Non Material Amendment</u></p> <p>The above non material amendment had been received, the Planning Officer's target date would elapse before our next meeting of 8th December where this could be discussed. Discussions took place and it was questioned whether a full application should be submitted as the plans were confusing. Councillor Mrs Hannaford informed the Committee that she would contact the Planning Officer.</p> <p>The Meeting closed at 8.30pm.</p>	
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Signed

Date