



# *LOOE TOWN COUNCIL*

*KONSEL TRE LOGH*

THE GUILDHALL, FORE STREET, EAST LOOE PL13 1AA

Tel: 01503 262255

Clerk to the Council: Mrs Anne Frith

VAT Reg: 381 5093 50

26<sup>th</sup> October 2015

To the Members of the Finance and General Purposes Committee  
LOOE TOWN COUNCIL

Ladies and Gentlemen

You are hereby summoned to attend a Meeting of the Finance and General Purposes Committee to be held in the Tourist Information Centre, The Guildhall, Fore Street, East Looe on:

**Monday 2<sup>nd</sup> November 2015 at 7.00pm**

Yours faithfully

**Town Clerk**



e-mail: [looetowncouncil@btconnect.com](mailto:looetowncouncil@btconnect.com)

website: [www.looetowncouncil.gov.uk](http://www.looetowncouncil.gov.uk)

## AGENDA

1. Apologies
2. To Receive Questions or Statements from Members of the Public
3. To Receive Declarations of Interest
4. To Approve the Minutes of the Meeting of 5<sup>th</sup> October 2015  
(Minute Nos 51 – 62 inc)
5. Matters Arising From the Minutes of the Meeting of 5<sup>th</sup> October 2015
6. Financial
  - a) Review Accounts for Payment
  - b) Approve Monthly Bank Reconciliations (All Accounts)
  - c) Amended General and Financial Risk Assessment including risk associated with Internet Banking
  - d) Review of Cheque Signatories
  - e) Approval of Staff Christmas Dinners from the Mayor's Allowance
  - f) 2016/17 Budget Proposals
  - g) Interim Internal Audit Report for Review and Discussion
7. To Review and Resolve Requests for Financial Assistance  
Item 43(2) – Meeting 8<sup>th</sup> September 2015: Request from Literary Festival
8. Correspondence (For Information Only)
9. N/A
10. Matters Referred from other Committees (Referred from Full Council Planning Meeting held on 13<sup>th</sup> October 2015)
11. Matters For Further or Urgent Discussion as Determined by the Chairman  
(For Information Only)
12. To Move the Meeting to Part Two to discuss:

### PART TWO

- a) To Discuss Cost of Provision of CCTV on Golden Guinea Restaurant
- b) Appointment of Auto-Enrolment advisor
- c) To Discuss Wanless Quote for Architect Drawings re Public Conveniences
- d) To Review Tenders for Authorised Contractor List

**NOTE: If any person (Councillors or members of the public) have any questions the Clerk must be notified by Friday 30<sup>th</sup> October 2015.**

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.



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