



LOOE TOWN COUNCIL

KONSEL TRE LOGH

THE GUILDHALL, FORE STREET, EAST LOOE PL13 1AA

Tel: 01503 262255

Clerk to the Council: Mrs Anne Frith

VAT Reg: 381 5093 50

28th September 2015

To the Members of the Finance and General Purposes Committee
LOOE TOWN COUNCIL

Ladies and Gentlemen

You are hereby summoned to attend a Meeting of the Finance and General Purposes Committee to be held in the Tourist Information Centre, The Guildhall, Fore Street, East Looe on:

Monday 5th October 2015 at 7.00pm

Yours faithfully

Town Clerk



e-mail: looetowncouncil@btconnect.com

website: www.looetowncouncil.gov.uk

AGENDA

1. Apologies
2. To Receive Questions or Statements from Members of the Public
3. To Receive Declarations of Interest
4. To Approve the Minutes of the Meeting of 8th September 2015
(Minute Nos 37 – 50 inc)
5. Matters Arising From the Minutes of the Meeting of 8th September 2015
 - Item 44(g) Payment due from South West Water
 - Item 45(b) Appointment of Auto-Enrolment Pensions Advisor
 - Item 47(i) Upgrade of PC and Monitor for Clerk's Office
 - Item 48(l) Hannafore Public Conveniences Maintenance/Repair & Toilet Refurbishment
 - Item 48(2) Millpool Car Park
6. Financial
 - a) Review Accounts for Payment
 - b) Approve Monthly Account Reconciliation
 - c) Review Monthly Profit and Loss Statements
 - d) Review Budget Spend to Date
 - e) Initial Discussions and Review of 2016/17 Budget Proposals
 - f) Update on Outstanding Audit Issues
 - g) Update on Internet Banking Facility
7. To Review and Resolve Requests for Financial Assistance
 - Item 43(2) – Meeting 8th September 2015: Request from Literary Festival
8. Correspondence (For Information Only)
9. Policies and Procedures:
 - a) Requirement for Council Members to submit to DBS check
 - b) Discussion on Council emailed decisions (ref: decision on legionella checks)
 - c) Tender Document for Provision of General Maintenance Services
 - d) To Formally Approve the Appointment of Nick Clowes as the Council Building Contractor for the Public Conveniences
 - e) Breakdown of Internet and DD Payment Groups for recommendation to Council
10. Matters Referred from Other Committees
11. Matters for Further or Urgent Discussion as Determined by the Chairman
(For Information Only)
12. To Move the Meeting to Part Two to discuss Solicitors letters re Powell's Garden Maintenance

PART TWO

13. To Discuss Solicitors letters re Powells' Garden Maintenance

NOTE: If any person (Councillors or members of the public) have any questions the Clerk must be notified by Friday 2nd October 2015.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.



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