



**MINUTES OF THE SPECIAL FULL COUNCIL MEETING**

held in the Council Chamber, The Guildhall, East Loos  
on Wednesday 1<sup>st</sup> May 2019 at 7.00pm

**PRESENT**

Chairman – Councillor A Toms

**COUNCILLORS**

D J Bryan	J Lundy
J Dingle	Mrs M Powell
M Gregory	Mrs B Richardson
Mrs E Hannaford	C Rose

**OFFICERS**

Mrs A Frith – Town Clerk

168.	<b><u>QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u></b> There were no Members of the Public present.	
169.	<b><u>APOLOGIES</u></b> Apologies were received from Cllrs T Crane, P Penhaligan, M Smith and Mrs V Sullivan.	
170.	<b><u>TO NOMINATE A MAYOR FOR 2019/2020</u></b> Cllr Mrs Hannaford proposed that Cllr Gregory be nominated to serve as Mayor for the coming year, seconded by Cllr Dingle it was: <b><u>RESOLVED</u></b> Unanimously to nominate Cllr Gregory to serve as Mayor for 2019/20.	
171.	<b><u>TO NOMINATE A DEPUTY MAYOR FOR 2019/2020</u></b> Cllr Bryan proposed that Cllr Rose be nominated to serve as Deputy Mayor for the coming year, seconded by Cllr Toms it was <b><u>RESOLVED</u></b> Unanimously to nominate Cllr Rose to serve as Deputy Mayor for 2019/20.	

172.	<p><b><u>TO APPROVE THE DRAFT NEW COMMITTEE STRUCTURE</u></b></p> <p>Cllr Mrs Hannaford explained the new Committee structure (as attached) and went through the draft remits for each Committee. The membership of each Committee had been suggested but this may be subject to change, Cllr Mrs Hannaford will email this to each Councillor.</p> <p>Cllr Toms proposed that the Draft Committee Structure and suggested membership be approved, seconded by Cllr Rose it was:</p> <p><b><u>RESOLVED</u></b></p> <p>Unanimously to approve the draft Committee Structure and suggested membership.</p>	
173.	<p><b><u>TO APPROVE THE PROPOSALS FOR A POP-UP TOURIST INFORMATION CENTRE</u></b></p> <p>Cllr Mrs Hannaford circulated a document offering two options for discussion (as attached).</p> <p>Cllr Mrs Hannaford explained that she had looked at the potential of funding but the intervention rate is very low and there is a lot of criteria to meet. She explained that Looe Live had already purchased a trailer for £1700, it is 5m x 2m with a towing hitch as described on the options document.</p> <p>Cllr Mrs Hannaford recommended taking up Option one as she is looking for agreement in principle.</p> <p>The locations could be Harbour car park, Hannaford sea front and possibly the Mariners Garden, she also suggested that the trailer could be taken to various shows as a Looe Tourist Information Centre.</p> <p>Following much discussion regarding possible locations, towing the vehicle etc Cllr Gregory proposed that Option 1 be approved in principle subject to accurate costings and to set up a working group to progress, seconded by Cllr Lundy it was:</p> <p><b><u>RESOLVED</u></b></p> <p>With a vote of 7/2 abstentions (Cllr Toms and Hannaford) to approve the above proposal.</p>	
174.	<p><b><u>MATTERS FOR FURTHER OR URGENT DISCUSSION AS DETERMINED BY THE CHAIRMAN</u></b></p> <p><u>.1 Tendering Process</u></p> <p>The Clerk informed Council that the Tendering process for the refurbishment of the library had not followed the Financial Regulations (s11b) as the tender had only gone to preferred contractors and not out to those on our authorised contractor list and we now need to rectify this but it will incur a delay of approximately two weeks.</p> <p>This matter was discussed at length with Cllr Lundy giving an explanation of the process so far.</p> <p>Cllr Gregory stated that we need to follow the Financial</p>	

	<p>Regulations and this would not cause a critical delay. Cllr Gregory proposed that we go out to tender again, seconded by Cllr Lundy it was:</p> <p><u>RESOLVED</u></p> <p>With a vote of 8/1 abstention to approve the above proposal.</p> <p>Cllr Lundy informed that he will no longer have any involvement in the tendering process, he will contact Space Design the following day and then the responsibility will lie with the Clerk.</p> <p>Cllr Toms congratulated Cllr Lundy on his work so far.</p> <p><u>.2 Boundary Commission Consultation</u></p> <p>Cllr Toms informed that both this Council and Polperro Community Council need to fill in a form for the inclusion of Polperro's area of Polean to within the boundary of Looe. Advice is being sought regarding both Council's Neighbourhood Plans.</p> <p>The Clerk was asked to circulate the information.</p> <p><u>.2 Calweton Vets Lease</u></p> <p>Cllrs Dingle and Lundy had been assigned this task and Cllr Dingle requested a remit for negotiation and queried the reason for a three year lease. It was explained that this is because of the future plans for the area and, at this stage, we cannot offer a longer lease. Cllr Mrs Hannaford briefly explained the very early draft of the Polean Master Plan.</p> <p>Cllrs Dingle and Lundy will liaise with Calweton Vets.</p> <p><u>.4 Council Assets in the Guildhall</u></p> <p>This matter was discussed at length and the Clerk was asked to write to East Looe Town Trust to state that we wish to leave the assets on permanent loan for as long as the building remains a Guildhall.</p> <p>The Meeting closed at 8.12pm.</p>	
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Signed .....

Date .....