

**MINUTES OF THE DEVOLUTION COMMITTEE MEETING
HELD ON MONDAY 25TH MARCH 2019 IN THE TOURIST INFORMATION
CENTRE, THE GUILDHALL, FORE ST, EAST LOOE PL13 1AA AT 7.00PM**

PRESENT

Chairman Cllr A Toms
Cllrs D J Bryan, J Lundy, Mrs E Hannaford
Mrs M Powell, Mrs B Richardson and Mrs V Sullivan

IN ATTENDANCE

Mrs A Frith – Town Clerk

		ACTIONS
39.	<u>APOLOGIES</u> Apologies were received from Cllrs C Rose, M Gregory, R Hendy, M Smith, T Crane and J Dingle.	
40.	<u>TO APPROVE THE MINUTES OF THE MEETING OF 13TH FEBRUARY 2019</u> Cllr Toms proposed that the Minutes of the meeting of 13 th February 2019 be approved, seconded by Cllr Mrs Sullivan it was: <u>RESOLVED</u> Unanimously to approve the Minutes of the above meeting.	
41.	<u>MATTERS ARISING FROM THE DEVOLUTION MINUTES OF THE MEETING OF 13TH FEBRUARY 2019</u> There were no matters raised.	
42.	<u>TO REVIEW THE ACTIONS FROM THE MEETING OF 20TH MARCH 2019</u> These notes were reviewed, It was noted that Clerk had undertaken all actions as requested, the outstanding actions are waiting for Cornwall Council. No issues were raised. Cllr Mrs Hannaford asked what arrangements had been made for staff cover in the Library after transfer, the Clerk responded that she is waiting for the rota for the next two weeks which will be provided by Judy Gluyas on Thursday 28 th March.	
43.	<u>TO APPROVE THE USAGE OF UNSPENT £2000 ALLOCATED FOR MEDIA COVERAGE FOR LSTD FOR LTC PROJECT MEDIA COVERAGE</u> Cllr Mrs Hannaford explained that this £2000 had been allocated for media coverage by Trisha Hewitt for LSTD but Trisha Hewitt did not charge and therefore the funds are unspent.	

	<p>Cllr Mrs Hannaford proposed that the £2000 be diverted to employ Trisha Hewitt to undertake media coverage for Council projects such as the Library takeover, Polean Master Plan etc, seconded by Cllr Mrs Sullivan it was: <u>RESOLVED</u> Unanimously to approve the above proposal.</p>	
44.	<p><u>TO BRIEF TRISHA HEWITT ON MEDIA COVERAGE</u> Unfortunately Trisha had been unable to attend this evenings meeting and it was suggested that we meet with her sometime next week if possible. The Clerk was asked to contact her to see when it would be convenient for her to attend.</p>	AF to action
45.	<p><u>TO APPROVE SIGNATORIES FOR ALL LEGAL DOCUMENTS RELATING TO DEVOLUTION.</u> Cllr Toms asked for permission for himself, as Town Mayor, the Clerk and another to sign all legal documents for the transfer of the Library and car parking spaces to LTC on 29th March. Cllr Mrs Hannaford proposed that Cllr Toms, Cllr Bryan and the Clerk be authorised to sign all legal documents relating to the Transfer of the Library, seconded by Cllr Sullivan it was: <u>RESOLVED</u> Unanimously to approve the above proposal.</p>	
46.	<p><u>TO MOVE THE MEETING TO PART TWO TO DISCUSS STAFF MATTERS</u> The Clerk left the Meeting to allow these discussions to take place. The Meeting closed at 7.30pm</p>	

Signed

Date