



**MINUTES OF THE FULL COUNCIL MEETING**

held in the Council Chamber, The Guildhall, East Looe  
on Monday 18<sup>th</sup> February 2019 at 7.00pm

**PRESENT**

Chairman – Councillor A Toms

**COUNCILLORS**

D J Bryan	J Lundy
T Crane	P Penhaligan
M Gregory	C Rose
Mrs E Hannaford	M Smith
R Hendy	Mrs V Sullivan

**OFFICERS**

Mrs A Frith – Town Clerk

**IN ATTENDANCE**

Reverend P Sharp  
Mr A Barrett – Cornwall Fire & Rescue  
Mr P Whittington – Tri-Service Officer  
Inspector M Topham  
Mr C Clements

Mr Barrett gave a short presentation of the Tri-service operation, explaining how this works and he introduced Mr Phil Whittingham who is the new Tri-service Officer for the Looe area. Mr Whittingham informed the Council that his work history had been as a Fire Officer but he has undertaken a lot of training for this post which will involve assisting with Anti-social behaviour to promote positivity, the work is generated through Police logs and the main task is to look at early intervention and a proactive role, becoming embedded into the Community.

After answering a couple of questions from Councillors Mr Barrett, Mr Whittingham and Inspector Topham left the meeting after Cllr Toms had thanked them for their attendance.

Rev Sharp gave Prayers.

<b>131.</b>	<b><u>QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u></b> .1 Mr Colin Clements – Loading Bay Timings Mr Clements asked why the time allowed for unloading was five minutes for residents and ten minutes for	
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	<p>commercial vehicles. He stated that Sheryll Murray MP had said the Town Council could change these timings and advised him to ask us, his attendance today was to formally ask the Town Council to ask for the timings to be changed.</p> <p>Cllr Toms stated that this request will be referred to the Tourism and Amenities Committee who are due to meet on Wednesday 20<sup>th</sup> February and that Paul Allen, Highways Manager, should be asked.</p> <p>Cllr Mrs Hannaford informed Mr Clements that this would have to be done through a TRO as a formal request.</p> <p><u>.2 Parking Review</u></p> <p>Cllr Toms informed Mr Clements that the Parking Review is going to Cornwall Council Full Council for approval. Cllr Mrs Hannaford informed that she has made representation to increase the charges over a longer period.</p> <p>At this point Mr Clements left the meeting.</p>	
132.	<p><b><u>APOLOGIES</u></b></p> <p>Apologies were received from Cllrs J Dingle, Mrs M Powell and Mrs B Richardson.</p> <p>Apologies were also received from Looe Community Academy and the Police.</p>	
133.	<p><b><u>TO RECEIVE DECLARATIONS OF INTEREST</u></b></p> <p>Cllr Toms declared and interest in any matter raised concerning Looe Harbour Commission, Looe Development Trust and Cornwall Council.</p> <p>Cllr Mrs Hannaford declared an interest in any matter raised concerning Cornwall Council</p>	
134.	<p><b><u>TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING OF 14<sup>th</sup> JANUARY 2019</u></b></p> <p>Cllr Toms proposed that the Minutes of the Meeting of 14<sup>th</sup> January 2019 be approved, seconded by Cllr Gregory it was:</p> <p><b><u>RESOLVED</u></b></p> <p>With a vote of 10/1 abstention to approve the Minutes of the Meeting of 14<sup>th</sup> January 2019.</p>	
135.	<p><b><u>TOWN MAYORS ANNOUNCEMENTS</u></b></p> <p>See attached Appendix "A".</p>	
136.	<p><b><u>TO RECEIVE A REPORT FROM THE POLICE FOR LOOE</u></b></p> <p>See attached Appendix "B".</p>	
137.	<p><b><u>TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR EAST LOOE</u></b></p> <p>See Attached Appendix "C".</p> <p>Cllr Toms also informed that, having attended a meeting today, that a way has been found to train for NHS roles</p>	

	<p>without the burden of over five years training fees. The minimum wage will be paid to anyone who signs up for this training, it is a fantastic project. The training will be located all over Cornwall.</p>	
138.	<p><b><u>TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR WEST LOOE</u></b> See attached Appendix "D". There were no questions asked, Cllr Penhaligan thanked Cllr Hannaford for her report.</p>	
139.	<p><b><u>TO RECEIVE A REPORT FROM REPRESENTATIVES OF LOOE COMMUNITY ACADEMY</u></b> There was no report.</p>	
140.	<p><b><u>TO DISPOSE OF ANY BUSINESS OUTSTANDING FROM THE LAST MEETING</u></b> There were no matters raised.</p>	
141.	<p><b><u>CORRESPONDENCE</u></b> .1 <u>Polperro Community Council – Boundary</u> Polperro Community Council had written a letter suggesting that they hand over their part of Kilminorth Woods to Looe Town Council. Cllr Mrs Hannaford stated that Cornwall Council are reviewing Parish Boundaries now and this would have to go through due process. Cllr Mrs Hannaford proposed that our response should be "In principle we have no objection to this offer from Polperro Community Council", seconded by Cllr Crane it was unanimously agreed to approve the proposal. .2 <u>Polling Places</u> Cllr Toms informed that there is a review of polling stations being undertaken, in his opinion the current locations are satisfactory. Cllr Mrs Hannaford agreed and proposed that we should respond accordingly, seconded by Cllr Bryan it was unanimously agreed.</p>	<p>Clerk to respond to PCC</p>
142.	<p><b><u>MATTERS REFERRED FROM OTHER COMMITTEES</u></b> <u>Finance Committee</u> .1 <u>To continue with the services of Abigail Michael (HR) and Jan Horrell (Consultant)</u> Cllr Hendy explained that we only had eleven hours of funded service from Abigail Michael left and recommended that we continue with her services until at least Transfer date, similarly we may need to continue with Consultant's support for the time being. Cllr Hendy proposed that we continue with the services of Ms Michael and Jan Horrell for the time being, seconded by Cllr Rose it was:</p>	

	<p><b><u>RESOLVED</u></b> Unanimously to approve the above proposal.</p> <p>.2 <u>To Approve adoption of the Draft Reserves Policy</u> The Draft Reserves Policy had been previously circulated to all Councillors. Cllr Hendy proposed that the Reserves Policy be adopted by Council, seconded by Cllr Bryan it was:</p> <p><b><u>RESOLVED</u></b> Unanimously to adopt the Reserves Policy as presented.</p> <p>.3 <u>Procedures Committee</u> Cllr Hendy explained that the previous Resolution to split the Procedures Committee from the Finance Committee had not worked for various reasons and he proposed that the Procedures Committee be brought back under the umbrella of the Finance Committee, thus reverting to a Finance &amp; General Purposes Committee, seconded by Cllr Gregory it was:</p> <p><b><u>RESOLVED</u></b> Unanimously to approve the above proposal.</p>	
143.	<p><b><u>TO RECEIVE REPORTS FROM MEMBER REPRESENTATIVES OF SUB-COMMITTEES, WORKING PARTIES AND OUTSIDE ORGANISATIONS (For information only)</u></b></p> <p>.1 <u>Police Advocate.</u> Cllr Mrs Sullivan had provided a written report (See attached Appendix “E”). Cllr Mrs Sullivan stated that it was a little disappointing that there were only five attendees and that their IT system was not ready.</p> <p>.2 <u>Disability Confident</u> Cllr Penhaligan explained the document circulated and this document will be sent to Safe Places and Purple Angels for their approval. If any Councillor would like to join in with this project they would be very welcome, it will be going out to the Community at the end of March. Cllr Toms informed that he has a contact at Cornwall Council who has been involved with Safe Places previously and the document can also be sent to her for perusal.</p> <p>.3 <u>Youth Council</u> Cllr Penhaligan informed that a Draft Constitution has been drawn up, he had attended the school on 15<sup>th</sup> February and they are really engaged, he is looking at ages 11 – 18 to be involved. Cllr Penhaligan also has a meeting with the Young People of Cornwall and he will be meeting Redruth Town Council on 1<sup>st</sup> March. In response to Cllr Penhaligan’s query regarding the skateboard park Cllr Bryan stated that the Parochial Church Council fully support the skateboard park but there are one or two issues that they are unaware of.</p>	

	<p>Cllr Toms explained that the PCC did not know that permission from the Glebe was needed to use their land for access, the legal procedure is ongoing, the highways issue has been resolved and once the Glebe permission is granted a planning application will be submitted. Cllr Toms will keep Cllr Penhaligan updated.</p> <p><u>.4 Neighbourhood Plan</u></p> <p>Cllr Lundy informed that the public consultation on the Plan is due to start on 18<sup>th</sup> March for six weeks. Societies Day had been very successful and there is now an end in sight. Cllr Toms stated that people appear to be very positive.</p>	
144.	<p><b><u>TO RATIFY THE ACCOUNTS FOR PAYMENT AS LISTED FOR JANUARY 2019</u></b></p> <p>Cllr Toms proposed that the Accounts as listed for January 2019 be approved, seconded by Cllr Gregory it was:</p> <p><b><u>RESOLVED</u></b></p> <p>Unanimously to approve the Accounts as listed for January 2019.</p>	
145.	<p><b><u>MATTERS FOR FURTHER OR URGENT DISCUSSION AS DETERMINED BY THE CHAIRMAN</u></b></p> <p>There were no matters raised.</p>	
146.	<p><b><u>TO MOVE THE MEETING TO PART TWO TO DISCUSS MOVING DATE FROM CURRENT PREMISES TO THE LIBRARY AND APPROVE THE STAFF DISCUSSION MINUTES OF 19<sup>TH</sup> DECEMBER 2018 AND 14<sup>TH</sup> JANUARY 2019</u></b></p> <p>Cllr Toms proposed that the Meeting now move to Part Two, seconded by Cllr Gregory it was:</p> <p><b><u>RESOLVED</u></b></p> <p>Unanimously to move the Meeting to Part Two.</p>	