

**MINUTES OF THE NEIGHBOURHOOD PLAN CORE
STEERING GROUP MEETING
Held in the Tourist Information Centre, Fore Street, East Looe
On Tuesday 29th January 2019 at 7.00pm**

REPORT TO COUNCIL

PRESENT

Chairman – Cllr Toms
Cllr Mrs E Hannaford
Mr S Besford-Foster – Planning Support
Cllr Mr J Lundy
Mr J Spreckley – Looe Development Trust

IN ATTENDANCE

Town Clerk – Mrs A Frith

		ACTIONS
78.	<u>APOLOGIES</u> Apologies were received from Dr L Harrison.	
79.	<u>TO APPROVE THE MINUTES OF THE MEETING 21ST NOVEMBER 2018</u> Cllr Toms proposed that the Minutes of the Meeting 21 st November 2018 be approved, seconded by Cllr Hannaford it was: <u>RESOLVED</u> Unanimously to approve the Minutes of 21 st November 2018.	
80.	<u>MATTERS ARISING FROM THE MINUTES OF THE MEETING OF 21ST NOVEMBER 2018</u> .1 <u>Ref Min No: 70 – S W Water Project</u> Mr Besford-Foster has not managed to get very far with this but will continue. .2 <u>Ref Min No: 73 – Locality Grant</u> As this grant has not yet been received Mr Besford-Foster agreed to chase it up. .3 <u>Ref Min No: 74 – Cycle Route</u> Cllr Mrs Hannaford informed that the CSCRP have made a budget provision for this and it is going to a meeting the following day. Cllr Mrs Hannaford also informed that more work has to be done on the costings as the Liskeard/Looe part of the route is the most expensive but it is a priority, delivery of the project will require funding to be sourced. The package for S E Cornwall is going to informal Cabinet in March for various projects for which there is £3.4m available. The cycle route is under Strategic Transport at the moment.	
81.	<u>FINALISING CONSULTATION DRAFT</u> Mr Besford-Foster had provided a draft Strategic Environmental Assessment document and informed the Group that this has to be in place before the Plan is submitted. There was some discussion and Mr Besford-Foster suggested that we do this before the	

	<p>screening process and that perhaps Dr Harrison would be willing to work with him on the document. The Clerk was asked to write to ask Dr Harrison if she would be willing to do this either voluntarily or professionally.</p> <p>Mr Besford-Foster went through the Consultation document, having taken into account all comments received from Members, and went through the amendments made.</p> <p>There was some discussions around the police station area and the potential of a tri-service building. Cllr Hannaford agreed to obtain an indicative plan for the fire station.</p> <p>At this point Cllr Toms left the Meeting (8pm).</p> <p>There was also discussion regarding the provision of extra care units and Cllr Mrs Hannaford agreed to set up a meeting with Rob Rochell and Helen from Adult Social Care to nail the provision of extra care units needed. She suggested that Cllr Lundy and Mr Besford-Foster also attend.</p>	<p>Clerk to write to Dr Harrison</p> <p>EH to obtain indicative plan</p> <p>EH to set up meeting</p>
82.	<p><u>LAUNCH DATE AND PROGRAMME OF CONSULTATION</u></p> <p>Mr Besford-Foster informed that the Draft Plan Preview can be finalised in time for Societies Day on 16th February. A leaflet is to be distributed to every household and the launch date for the six week consultation will be 18th March 2019.</p> <p>The Clerk was asked to book Every Corner Distribution to deliver the leaflets from 18th March and to ask the Harbour Commission if we can book the advertising board on the car park hut for a period of six weeks for a banner.</p> <p>Consultation venues and timeline date yet to be done.</p>	<p>Clerk to book deliveries and advertising board.</p> <p>SBF to do timeline</p>
83.	<p><u>FEEDBACK ON BARBICAN APPEAL</u></p> <p>A decision is still ongoing.</p>	
84.	<p><u>TO REVIEW THE BUDGET</u></p> <p>See attached. This was reviewed and Mr Besford-Foster asked if the Locality grant of £7500 had been received, the Clerk informed that we had not received so he will chase this up.</p>	<p>SBF to chase Locality</p>
85.	<p><u>UPDATE ON LANDSCAPE ASSESSMENT TO CORRECT ERROR.</u></p> <p>Kath Statham, the author of the Assessment, is doing the corrections.</p>	
86.	<p><u>POLEAN MASTER PLAN (including the MOU, Terms of Reference, Grant funding, Specialist Support and Lead Body)</u></p> <p>The Clerk informed that East Looe Town Trust and Looe Harbour Commission have declined signing the MOU. Cllr Mrs Hannaford agreed to talk to the Chief Executive of LHC to explain the importance of signing up.</p>	

87.	<p><u>ATTENDANCE AT SOCIETIES DAY – 16TH FEBRUARY 2019</u> Mr Besford-Foster agreed to organise a summary document with priorities etc. Copies of the full plan will be on the Futurelooe website.</p>	
88.	<p><u>TIMESCALE TO REFERENDUM</u> To be arranged.</p>	
89.	<p><u>MATTERS FOR FURTHER DISCUSSION</u> There were no matters raised.</p>	
90.	<p><u>DATE FOR NEXT MEETING</u> Monday 4th March 2019 at 7pm. The Meeting closed at 9.05pm.</p>	

Signed

Date