



LOOE TOWN COUNCIL

MINUTES OF THE TOURISM AND AMENITIES COMMITTEE

Held in the Tourist Information Centre, The Guildhall, Fore Street, East Looe
On Wednesday 28th November 2018 at 7.00pm

REPORT TO COUNCIL

PRESENT:

Chairman – Cllr M Gregory
Councillors Mrs E Hannaford,
Mrs B Richardson and M Smith

IN ATTENDANCE

Amenities Manager – Mrs Laura Kellaway

		ACTIONS
	<p>The start of the meeting was delayed until 7.10pm to allow Cllr Mrs Hannaford to attend following a Cornwall Council meeting in Truro.</p> <p>----0000----</p> <p><u>APOLOGIES</u> 47. Apologies for absence were received from Cllrs Crane, Hendy, Penhaligan, Mrs Powell and Toms.</p> <p><u>ABSENT</u> None.</p>	
48.	<p><u>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u> There were no members of the public present.</p>	
49.	<p><u>TO RECEIVE DECLARATIONS OF INTEREST</u> There were no declarations of interest.</p>	

<p>50.</p>	<p><u>TO RESOLVE TO APPROVE THE MINUTES OF THE TOURISM AND AMENITIES COMMITTEE MEETING OF 5th SEPTEMBER 2018</u> Cllr Gregory proposed that the Minutes of the Meeting of 5th September 2018 be approved, seconded by Cllr Smith it was: <u>RESOLVED</u> Unanimously to approve the Minutes of the Meeting of 5th September 2018.</p>	
<p>51.</p>	<p><u>MATTERS ARISING FROM THE TOURISM AND AMENITIES MEETING HELD ON 5th SEPTEMBER 2018</u> <u>.1 Ref Min No 44.4 Volunteer Gully Emptying</u> This matter has been deferred to the next meeting for discussion. <u>.2 Ref Min No 44.5 Resident letters re parking and bus issues at Portuan Road</u> Highways have advised they would prefer to see buses use Portuan Road but Citybus have confirmed to Cllr Mrs Hannaford that they will not be able to continue providing a service to Hannaford if the current cone arrangement is abolished. The Committee discussed this further and proposed that a temporary 'No throughway for buses' sign was placed in the hedge on the corner of the bowling green at Portuan Road. <u>.3 Ref Min No 46 Land clearance at Sunrising</u> Mrs Kellaway advised that the contractor appointed to clear the land at Sunrising would prefer to burn the green waste rather than transport it as this would increase his costs which he would have to pass onto the Council. The Committee felt that a burn should be completed in one go and when dry and that the Fire Service be kept informed. Mrs Kellaway was advised to contact the contractor to advise him of this requirement.</p>	<p>LK to investigate costs of sign</p> <p>LK to contact contractor</p>
<p>52.</p>	<p><u>TO REVIEW TOURIST INFORMATION CENTRE (TIC) PROFIT AND LOSS ACCOUNTS</u> The Committee reviewed the latest Profit and Loss Accounts for the Tourist Information Centre and queried why there were minus figures against some entries and other queries including payroll and rent. The Committee asked that the corrected entries plus explanation of figures are made available at the next Finance meeting on Tuesday 4th December.</p>	<p>Clerk to provide corrected entries for next Finance meeting</p>
<p>53.</p>	<p><u>TO DISCUSS TIC FUTURE OPERATIONS</u> The Committee were unable to discuss the ideas that Mrs Libby had about accommodation as she was unable to attend. Cllr Mrs Hannaford advised that she would put together some ideas which could be discussed at the next meeting. Cllr Gregory proposed that a TIC Futures Working Group under the Devolution Committee be established in the New Year and the Committee were all in favour of this.</p>	

54.	<p><u>TO DISCUSS POLICE RECOMMENDATIONS FOR RETRACTABLE BARRIERS AT ENTRANCE TO FORE STREET</u></p> <p>Cllr Mrs Hannaford advised the Committee regarding police concerns about public safety that were raised as a result of Looe Saves the Day discussions. They would like to see some kind of barrier that could deter a potential terror attack on crowds but which could be retractable when not required. The Committee discussed this in some detail and the idea of permanent pedestrianisation of Fore Street was raised for consideration. The Committee suggested that advice be sought from the Harbour Commission regarding potential costs for a retractable barrier and possible alternatives but that discussions should be deferred until the end of next summer.</p>	LK to obtain costs for next year
55.	<p><u>TO DISCUSS POLICE CONCERNS WITH NYE ROAD CLOSURE REQUEST AND FIREWORKS MANAGEMENT</u></p> <p>Mrs Kellaway advised that the Council had received an email from Devon and Cornwall Police raising concerns over the management of the road closure on NYE, particularly with regard to the Fireworks event management. The Clerk has contacted the event organisers and the author of the email and arranged a meeting on 30th November to discuss their concerns.</p>	
56.	<p><u>CORRESPONDENCE</u></p> <p><u>.1 Email from Cornwall Council Neighbourhoods Directorate re Lifeguarded Beaches</u> The Committee were unclear as to the content of the email and decided to await Cllr Toms arrival for him to advise.</p> <p><u>.2 Letter from Cornwall Council re TRO Timescales</u> The contents of this letter regarding the proposed timescale of 9-12 months for the Traffic Regulation Order submitted by LTC was duly noted by the Committee.</p> <p><u>.3 Cornwall Council Notification of 2019 Pop Up Site Tender Opportunities</u> The Committee discussed the recent notification from CC regarding the tender for 2019 Pop Up Sites at Hannaford waterfront and were not happy to see that it included opportunity for a food and drink concession. They requested that a letter be written to CC expressing the Council's concern over this.</p> <p><u>.4 Email from Cllr Mrs Hannaford re Looe Saves the Day 2</u> The Committee discussed the contents of the email received from Cllr Mrs Hannaford regarding Looe Saves the Day 2 and Cllr Gregory felt that it was more appropriate for its contents to be referred for discussion at the next Finance meeting on 4th December.</p>	<p>Clerk to write to CC voicing Council concerns</p> <p>Clerk to refer to next Finance meeting</p>
57.	<p><u>TO REVIEW THE REPORT FROM THE AMENITIES MANAGER</u></p> <p>The Committee reviewed Mrs Kellaway's report (as attached). There were no issues raised from the report.</p>	

58.	<p><u>TO DISCUSS MATTERS REFERRED FROM OTHER COMMITTEES</u> There were no matters referred.</p>	
59.	<p><u>MATTER FOR FURTHER DISCUSSION AS DETERMINED URGENT BY THE CHAIRMAN</u> <u>.1 Email from Cornwall Council regarding resident complaint at cones on Marine Drive, Hannaford</u> The Committee included this item in discussions detailed in minute no 51.2. <u>.2 Purchase of PA system</u> Cllr Gregory advised the Committee that it had become evident that there is a necessity for the Council to purchase a good quality PA system to aid Council activities throughout the year, most urgently for the Light Switch on and Carol Service on 7th December. Advice had been sought from Neil Hipkiss who had recommended various items which Cllr Gregory provided for the Committee to consider. Cllr Gregory proposed that the PA system items recommended for purchase be approved, seconded by Cllr Mrs Hannaford, it was: <u>RESOLVED</u> Unanimously to purchase the recommended PA system items.</p>	Clerk to purchase approved PA system
60.	<p><u>TO MOVE THE MEETING TO PART TWO</u> Cllr Gregory proposed that the Meeting now move to Part Two to determine commission on 2019 Looe Guide production and to discuss Looe Literary Festival funding, seconded by Cllr Mrs Hannaford it was: <u>RESOLVED</u> Unanimously to move the Meeting to Part Two.</p>	