



**MINUTES OF THE FULL COUNCIL MEETING**

held in the Council Chamber, The Guildhall, Fore Street, East Looe  
on Monday 26<sup>th</sup> November 2018 at 7.00pm

**PRESENT**

Chairman – Councillor A Toms

**COUNCILLORS**

D J Bryan  
M Gregory  
R Hendy  
J Lundy

P Penhaligan  
Mrs B Richardson  
M Smith  
Mrs V Sullivan

**OFFICERS**

Mrs A Frith – Town Clerk

**IN ATTENDANCE**

J Arthur and E Huckstep – Looe Community Academy  
Rev P Sharp – Mayor's Chaplain

Rev Sharp gave Prayers and then left the Meeting.

87.	<b><u>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u></b> There were no members of the public present.	
88.	<b><u>APOLOGIES</u></b> Apologies were also received from Councillors C Rose, Mrs Hannaford, T Crane, J Dingle, Mrs Powell and D Welch. Apologies were also received from Looe Police.	
89.	<b><u>TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING OF 15<sup>th</sup> OCTOBER 2018</u></b> Cllr Toms proposed that the Minutes of the Meeting of 15 <sup>th</sup> October 2018 be approved, seconded by Cllr Gregory it was: <b><u>RESOLVED</u></b> Unanimously to approve the Minutes of the Meeting held on 15 <sup>th</sup> October 2018.	
90.	<b><u>TO RECEIVE DECLARATIONS OF INTEREST</u></b> Cllr Toms declared and interest in any matter raised concerning Looe Harbour Commission, Looe	

	Development Trust and Cornwall Council. Cllr Hendy declared an interest in any matter raised concerning East Looe Town Trust.	
91.	<b><u>MAYOR'S ANNOUNCEMENTS</u></b> See attached Appendix "A".	
92.	<b><u>TO RECEIVE A REPORT FROM A REPRESENTATIVE OF THE POLICE FOR LOOE</u></b> See attached Appendix "B". Cllr Toms will write to Sgt Mark Roberts thanking him for his service to Looe.	AT to write letter
93.	<b><u>TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR EAST LOOE</u></b> See attached Appendix "C".	
94.	<b><u>TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR WEST LOOE</u></b> There had been no report received.	
95.	<b><u>TO RECEIVE A REPORT FROM THE REPRESENTATIVE FOR LOOE COMMUNITY ACADEMY</u></b> Joseph Arthur and Esther Huckstep had given their report at the beginning of the meeting (see attached Appendix "D"). Cllr Bryan thanked the Academy for inviting Mr Portman to the Remembrance Service they had held and thanked the Academy for their contribution to Remembrance Day. Cllr Hendy congratulated them on their efforts raising funds for Children in Need, he asked how they felt about Remembrance Sunday's commemorations, Esther replied that it had been very well attended and remembrance is very important, Joshua said that he had particularly enjoyed the Pages of the Sea and that it is very important for people to remember. Cllr Toms informed that the Pages of the Sea Commemoration in Looe was one of only 32 in the Country that had been honoured to hold the event, it had been an amazing opportunity for Looe. Cllr Toms thanked them both for their attendance and informed that he will write to Mr Yalden, the new Headteacher of the Academy and that he had already written to Jemima Stephenson as promised. Esther then left the meeting and Joseph remained for the duration of the Meeting.	AT to write to Mr Yalden

96.	<p><b><u>MATTERS ARISING FROM THE MINUTES OF THE LAST FULL COUNCIL MEETING</u></b></p> <p><u>.1 Ref Min No: 83 – Payment of Invoice from Collards Construction</u> The Clerk had been asked to contact Collards to ask for a discount, this had been done and a discount of £1800 had been given. Cllr Toms thanked the Clerk.</p> <p><u>.2 Ref Min No: 81 - Draft Neighbourhood Plan</u> Cllr Penhaligan asked that the sentence beginning “although he was currently entirely up to date” be amended to “although he was currently NOT entirely up to date”. This was agreed.</p>	
97.	<p><b><u>CORRESPONDENCE</u></b></p> <p>There was no correspondence.</p>	
98.	<p><b><u>MATTERS REFERRED FROM OTHER COMMITTEES</u></b></p> <p>There had been no matters referred.</p>	
99.	<p><b><u>TO RECEIVE REPORTS FROM MEMBER REPRESENTATIVES OF SUB-COMMITTEES, WORKING PARTIES AND OUTSIDE ORGANISATIONS INCLUDING THE NEIGHBOURHOOD PLAN</u></b></p> <p><u>.1 Royal British Legion</u> Cllr Bryan informed that the Poppy collections had exceeded last year but the final figure is not yet known. Cllr Toms thanked Cllr Bryan for his work and congratulated Mr Bettison on the amount he had collected, he will send a letter to Mr Bettison.</p>	AT to write to Mr Bettison
100.	<p><b><u>TO APPROVE RE-NOMINATION OF MR DAVID STEVENS AS A COUNCIL NOMINATED WEST LOOE TOWN TRUST TRUSTEE</u></b></p> <p>Cllr Toms read out a letter of support from West Looe Town Trust for Mr Stevens to be re-nominated to serve as a Trustee for the next four years. Cllr Bryan proposed that Mr Stevens be re-nominated to serve as a West Looe Town Trust Trustee for a further Term of four years, seconded by Cllr Hendy it was: <b><u>RESOLVED</u></b> Unanimously to approve the above proposal. Mr Stevens Term of Office will now expire on 3<sup>rd</sup> November 2022.</p>	Clerk to inform WLTT
101.	<p><b><u>TO RATIFY THE ACCOUNTS FOR PAYMENT AS LISTED FOR OCTOBER 2018</u></b></p> <p>Cllr Toms proposed that the Accounts for Payment for October 2018 as circulated be approved, seconded by Cllr Gregory it was: <b><u>RESOLVED</u></b> Unanimously to approve the Accounts for payment for October 2018 as listed.</p>	

102.	<p><b><u>TO APPROVE PAYMENT OF THE INVOICE FOR £3,106.25 FOR PLANNING SUPPORT (NHP)</u></b></p> <p>Cllr Gregory proposed that the Invoice for £3106.25 be paid, seconded by Cllr Mrs Sullivan it was:  <b><u>RESOLVED</u></b>  Unanimously to approve the above proposal.</p>	
103.	<p><b><u>MATTERS FOR FURTHER OR URGENT DISCUSSION AS DETERMINED BY THE CHAIRMAN</u></b></p> <p><u>.1 Disability Confident – Follow up on last month’s Presentation, Safe Places and Purple Angels</u>  Cllr Penhaligan explained the background to the documents he had previously circulated and requested commitment from the Council to become an Equal Opportunities Council which would mean we have to achieve at least one goal a year. The first step is to sign up and then get a Group together.  Cllr Bryan stated that it is important to go ahead, we need to be inclusive particularly for contact purposes and Council meetings, we also need to involve the Nursing Homes, he fully supports this.  Cllr Toms stated that disabled access and co-ordination is important, safe places and Purple Angels will allow better understanding and he is very supportive.  Cllr Penhaligan explained that by signing up it is showing intent, the re-introduction of safe places will be sponsored by Cornwall Council and Purple Angels have a National Logo.  Cllr Hendy stated that by signing up it shows the Council taking the lead and this will then be cascaded down to the Community.  Cllrs Penhaligan, Bryan and Toms volunteered to help set this up.  Cllr Penhaligan proposed that the Council sign up as explained above, seconded by Cllr Bryan it was:  <b><u>AGREED</u></b>  Unanimously to approve the above proposal.  Cllr Toms proposed a budget of £500 be put aside for this project, seconded by Cllr Bryan it was:  <b><u>AGREED</u></b>  Unanimously to put aside £500 budget.</p> <p><u>.2 Youth Engagement – Setting up a Youth Council</u>  Cllr Penhaligan explained the background stating that it is important to encourage young people to become involved.  The first thing to be done would be to set up a Constitution for a Youth Council to enable them to be part of the decision making process. He has spoken to Mr Yalden (LCA Headteacher) who has committed to be part of this. It would operate in the same way an adult Council works with a Chairman, secretary etc to think of what the Town can achieve.</p>	

	<p>Cllr Penhaligan asked for permission to move forward on this and provide a draft Constitution for the next meeting. Cllr Toms clarified that the proposal put forward is to work with the Academy to develop a Constitution. Cllr Penhaligan proposed that permission be given, seconded by Cllr Bryan it was:</p> <p><b><u>AGREED</u></b></p> <p>Unanimously to approve the above proposal.</p> <p><u>.3 Cornwall Library Partnership Group</u></p> <p>Cllr Mrs Hannaford had asked for a Councillor to be nominated to attend these Group meetings. There were no volunteers. Cllr Mrs Sullivan asked if this matter could be deferred until March as the workload for Councillors at the moment is very heavy due to Devolution. This request was granted and the matter was deferred until March 2019.</p> <p><b>Part Two of this meeting had been withdrawn.</b></p> <p>The Meeting closed at 7.55pm.</p>	
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Signed .....

Date .....