



**MINUTES OF THE FULL COUNCIL MEETING**

held in the Council Chamber, The Guildhall, East Looe  
on Monday 15<sup>th</sup> October 2018 at 7.00pm

**PRESENT**

Chairman – Councillor A Toms

**COUNCILLORS**

D J Bryan	R Hendy
T Crane	J Lundy
J Dingle	P Penhaligan
M Gregory	Mrs B Richardson
Mrs E Hannaford	Mrs V Sullivan

**OFFICERS**

Mrs A Frith – Town Clerk

**IN ATTENDANCE**

J Arthur and E Huckstep – Looe Community Academy  
J Milligan, - Disability Confident, Det Insp Julian Morrison & G Vicat (ACAS)  
M Walls – Barclays Bank

At the request of the Mayor, the Representatives of Looe Community Academy gave their reports to the Council. (See Minute No: 71 below) to enable them to leave the Meeting if they wished to do so before the Presentations.

**PRESENTATIONS**

Jane Milligan – Disability Confident, Giles Vicat – Acas and Inspector Julian Morrison – Police.

A screened presentation was made by Ms Milligan to the Council together with explanations from Mr Vicat and Inspector Morrison. The aim off the presentation was to encourage Looe to be a Disability Confident Town through employment, safe places and accessibility. After some discussion and questions answered Cllr Toms thanked them for the presentation and Ms Milligan, Mr Vicat and Inspector Morrison left the Meeting along with the Looe Community Academy Representatives.

Mr Mike Walls – Barclays Bank

Mr Walls explained the reasons behind the imminent closure of Barclays Bank in Looe. This is due to many reasons, not just internet banking, it comes down to footfall, lack of Branch Managers, changes to customer demand etc, the single biggest change is due to the introduction of debit cards and 51% use of contactless payments.

Questions and answers followed and Mr Walls confirmed that there are no plans to close the Liskeard branch at the moment, Barclays may consider having a desk in another building, the Post Office can deal with all transactions on behalf of Barclays and they could look at providing community wi-fi. Barclays will also do what they can to help the businesses with their cash operations and can offer a click and collect system but only for notes not cash at the moment.

Cllr Toms expressed his disappointment that the branch is closing, we have an aging population who are not familiar with IT and the ATM will be very much missed. He asked if Barclays would support a community led festival, Mr Walls replied that this was highly unlikely. Mr Walls also stated that if there is any interest in the building itself to contact him by email.

Cllr Toms thanked Mr Walls for his attendance and Mr Walls left the meeting at 8.30pm.

66.	<p><b><u>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u></b> There were no members of the public present.</p>	
67.	<p><b><u>APOLOGIES</u></b> Apologies were also received from Cllrs C Rose, M Smith, D Welch, Mrs M Powell and Rev P Sharp.</p>	
68.	<p><b><u>TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETINGS OF 3<sup>rd</sup> SEPTEMBER 2018</u></b> Cllr Toms proposed that the Minutes of the Meeting of 9<sup>th</sup> July 2018 be approved, seconded by Cllr Gregory it was: <b><u>RESOLVED</u></b> Unanimously to approve the Minutes of the Meeting 3<sup>rd</sup> September 2018.</p>	
69.	<p><b><u>TO RECEIVE DECLARATIONS OF INTEREST</u></b> Cllr Toms declared and interest in any matter raised concerning Looe Harbour Commission, Looe Development Trust and Cornwall Council. Cllr Mrs Hannaford declared an interest in any matter raised concerning Cornwall Council. Cllr Hendy declared an interest in any matter raised concerning East Looe Town Trust. Cllr Dingle declared an interest in any matter raised concerning West Looe Town Trust.</p>	
70.	<p><b><u>MAYOR'S ANNOUNCEMENTS</u></b> See attached Appendix "A". The Mayor thanked all who had attended Civic Sunday, Cllr Toms also stated that the Looe Saves the Day festival had been a great success, the feedback had been fantastic and it had been very good for the Council's reputation.</p>	

71.	<b><u>TO RECEIVE A REPORT FROM A REPRESENTATIVE OF THE POLICE FOR LOOE</u></b> There had been no report received.	
72.	<b><u>TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR EAST LOOE</u></b> See attached Appendix "B".	
73.	<b><u>TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR WEST LOOE</u></b> See attached Appendix "C".	
74.	<b><u>TO RECEIVE A REPORT FROM THE REPRESENTATIVE FOR LOOE COMMUNITY ACADEMY</u></b> Joseph Arthur and Esther Huckstep had given their report at the beginning of the meeting (see attached Appendix "D"). Councillors congratulated them both for their report and Cllr Mrs Hannaford informed them both about the Neighbourhood Plan which had included a youth survey stating that the Council would welcome their feedback and she offered to go to the Academy if required. Cllr Toms thanked them both for their attendance and asked that his thanks be conveyed to Jemima Stephenson for her very good performance at the Civic Service.	
75.	<b><u>MATTERS ARISING FROM THE MINUTES OF THE LAST FULL COUNCIL MEETINGS</u></b> There were no matters raised.	
76.	<b><u>CORRESPONDENCE</u></b> There was no correspondence.	
77.	<b><u>MATTERS REFERRED FROM OTHER COMMITTEES.</u></b> .1 <u>Procedures Committee</u> Cllr Toms informed Council that Cllr Chris Rose had resigned as Chairman of the Procedures Committee due to lack of support from Committee Members. He had spoken to Cllr Rose thanking him for all his hard work so far as Chairman, Cllr Hendy added to that by stating that appreciation for Cllr Rose should be noted.	
78.	<b><u>TO RECEIVE REPORTS FROM MEMBER REPRESENTATIVES OF SUB-COMMITTEES, WORKING PARTIES AND OUTSIDE ORGANISATIONS INCLUDING THE NEIGHBOURHOOD PLAN</u></b> There were no reports.	

79.	<p><b><u>TO APPROVE THE SUBMISSION OF THE TRAFFIC REGULATION ORDER PROPOSALS TO CORNWALL COUNCIL</u></b></p> <p>The proposals had been previously circulated to all Councillors for review and Cllr Toms stated that it had taken a number of years to get to this point. There was some discussion and Cllr Mrs Hannaford asked that the proposals from the Chief Fire Officer be included.</p> <p>Cllr Mrs Hannaford proposed that the TRO Proposals as circulated be submitted to Cornwall Council, seconded by Cllr Dingle and it was:</p> <p><b><u>RESOLVED</u></b></p> <p>With a vote of 8/1 and 2 abstentions to approve the submission of the TRO Proposals to Cornwall Council.</p>	
80.	<p><b><u>TO APPROVE THE ENGAGEMENT OF A PLANNING APPEAL PROFESSIONAL TO PUT FORWARD THE COUNCIL'S CASE FOR REFUSAL OF PLANNING APPLICATION NO: PA17/05908 – LAND ON THE EAST SIDE OF BARBICAN ROAD, EAST LOOE</u></b></p> <p>Cllr Toms explained that this application is for 100 houses and a 50 bed care home which the Council recommended refusal of, Cornwall Council also refused the application and now the applicant is going to appeal.</p> <p>Cllr Mrs Hannaford is of the opinion that we need this help as the Neighbourhood Plan is not quite ready but if this appeal is successful it could make the work of producing a Neighbourhood Plan worthless. Cllr Dingle agreed with Cllr Mrs Hannaford.</p> <p>Cllr Hendy asked what the cost would be and would it need to go out to tender, Cllr Mrs Hannaford responded that investigations would be required and the Clerk was asked to contact CALC and Liskeard Town Council for their recommendations.</p> <p>Cllr Gregory supported this request and Cllr Dingle proposed that a Planning Appeal Professional be appointed and a maximum of £5000 be allocated, he also recommended that the Council approach Foot Anstey Solicitors as, in his opinion the Neighbourhood Plan deserves the best support. Cllr Dingle also proposed that the expenditure of the £5000 be delegated to the Planning Committee by this Council, seconded by Cllr Hendy it was:</p> <p><b><u>RESOLVED</u></b></p> <p>Unanimously to approve the above proposals.</p>	Clerk to contact CALC and Liskeard TC
81.	<p><b><u>TO RECEIVE APPROVAL TO TAKE THE DRAFT NEIGHBOURHOOD PLAN TO PUBLIC CONSULTATION</u></b></p> <p>Cllr Toms informed that there are hard copies on the table for review and stated that Mr Besford-Foster and the</p>	

	<p>Steering Group had done excellent work to progress this plan.</p> <p>Cllr Penhaligan stated that, although he was currently not entirely up to date but he had read through the document twice and thinks it is incomplete and asked whether it is ready for public consultation.</p> <p>Cllr Mrs Hannaford explained that two weeks to fill in the gaps and this is only an “in principle” decision, the document will be refined before public consultation which will start late November/early December into the new year.</p> <p>Cllr Gregory proposed that the draft Plan go out to public consultation once complete, seconded by Cllr Bryan it was:</p> <p><b><u>RESOLVED</u></b></p> <p>Unanimously to approve the above proposal.</p> <p>Cllr Toms apologised for not having introduced Cllr Penhaligan as the newest member of the Council and asked Cllr Penhaligan to give a short resume of his background, Cllr Penhaligan duly proved a short resume.</p>	
82.	<p><b><u>LIBRARY DEVOLUTION – TO RECEIVE COUNCIL’S APPROVAL FOR:</u></b></p> <p><u>.1 To approve Cllr Hendy and the Clerk being the first point of contact for all Devolution matters.</u></p> <p><u>.2 To Approve the Recommendation from the Devolution Working Group to set up as a Standing Devolution Committee of Council with delegated powers to make minor decision without reference to Council and to spend up to £2000 as required for the purpose of Devolution matters only.</u></p> <p><u>.3 To Approve contracting a Professional Consultant to assist with the Devolution Process</u></p> <p><u>.4 To Approve the Recommendation from the Devolution Working Group (Committee) that all findings from the various task groups are reported back to this Group (Committee).</u></p> <p><u>.5 To formally Approve the Appointment of Hine Downing Solicitors to undertake the Property Transfer and Service Contract for Devolution.</u></p> <p>Cllr Mrs Hannaford proposed that all of the above are approved, seconded by Cllr Gregory it was:</p> <p><b><u>RESOLVED</u></b></p> <p>With a vote of 10/1 Abstention to approve the proposal.</p>	
83.	<p><b><u>TO RATIFY THE ACCOUNTS FOR PAYMENT AS LISTED FOR AUGUST 2018 AND SEPTEMBER 2018</u></b></p> <p>Cllr Toms proposed that the Accounts for Payment for August and September 2018 as circulated be approved, seconded by Cllr Gregory it was:</p> <p><b><u>RESOLVED</u></b></p> <p>Unanimously to approve the Accounts for payment for August and September 2018 as listed</p>	

84.	<p><b><u>TO APPROVE PAYMENT OF THE INVOICE FOR £2933.88 FROM JAMES LOCKYER ASSOCIATES</u></b></p> <p>Cllr Toms expressed his disappointment that further investigation into the works required had not taken place, there were delays which meant the method statement for the works changed. He recommended that the invoice be paid.</p> <p>Cllr Crane stated that he was extremely unhappy at the way this work has been handled.</p> <p>Cllr Toms proposed that the invoice for £2933.88 inc vat be paid, seconded by Cllr Gregory it was:</p> <p><b><u>RESOLVED</u></b></p> <p>With a vote of 10/1 abstention to approve the above proposal.</p>	
85.	<p><b><u>TO APPROVE PAYMENT OF THE FINAL INVOICE FOR £49,173.80 FROM COLLARDS CONSTRUCTION FOR WORKS TO THE MARINERS GARDEN</u></b></p> <p>Queries were made regarding the cost of the scaffolding as it was felt that the delays caused by changes to the method statements and the sourcing of correct scaffolding had not been the fault of the Council therefore there should be some discount.</p> <p>Cllr Toms proposed that the invoice is settled up to the maximum of £49,173.80 subject to a discount being requested, seconded by Cllr Dingle it was:</p> <p><b><u>RESOLVED</u></b></p> <p>With a vote of 10/1 Abstention to approve the above proposal.</p>	The Clerk was asked to contact Collards to request a discount
86.	<p><b><u>MATTERS FOR FURTHER OR URGENT DISCUSSION AS DETERMINED BY THE CHAIRMAN.</u></b></p> <p><u>.1 Staff Christmas Meal.</u></p> <p>Cllr Toms asked Council for permission to pay for the Christmas meal for the members of staff out of his Mayor's Allowance, permission was unanimously given.</p> <p><u>.2 Looe Saves the Day Wrap Party</u></p> <p>Cllr Mrs Hannaford informed that the party will take place on Friday 19<sup>th</sup> October at Trelawne Manor and invited all Councillors, she also informed that there would be a surprise announcement.</p> <p>The Meeting closed at 9.20pm.</p>	

Signed .....

Date .....