

**MINUTES OF THE NEIGHBOURHOOD PLAN CORE  
STEERING GROUP MEETING  
Held in the Council Chamber The Guildhall, Fore Street, East Looe  
On Wednesday 25<sup>th</sup> July 2018 at 7pm**

**REPORT TO COUNCIL**

**PRESENT**

Chairman – Mrs E Hannaford  
Mr S Besford-Foster – Planning Support  
Cllr A Toms – Looe Town Council  
Cllr Mrs V Sullivan  
Cllr Mr J Lundy  
Mr J Spreckley – Looe Development Trust

**IN ATTENDANCE**

Town Clerk – Mrs A Frith

		<b>ACTIONS</b>
<b>24.</b>	<b><u>APOLOGIES</u></b> There were no apologies. Cllr Toms informed that he would be leaving early to attend another meeting.	
<b>25.</b>	<b><u>TO APPROVE THE MINUTES OF THE MEETING 27<sup>th</sup> JUNE 2018</u></b> Cllr Mrs Hannaford proposed that the Minutes of the Meeting of 27 <sup>th</sup> June 2018 be approved, seconded by Cllr Toms it was: <b><u>RESOLVED</u></b> Unanimously to approve the Minutes of 27 <sup>th</sup> June 2018.	
<b>26.</b>	<b><u>MATTERS ARISING FROM THE MINUTES OF THE MEETING OF 27<sup>th</sup> JUNE 2018</u></b> .1 <u>Ref Min No 17 – Second Home Ownership Figures</u> Cllr Mrs Hannaford has had no response to her request for these figures, she will chase again. .2 <u>Ref: Min No: 17 – Passmore Edwards Visit.</u> This visit has not yet been arranged. Cllr Toms will organise.	EH to chase  AT to organise visit.
<b>27.</b>	<b><u>DRAFT POLICIES UPDATE AND REVIEW OF DRAFT POLICY FOR COASTAL EROSION AND UNSTABLE AREAS.</u></b> This Agenda item was brought forward to enable Cllr Toms to partake in the discussions. Mr Besford-Foster circulated a draft Policy for discussion and review. He informed the Group that he had reviewed Cornwall Council’s Shoreline Management and Coastal Erosion paying particular attention of SMP2 which has three sections: Plaidy, East Looe and West Looe, this section could include the Harbour	

	<p>Project and be put into our Neighbourhood Plan with coastal change management and include Policies to support the adaption of Looe to coastal erosion. This could be designated in CCLS1 of his draft policy along with support for the Harbour Project.</p> <p>Cllr Toms informed that Adam Birchall (C.C.) wants to see “belt and braces” support for the Harbour Project in our Plan. He will pass this draft policy to Ms Hicks and invite her to the next meeting. Cllr Mrs Hannaford stated that there are more things we can do to show our full support of the Harbour Project in our Plan, and it will involve some clever writing by Ms Hicks to demonstrate our support in the Plan.</p> <p>Cllr Toms also informed that, following joint Liskeard &amp; Looe Town Council meetings mutual support for projects will be given. Cllr Mrs Hannaford stated that we should perhaps be looking at the joint benefits to both towns regarding jobs and economic benefit, we need a Liskeard/Looe statement in the Plan.</p> <p>Cllr Toms left the Meeting at 7.20pm</p> <p>The remainder of the draft policy was discussed and, after much discussion around the content and wording of the policy it was agreed that extra wording for bathing water quality and climate change needs to be included in CCLS4.</p> <p>It was suggested and agreed that East Looe Town Trust be invited to the next meeting with regard to the bathing water quality and also Looe Harbour Commission with regard to the Harbour Project..</p> <p>Cllr Mrs Hannaford thanked Mr Besford-Foster for the excellent draft.</p>	<p>Clerk to invite Ms Hicks to next meeting.</p> <p>Clerk to invite ELTT to the next meeting.</p>
<p>28.</p>	<p><b><u>PROGRESS AGAINST WORKPLAN</u></b></p> <p>Cllr Mrs Hannaford asked if there are any further opportunities for grant funding, Mr Besford-Foster informed that we could potentially get a further £15,000 grant, £9000 cash grant and the remainder for expertise where required.</p> <p>The progress is more or less on target.</p>	<p>SBF to apply for funding</p>
<p>29.</p>	<p><b><u>BUDGET UPDATE</u></b></p> <p>A copy of the current budget was circulated and no comments made.(See attached Appendix “A”)</p> <p>Cllr Mrs Hannaford asked Mr Besford-Foster to create a mini budget for the things that we have still to do.</p>	<p>SBF to create a mini budget.</p>
<p>30.</p>	<p><b><u>URBAN EDGE ASSESSMENT</u></b></p> <p>Mr Besford-Foster reported that this is ongoing and should be ready within the next four weeks. When it is ready the virtual evidence base will be on the website via a link.</p>	
<p>31.</p>	<p><b><u>POLEAN MASTER PLAN</u></b></p> <p>Cllr Mrs Hannaford referred to a Memorandum of Understanding between all the main Looe Organisations as suggested by Adam Birchall (C.C.), the Harbour Commission don’t want anything to hold up their project.</p>	<p>Clerk to ask</p>

	<p>This subject will be discussed at the next co-operation meeting on 7<sup>th</sup> August to show that we are all working together.</p> <p>The Clerk was asked to ask ELTT to put this matter on the Agenda for the co-operation meeting and invite Rob Andrew (C.C.).</p> <p>Mr Besford-Foster asked the Clerk to forward the grant application to locality when it is received.</p>	<p>ELTT and invite Rob Andrew. Clerk to forward info to SBF</p>
32.	<p><b><u>MATTERS FOR FURTHER DISCUSSION</u></b></p> <p>.1 Cllr Mrs Hannaford stated that we need to generate more interest in our Neighbourhood Plan and we need to be more positive.</p> <p>The Town Summit will include our Plan, cycle route, fire station, the outer harbour, Polean and extension of the railway.</p> <p>.2 Mr Besford-Foster informed that the new NPPF is out now and this is law, he circulated copies. The Planning Procedure is the NPPF, the Local Plan and then our NHP.</p> <p>This information was referred to the next Planning Committee meeting.</p>	
33..	<p><b><u>DATE FOR NEXT MEETING</u></b></p> <p>The next meeting will take place on Wednesday 29<sup>th</sup> August 2018.</p>	

**The Meeting closed at 8.25pm**